



DATE: September 6, 2018

TO: Dr. Alison Lin
Center to Reduce Cancer Health Disparities (CRCHD)
National Cancer Institute (NCI)

FROM: NIH Privacy Act Officer

SUBJECT: Applicability of the Privacy Act: NCI Intramural Continuing Umbrella of Research Experiences (iCURE) Applications

I have reviewed the NCI submission to the Office of Management and Budget under the Paperwork Reduction Act which proposes to collect personally identifiable information via applications and reference letter to help evaluate the merits of candidates and their potential match for the iCURE program. Specifically, the information will be used to assure that prospective trainees to the iCURE program meet basic eligibility requirements, assess their potential as future scientists, determine where mutual research interests exist, and make decisions regarding which applicants will be recommended and approved for the iCURE awards.

The iCURE applications will collect information on race, ethnicity, gender, disability, and socioeconomic status to help assess the effectiveness of the iCURE program in reaching its primary goal of enhancing diversity of the NCI intramural research community. This information will be used solely to help evaluate the outcomes of the iCURE program and identify gaps to be addressed.

Applicants voluntarily submit their information to CRCHD by email. Information collected is only made available through encrypted emails or folders with restricted access to NIH account holders who are NCI or NIH scientific and program officials who recommend or approve fellowship awards and to administrative, human resources, and financial officials who prepare the necessary documentation to arrange for stipend payments and to activate the approved awards. These authorized individuals will access their emails or folders with restricted access through NIH credentials. The applications, including the applicant data, are stored on government-issued desktop computers and information systems that are protected at all entry points by firewalls and intrusion detection devices.

I have determined that the Privacy Act will apply to this information collection request and is covered by NIH Privacy Act System of Records 09-25-0014, "Clinical Research: Student Records." If you have any questions, please contact my office at (301) 402-6201.

Celeste Dade-Vinson

Celeste Dade-Vinson
NIH Privacy Act Officer

Attachment

cc: Vivian Horovitch-Kelley, NCI