

OMB No: 0910-0497

Expiration Date: 10/31/2020

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Send comments regarding this burden estimate or any other aspects of this collection of information, including suggestions for reducing burden, to [PRASStaff@fda.hhs.gov](mailto:PRASStaff@fda.hhs.gov).

Dear \_\_\_\_\_:

This is to confirm you are recruited to attend a focus group on [DATE] at [TIME]. Please try to arrive 10-15 minutes before the group so that you be checked in.

The group will be held at:

[ADDRESS]

Please note that we are unable to offer childcare. [IF APPLICABLE: We will have light snacks/refreshments available before the group.]

Best Wishes,

[NAME OF FACILITY]