



**NOTICE OF CHANGE:
NEW COMPANY CONTACT FOR MANDATORY CENSUS BUREAU SURVEY(S)**

The Census Bureau is modifying our communication with you and your company for one or more of the 2019 annual surveys, which will be mailed in early 2020. **Please read this notice carefully.**

Why is the Census Bureau making this change?

In previous years, the Census Bureau requested your company's participation in multiple economic surveys and sent separate communications regarding each one. In order to make effective use of taxpayer dollars and improve our operational efficiency, we are beginning to streamline our communications. This is a first step towards reducing burden and eliminating redundancies for companies like yours. Starting with the 2019 Annual Retail Trade Survey, 2019 Annual Wholesale Trade Survey, and 2019 Annual Services Report, we will no longer notify different points of contact at your company for each of these surveys.

Moving forward, the Census Bureau has identified the following person to be our main point of contact regarding the surveys listed below. If you have any questions or prefer a different main point of contact, please call us at the number provided at the end of this notice.

The following are the surveys affected by this change and their previous contacts:

What if I have questions about these changes?

The Census Bureau has assigned your company an account manager who can assist with any questions or concerns:

As always, the Census Bureau thanks you for your participation in our surveys to ensure timely and accurate statistics about the U.S. economy.

U.S. DEPARTMENT OF COMMERCE
Economics and Statistics Administration
U.S. Census Bureau
1201 E 10th St
Jeffersonville IN 47132-0001

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If you have any questions or concerns regarding this change, please call our customer help line at 1-877-787-9860, Monday through Friday, 8:00 a.m. to 5:00 p.m. Eastern time.

As always, the Census Bureau thanks you for your participation in our surveys to ensure timely and accurate statistics about the U.S. economy.

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