FAA Form 1800-31, Airport Activity Survey (1/2020)

Privacy Threshold Language

The Air Carrier Airport Information System (ACIS) data requires a signature for submission. While the users can download an Adobe .pdf version of the 1800-31, they still need to print it and sign it. The need to submit the signed package by either sending it via US mail or scanning the entire package and sending via email. Currently, there is no mechanism for air carriers to log onto our System of Airports Reporting (SOAR) and complete the survey.

The user entering the data is not the user submitting the completed form.   The completed and signed form is either uploaded into SOAR electronically or if send by hard copy, entered by a contractor, using the ACAIS module.   We are preparing an electronic submission via eSignature software which will be uploaded into SOAR. This change should be effective in 2020. However, the requirement to accept a hard copy submission will remain as an option.