



## DEPARTMENT OF THE AIR FORCE AIR FORCE RECRUITING SERVICE (AETC)

18 September 2019

MEMORANDUM FOR DEFENSE PRIVACY, CIVIL LIBERTIES, AND  
TRANSPARENCY DIVISION

THROUGH: Department of Air Force, Compliance Division/Information Access

SUBJECT: Justification for the use of Social Security Numbers (SSNs) in Air Force Recruiting Information Support System-Total Force (AFRISS-TF), DITPR ID #12052

### 1. System / Form

The Air Force Recruiting Information Support System-Total Force (AFRISS-TF) is the Active Duty, Air Force Reserve, and Air National Guard recruiting information system used by the Air Force Recruiting Service. This system requires the collection of the SSN for all Air Force accessions to determine qualification, eligibility and processing of new applicants into the Air Force military service.

### 2. Documentation

As documented in the AFRISS-TF System of Records Notice and the Privacy Impact Assessment, AFRISS-TF is the sole information system utilized to collect information from new applicants seeking entry into the Air Force to determine qualification, eligibility, and eventual processing for military service.

### 3. Authorized Uses

The justifications for the use of the SSN in accordance with DoDI 1000.30, enclosure 2 are:

- (3) **Security Clearance Investigation or Verification:** AFRISS-TF interfaces with the Office of Personnel Management's Joint Personnel Adjudication System. It is used in all aspects of the security background investigation process. This process is required to gain further information about an applicant's background and to determine if there are existing criminal histories or investigative records that may preclude the applicant from entering the Air Force.
- (5) **Confirmation of Employment Eligibility:** AFRISS-TF, as the collection medium, has an active interface with using the SSN to validate the employment eligibility of new applicants. Validation is conducted with the physical social security card which indicates whether the applicant is eligible or ineligible for employment within the United States. For males 18 years and above only, the SSN is also required to validate their Selective Service registration status through the Selective Service System which accepts SSN as the only verification identifier.

4. Point of Contact: For questions, please contact the AFRISS-TF Program Management Office at DSN 565-3837, DSN 565-4539, or [afrs.rsixs.afrisstf.pmo@us.af.mil](mailto:afrs.rsixs.afrisstf.pmo@us.af.mil).

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