

**SUPPORTING STATEMENT FOR
Petition for Nonimmigrant Worker: H-3, P, Q, R Classifications
OMB Control No.: 1615-NEW
COLLECTION INSTRUMENT(S): Form I-129MISC**

A. Justification

- 1. Explain the circumstances that make the collection of information necessary. Identify any legal or administrative requirements that necessitate the collection. Attach a copy of the appropriate section of each statute and regulation mandating or authorizing the collection of information.**

USCIS needs the information collected on Form I-129MISC to determine whether the petitioner and foreign national beneficiary are eligible for the H-3, P, Q, or R nonimmigrant classifications. The statutory authorities are section 101(a)(15)(H), (P), (Q) and (R), 214(a) and 214(c)(1) of the Immigration and Nationality Act (INA); 8 U.S.C. 1101(a)(15)(H), (P), (Q) and (R), 1184(a) and 1184(c)(1), and the COMPETE Act of 2006 (Pub. L. 109-463). The regulatory authority is 8 CFR 214.2(h), (p), (q) and (r). A U.S. employer, or agent or sponsor in some instances, may file a petition for nonimmigrant worker to employ foreign nationals under the following nonimmigrant classifications: H-3, P, Q, or R nonimmigrant worker.

In addition to the collection of data entries directly on the form, this form also provides the avenue through which employers, agents, or sponsors submit documentary evidence to establish eligibility for the nonimmigrant classification being sought. Biometric information is required to be collected from a beneficiary in the Commonwealth of the Northern Mariana Islands (CNMI) or if requested in accordance with 8 CFR 103.2(b)(9). DHS may collect and store for present or future use, by electronic or other means, the biometric information submitted by an individual. DHS may use this biometric information to conduct background and security checks, adjudicate the nonimmigrant petition, and perform other functions related to administering and enforcing the immigration and nationality laws.

Authority: See section 214 of the INA and 8 CFR 214.2(h), (p), (q) and (r).

- 2. Indicate how, by whom, and for what purpose the information is to be used. Except for a new collection, indicate the actual use the agency has made of the information received from the current collection.**

USCIS uses the data collected on this form to determine eligibility for the requested nonimmigrant classification and/or requests to extend or change nonimmigrant status. An employer (or agent or sponsor, where applicable) uses this form to petition USCIS for an alien to temporarily enter as an H-3, P, Q, or R nonimmigrant. An employer (or agent or sponsor, where applicable) also uses this form to request an extension of stay of an H-

3, P, Q, or R nonimmigrant worker or to change the status of an alien currently in the United States as a nonimmigrant to H-3, P, Q, or R. The form serves the purpose of standardizing requests for H-3, P, Q, or R nonimmigrant workers, and ensuring that basic information required for assessing eligibility is provided by the petitioner while requesting that beneficiaries be classified under the H-3, P, Q, or R nonimmigrant employment categories. It also assists USCIS in compiling information required by Congress annually to assess effectiveness and utilization of certain nonimmigrant classification.

- 3. Describe whether, and to what extent, the collection of information involves the use of automated, electronic, mechanical, or other technological collection techniques or other forms of information technology, e.g., permitting electronic submission of responses, and the basis for the decision for adopting this means of collection. Also describe any consideration of using information technology to reduce burden.**

Form I-129MISC provides the most efficient means for collecting and processing the required data. This form and its instructions reside on the USCIS website at <http://www.uscis.gov/i-129>. The form and the instructions can be downloaded, completed, and saved electronically, but the form must be mailed to USCIS.

- 4. Describe efforts to identify duplication. Show specifically why any similar information already available cannot be used or modified for use for the purposes described in Item 2 above.**

USCIS has no other information collections that request the information needed to adjudicate petitions for nonimmigrant workers in an H-3, P, Q, or R classification.

- 5. If the collection of information impacts small businesses or other small entities (Item 5 of OMB Form 83-I), describe any methods used to minimize burden.**

Form I-129MISC may have an impact on small businesses. The form requests only that information which is needed by officers to determine the petitioner's and beneficiary's eligibility. This includes information that will reduce the likelihood that USCIS may need to issue a request for evidence (RFE) to the petitioner upon review of the petition and initial evidence submission. USCIS has included information in the instructions of the Form I-129MISC to provide additional guidance to assist small businesses with the completion of the form as well as guidance for filing multiple petitions.

- 6. Describe the consequence to Federal program or policy activities if the collection is not conducted or is conducted less frequently, as well as any technical or legal obstacles to reducing burden.**

Without Form I-129MISC, USCIS would not have the information needed to determine eligibility for the H-3, P, Q, or R classifications.

7. Explain any special circumstances that would cause an information collection to be conducted in a manner:

- **Requiring respondents to report information to the agency more often than quarterly;**
- **Requiring respondents to prepare a written response to a collection of information in fewer than 30 days after receipt of it;**
- **Requiring respondents to submit more than an original and two copies of any document;**
- **Requiring respondents to retain records, other than health, medical, government contract, grant-in-aid, or tax records for more than three years;**
- **In connection with a statistical survey, that is not designed to produce valid and reliable results that can be generalized to the universe of study;**
- **Requiring the use of a statistical data classification that has not been reviewed and approved by OMB;**
- **That includes a pledge of confidentiality that is not supported by authority established in statute or regulation, that is not supported by disclosure and data security policies that are consistent with the pledge, or which unnecessarily impedes sharing of data with other agencies for compatible confidential use; or**
- **Requiring respondents to submit proprietary trade secret, or other confidential information unless the agency can demonstrate that it has instituted procedures to protect the information's confidentiality to the extent permitted by law.**

This information collection is conducted in a manner consistent with the guidelines in 5 CFR 1320.5(d)(2).

8. If applicable, provide a copy and identify the data and page number of publication in the Federal Register of the agency's notice, required by 5 CFR 1320.8(d), soliciting comments on the information collection prior to submission to OMB. Summarize public comments received in response to that notice and describe actions taken by the agency in response to these comments. Specifically address comments received on cost and hour burden.

Describe efforts to consult with persons outside the agency to obtain their views on the availability of data, frequency of collection, the clarity of instructions and recordkeeping, disclosure, or reporting format (if any), and on the data elements to be recorded, disclosed, or reported.

Consultation with representatives of those from whom information is to be obtained or those who must compile records should occur at least once every 3 years - even if the collection of information activity is the same as in prior periods. There may be circumstances that may preclude consultation in a specific situation. These circumstances should be explained.

On November 14, 2019, USCIS published a Notice of Proposed Rulemaking in the Federal Register at 84 FR 62280.

9. Explain any decision to provide any payment or gift to respondents, other than remuneration of contractors or grantees.

USCIS does not provide payments or gifts to respondents in exchange for a benefit sought.

10. Describe any assurance of confidentiality provided to respondents and the basis for the assurance in statute, regulation or agency policy.

There is no assurance of confidentiality.

The system of record notices associated with this information collection are:

- DHS/USCIS/ICE/CBP-001 Alien File, Index, and National File Tracking System of Records, November 21, 2013, 78 FR 69864;
- DHS/USCIS-007 Benefits Information System SORN, October 19, 2016, 81 FR 72069; and
- DHS/USCIS-018 Immigration Biometric and Background Check System of Records, July 31, 2018, 83 FR 36950.

The privacy impact assessments associated with this information collection are:

- DHS/USCIS/PIA-003 (b) Integrated Digitization Document Management Program (IDDMP)-2017
- DHS/USCIS/PIA-016 Computer Linked Application Information Management System (CLAIMS 3) and Associated Systems, which covers the processing and adjudication of Form I-129MISC; and
- DHS/USCIS/PIA-061 Benefit Request Intake Process, which covers the processing of Form I-129MISC.

11. Provide additional justification for any questions of a sensitive nature, such as sexual behavior and attitudes, religious beliefs, and other matters that are commonly considered private. This justification should include the reasons why the agency considers the questions necessary, the specific uses to be made of the information, the explanation to be given to persons from whom the information is requested, and any steps to be taken to obtain their consent.

The only information collection of a sensitive nature is the beneficiary's Social Security

Number (SSN), if they have one, Alien Registration Number (A Number), and employer's Tax Identification Number. This information is required to ensure proper identification of the each alien beneficiary and helps USCIS positively identify individuals when other available data, such as names and date of birth, is the same as or similar to another individual's information. USCIS currently does not collect fingerprints for Form I-129MISC (with the exception of a very limited number of filings from the CNMI); therefore, this information may be the only way to verify an individual beneficiary's unique identity.

The R supplement collects information pertaining to the religious affiliation of both the petitioning organization and the beneficiary as well as the religious nature of the offered position. This information is necessary for USCIS to determine eligibility under the regulations, which require (1) that the beneficiary meets the religious denomination membership requirements and is coming to work solely as a minister, in a religious vocation or occupation, and (2) that the petitioner is a bona fide non-profit religious organization or bona fide organization which is affiliated with the religious denomination.

12. Provide estimates of the hour burden of the collection of information. The statement should:

- **Indicate the number of respondents, frequency of response, annual hour burden, and an explanation of how the burden was estimated. Unless directed to do so, agencies should not conduct special surveys to obtain information on which to base hour burden estimates. Consultation with a sample (fewer than 10) of potential respondents is desirable. If the hour burden on respondents is expected to vary widely because of differences in activity, size, or complexity, show the range of estimated hour burden, and explain the reasons for the variance. Generally, estimates should not include burden hours for customary and usual business practices.**
- **If this request for approval covers more than one form, provide separate hour burden estimates for each form and aggregate the hour burdens in Item 13 of OMB Form 83-I.**
- **Provide estimates of annualized cost to respondents for the hour burdens for collections of information, identifying and using appropriate wage rate categories. The cost of contracting out or paying outside parties for information collection activities should not be included here. Instead, this cost should be included in Item 14.**

Type of Respondent	Form Name / Form Number	No. of Respondents	No. of Responses per Respondent	Total Number of Responses	Avg. Burden per Response (in hours)	Total Annual Burden (in hours)	Avg. Hourly Wage Rate	Total Annual Respondent Cost
Business or other for-profit; Not-for-profit organizations	Petition for Nonimmigrant Worker: H-3, P, Q, or R Classification (Form I-129MISC)	22,378	1	22,378.00	3	67,134.00	\$53.99	\$3,624,618
Business or other for-profit; Not-for-profit organizations	H-3 Classification Supplement to Form I-129MISC	284	1	284.00	0.25	71.00	\$53.99	\$3,833
Business or other for-profit; Not-for-profit organizations	P Classification Supplement to Form I-129MISC	6,094	1	6,094.00	0.5	3,047.00	\$53.99	\$164,510
Business or other for-profit; Not-for-profit organizations	Q-1 International Cultural Exchange Alien Supplement to Form I-129MISC	78	1	78.00	0.167	13.03	\$53.99	\$703
Business or other for-profit; Not-for-profit organizations	R-1 Classification Supplement to Form I-129MISC	1	1	1.00	1	1.00	\$53.99	\$54

Business or other for-profit; Not-for-profit organizations	Attachment 1- Additional Beneficiary for Form I-129MISC	6,457	1	6,457.00	0.5	3,228.50	\$53.99	\$174,309
Total				35,292		73,494.53		\$3,968,028

* This Average Hourly Wage Rate is the May 2018 Bureau of Labor Statistics average wage for Business and Financial Operations Occupations of \$36.98 times the wage rate benefit multiplier of 1.46 (to account for benefits provided) equaling \$53.99.

13. Provide an estimate of the total annual cost burden to respondents or record keepers resulting from the collection of information. (Do not include the cost of any hour burden shown in Items 12 and 14).

- **The cost estimate should be split into two components: (a) a total capital and start-up cost component (annualized over its expected useful life); and (b) a total operation and maintenance and purchase of services component. The estimates should take into account costs associated with generating, maintaining, and disclosing or providing the information. Include descriptions of methods used to estimate major cost factors including system and technology acquisition, expected useful life of capital equipment, the discount rate(s), and the time period over which costs will be incurred. Capital and start-up costs include, among other items, preparations for collecting information such as purchasing computers and software; monitoring, sampling, drilling and testing equipment; and record storage facilities.**
- **If cost estimates are expected to vary widely, agencies should present ranges of cost burdens and explain the reasons for the variance. The cost of purchasing or contracting out information collection services should be a part of this cost burden estimate. In developing cost burden estimates, agencies may consult with a sample of respondents (fewer than 10), utilize the 60-day pre-OMB submission public comment process and use existing economic or regulatory impact analysis associated with the rulemaking containing the information collection, as appropriate.**
- **Generally, estimates should not include purchases of equipment or services, or portions thereof, made: (1) prior to October 1, 1995; (2) to achieve regulatory compliance with requirements not associated with the information collection; (3) for reasons other than to provide information or keep records for the government; or, (4) as part of customary and usual business or private practices.**

There are no start-up, maintenance, and operating costs associated with this collection of

information. For informational purposes, there is a \$705 fee associated with the filing of this information collection.

This information collection may impose some out-of-pocket costs on respondents in addition to the time burden for the form's preparation.

For form preparation, legal services, translators, and document search and generation, USCIS estimates the average cost of this information collection may vary widely, from as little as \$20 to \$1000 per respondent. USCIS estimates that the average cost for these activities is \$515. The total cost to respondents would generate as follows: 22,378 estimated respondents multiplied by the average cost per response of \$515 = **\$11,524,670.00.**

- 14. Provide estimates of annualized cost to the Federal government. Also, provide a description of the method used to estimate cost, which should include quantification of hours, operational expenses (such as equipment, overhead, printing, and support staff), and any other expense that would not have been incurred without this collection of information. Agencies also may aggregate cost estimates from Items 12, 13, and 14 in a single table.**

Government Cost

USCIS establishes its fees using an activity-based costing model to assign costs to an adjudication based on its relative adjudication burden and use of USCIS resources. Fees are established at an amount that is necessary to recover these assigned costs, plus an amount to recover unassigned overhead (which includes the clerical, officer, and managerial time with benefits) and immigration benefits provided for free. As a consequence of USCIS immigration fees being based on resource expenditures related to the benefit in question, USCIS uses the fee associated with an information collection as a reasonable measure of the collection's costs to USCIS. USCIS has established the fee for Form I-129MISC at \$705.

The total estimated cost of the program to USCIS is calculated by multiplying the estimated number of respondents (22,378) by the fee charge (\$705), which equals **\$14,850,025.00.** This total includes the suggested average hourly rate for clerical, officer, and supervisory time with benefits, plus a percent for the estimated overhead cost for printing, stocking, and distributing the form.

- 15. Explain the reasons for any program changes or adjustments reporting in Items 13 or 14 of the OMB Form 83-I.**

Original Form I-129 has been separated into multiple variants to be used by the specific individual impacted by the employment classification. Form I-129MISC is created for all persons who previously filed USCIS Form I-129 and selected H-3, P, Q, or R classifications.

- 16. For collections of information whose results will be published, outline plans for tabulation, and publication. Address any complex analytical techniques that will be used. Provide the time schedule for the entire project, including beginning and ending dates of the collection of information, completion of report, publication dates, and other actions.**

This information collection will not be published for statistical purposes.

- 17. If seeking approval to not display the expiration date for OMB approval of the information collection, explain the reasons that display would be inappropriate.**

USCIS will display the expiration date for OMB approval of this information collection.

- 18. Explain each exception to the certification statement identified in Item 19, "Certification for Paperwork Reduction Act Submission," of OMB 83-I.**

USCIS does not request an exception to the certification of this information collection.

B. Collections of Information Employing Statistical Methods.

There is no statistical methodology involved with this collection.