## <u>Screen Shots – Review & Dispute</u>

The screen shots below illustrate the Review & Dispute process for the Open Payments system:

Select Review & Dispute where the yellow arrow is below:



Select your name and program year you wish to view:



Then review your records, and use the check box to either "Affirm Record" or "Dispute Record":

|  | Making Pa                   | wment:         |   |  |                 | Rec                                  | ord ID:                   |   | ा                                    | ispute ID:   |                        |  |                           |
|--|-----------------------------|----------------|---|--|-----------------|--------------------------------------|---------------------------|---|--------------------------------------|--|------------------------|--|---------------------------|
|  |                             |                |   |  |                 | Mat                                  | cimum 38                  | 3 diaits                                    |                                      | Aaximum 38 d   | laits                  |  |                           |
| Pleas  | Please Select               |                |   |  | V               |                                      |                           |   |                                      | and the second sec |                        |  |                           |
|  |                             |                |   |  |                 |                                      |                           |   |                                      |  |                        |  |                           |
| Review   | w and Disp                  | ute Status     | R.  | Payr   | ment Cat        | egory:                               |                           | Affirm                                      | ned (Yes/N                           | o):  | Reported               | f As:  |                           |
| Initiated<br>Acknowledged<br>Resolved No Change<br>Withdrawn<br>Resolved |                             |                |   | General Payments Research Payments Ownership or Investment Inl |                 | ent Intere                           | ☐ Yes<br>☐ No<br>Interest |   | Recipient     Principal Investigator |  |                        |  |                           |
| showin   | g Results                   | for: [All]     |   |  |                 |                                      |                           |   |                                      | Download   | Zip File S             | earch Cle  | ar All                    |
| how E  | ntries 10                   | ¥              |   |  |                 |                                      |                           |   | Affirm Rec                           | ord Dis  | pute Record            | 4 Withdraw   | v Dispute                 |
| Select<br>All  | Entity<br>Making<br>Payment | Record<br>ID ¢ | Payment<br>Category o                     | Physician<br>Listed as<br>Pl only?©                            | Dispute<br>ID-Q | Review<br>and<br>Dispute<br>Status Ø | History<br>Of<br>Dispute  | Principal<br>Investigators<br>Associated? Q | Date of<br>Payment (                 | Total<br>Payment<br>Amount or<br>Dollar<br>Amount<br>Invested o  | Value Of<br>Interest O | Delay in<br>Publication of<br>Research<br>Payment<br>Indicator o | Affirmed<br>(Yes/No)<br>© |
|  |                             | 29843083       | Ownership<br>or<br>Investment<br>Interest | N/A  | 5173            | Initiated                            | View                      | N/A   |                                      | \$19,000.00  | \$23,000.00            | No   | No                        |
|  |                             | 28998823       | Research<br>Payments                      | No   | 5168            | Initiated                            | View                      | No  | 2016-06-0                            | \$63,000.00  |                        | No   | No                        |
|  |                             | 28997549       | General<br>Payments                       | NA   | 5164            | Initiated                            | View                      | NA  | 2016-05-10                           | \$20.00  |                        | No   | No                        |
|  |                             |                | General<br>Payments                       | NA   | 5167            | Initiated                            | View                      | NA  | 2016-05-10                           | \$20.00  |                        | No   | No                        |
|  |                             | 29043073       | Research<br>Payments                      | No   | 5165            | Initiated                            | View                      | No  | 2016-09-0                            | \$33.00  |                        | No   | No                        |
|  |                             | 28997845       | Ownership<br>or<br>Investment<br>Interest | N/A  | 5162            | Initiated                            | View.                     | NEA   |                                      | \$5,000.00   | \$10,000.00            | No   | No                        |
| 0  |                             | 28997849       | Ownership<br>or<br>Investment<br>Interest | N/A  | 5163            | Initiated                            | View                      | NUA   |                                      | \$25,000.00  | \$30,000.00            | No   | No                        |
|  |                             |                | Ourambia                                  | ANA .  | 5161            | Initiated                            | View                      | N/A   | Î                                    | 519 000 00   | \$27,000,00            | No   | No                        |
|  |                             | 20396243       | or<br>Investment                          | TRUS.  | 3107            |                                      |                           |   |                                      | 10,000,00  | 127,000.00             | NU   | 145                       |

Then enter the reason for your dispute and hit "Send Dispute"

| A field with an aster                  | risk (*) is required.  |  |   |                               |                        |
|--|--|--|---|-------------------------------|------------------------|
| Back                                   |  |  |   |                               |                        |
| Back<br>In the "Dispute Det            | ails" text box below, explain                                    | the reason for disputing t                               | he record. You may al                               | so use this text bax to provi | de contact information |
| for reporting entities                 | s to directly contact you.                                       | 8  |   |                               |                        |
| If you are listed as                   | a principal investigator, you                                    | may only dispute your as                                 | sociation with the payn                             | nent or any inaccurate iden   | blying information.    |
| to all of those repor                  | are initiated at the same tin<br>ting entities. If you have diff | e across multiple reports<br>ferent reasons for disputin | g entities, the text ente<br>g each record, you sho | ould dispute each one indiv   | dually.                |
| When finished, sele                    | ect "Send Dispute" the statu                                     | s of the dispute will then t                             | e updated to "Initiated                             |                               |                        |
| To return to the pre                   | vious page, select "Cancel."                                     | •  |   |                               |                        |
| For more information                   | on about the review and disp                                     | pute process, refer to the                               | Open Payments User (                                | Guide (PDF, 37.3 MB).         |                        |
| You have selecte                       | d the following [1] recor  | rd(s):   |   |                               |                        |
| Record ID                              | Payment  | Date of Payment  | Amount (3)  | Record Status                 | Dispute Status         |
| 28997549                               |  | 2016-05-10   | \$20.00   | Attested                      | Initiated              |
|  | 1125   |  |   |                               |                        |
| Dispute Details:<br>4 000 characters r | navimum  |  |   |                               |                        |
| river competents                       | ing straining  |  |   | 1                             |                        |
|  |  |  |   |                               |                        |
|  |  |  |   |                               |                        |
|  |  |  |   |                               |                        |
|  |  |  |   |                               |                        |

This is what you will see when your dispute has been confirmed

| vsician Switch U                | ser Type                                      | (eunonne)                                 |               |
|---------------------------------|---|---|---------------|
| Home                            | Review and Dispute<br>Review, Affern, Dispute | My Profile<br>Account, Roles, Nominations | Resources     |
|                                 | <b>A 1</b>                                    |   |               |
| Disput                          | es Confirmed                                  |   |               |
|                                 | 2016  |   |               |
| Continue                        | and the latest date of the statest            |   |               |
| You have sue<br>An email has be | ccessfully initiated the following            | dispute(s).                               |               |
| Date Dispute(s)                 | Initiated: 11/10/2016 4:09 PM                 |   |               |
| Record ID                       |   | Dispute ID                                | Entity Making |
|                                 |   | Assigned                                  | Payment       |
| 26996061                        |   | 91/5                                      | 50000         |
| Dispute Det                     | tails:  |   |               |
|                                 |   |   |               |
| LIES                            |   |   |               |

Now the entity will go back into their review and dispute page and can either edit or delete the record. If the record is modified you can repeat the above process to verify the changes or re-dispute the record.