

# **Appendix AC: Confirmation Email for Case Study Sites**

OMB No. 0584-XXXX

*Modernizing Channels of Communication  
With SNAP Participants*

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## Modernizing Channels of Communication With SNAP Participants: Advance Materials for Confirmed Case Study Site

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**PURPOSE:** This email will be sent to confirmed case study sites when OMB approval is received and the FNS Research team is ready to begin coordinating conversations on case study planning and participant recruitment.

**Subject Line:** Follow up on Modernizing Channels of Communication With SNAP Participants Study

Good [morning/afternoon]:

Thank you for agreeing to participate as one of five case study site in U.S. Department of Agriculture (USDA) Food and Nutrition Service's (FNS) Modernizing Channels of Communication With SNAP Participants Study. We have received approval from the Office of Management and Budget to begin collecting data for this study and we would like to set up a time to discuss next steps in the recruitment and case study planning process.

Please let us know if there is a time in the coming two weeks that works best for you and your team.

Best,  
[FNS Research Team Member]

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