Attachment A –State Plan Amendment Template for FY 2020 Farm to Food Bank Projects

Date Submitted:	
State Agency:	
State Agency Point of Contact (POC):	
POC Email:	
POC Phone Number:	

1. Provide a description of the anticipated uses of the Farm to Food Bank Project funds, including how the Project will (1) reduce food waste at the agricultural production, processing, or distribution level through the donation of food; (2) provide food to individuals in need; **and** (3) build relationships between agricultural producers, processors, and distributors and emergency feeding organizations through the donation of food. You must explain how the activity meets the statutory definition of project (i.e., involves the harvesting, processing, packaging, or transportation of unharvested, unprocessed, or unpackaged commodities donated by agricultural producers, processors, or distributors for use by EFOs).

2. List all EFOs that will partner with the State agency and describe the role of the EFO(s) in the project. You must list at least one EFO.

3. List any other State agency(ies) from other States that the State agency will partner with and describe the role of the other State agency(ies) in the project.

4. State the percentage of Farm to Food Bank Project funds that will be kept at the State level.

5. Describe how the match requirement will be met.

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