**HRSA HAB Response to OMB regarding the Chart Abstraction of Ryan White HIV/AIDS Program Recipient Data (ICR Ref. No. 201912-0906-001)**

Proposed Timeline for Chart Abstraction Client Level Data Collection

| Timeframe | Activities | Notes  |
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| November 2018-May 2019 | Determine clinical variables for pilot data collection and draft sampling strategy  |  |
| June 2019-August 2019 | Pilot data collection |  |
| September – December 2019 | Process and analyze pilot data and finalize clinical variables  |  |
| January – March 2020 | Finalize sampling strategy  |  |
| April – June 2020 | Recruit sites to participate in project and schedule site visits  | Schedule may change depending on public health emergency status |
| July – December 2020 | Data collection at sites and submit data to HRSA (year 1 data) | Schedule may change depending on public health emergency status  |
| January – February 2021 | Process and analyze year 1 data  | Schedule may change depending on public health emergency status |
| March 2021 | Review and make changes to clinical variables and sites (if needed) | Schedule may change depending on public health emergency status  |
| March – April 2021 | Meeting with OMB to provide an update on year 1 data collection, review timeline (including changes if needed), and share emergent information related to HRSA HIV data collection  |  |
| April 2021 | Recruit sites to participate in project and schedule site visits |  |
| June – November 2021 | Data collection at sites and submit data to HRSA (year 2 data) |  |
| December 2021 – January 2022 | Process and analyze year 2 data  |  |
| March 2022 | Review and make changes to clinical variables and sites (if needed) |  |
| March – April 2022 | Meeting with OMB to provide an update on years 1-2 data collection, review timeline (including changes if needed), and share emergent information related to HRSA HIV data collection |  |
| February – April 2022  | Prepare and submit OMB back for 2023-2024 data collection extension  |  |
| April 2022 | Recruit sites to participate in project and schedule site visits |  |
| June – November 2022 | Data collection at sites and submit data to HRSA (year 3 data) |  |
| December 2022 – January 2023 | Process and analyze year 3 data  |  |
| March 2023 | Review and make changes to clinical variables and sites (if needed) | Begin process to Assess HRSA HIV Client Level Data Collection variables (see below) |
| March – April 2023 | Meeting with OMB to provide an update on years 1-3 data collection, review timeline (including changes if needed), and share emergent information related to HRSA HIV data collection |  |
| April 2023 | Recruit sites to participate in project and schedule site visits |  |
| June – November 2023 | Data collection at sites and submit data to HRSA (year 4 data) |  |
| December 2023 – January 2024 | Process and analyze year 1-4 data  |  |

Proposed Timeline for Assess HRSA HIV Client Level Data Collection Sources

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| Timeframe | Activities | Notes  |
| February – June 2023 | * Internal HRSA review of variables and data
* Assess the feasibility, reliability, and validity of HIV variables in other HRSA HIV data collection sources
* Develop mapping of variables to HRSA HIV data collection sources
* Internal clearance of decisions
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| July – August 2023 | Gather feedback from experts and stakeholder on mapping of variables to HRSA HIV data collection sources  |  |
| September – October 2023 | Finalize mapping of variables to HRSA HIV data collection sources  |  |
| October – November 2023 | Meeting with OMB to review finalized mapping of variables to HRSA HIV data collection sources  |  |
| November – December 2023 | Prepare OMB packages to reflect changes to HRSA HIV data collection  | Cannot submit OMB package until final mapping of variables complete; estimate 9-12 month to receive OMB approval  |
| Once receive OMB approval, 12 monthsTentative January – December 2024 | * Work with HRSA contractors to make changes to HIV data collection sources
* Make Ryan White HIV/AIDS Program (RWHAP) recipients and subrecipients aware of changes to the HRSA HIV data collection sources including changes to variables
* RWHAP recipients and subrecipients modify data collection to accommodate variable changes
 | Cannot begin until OMB approval received |
| 12 months Tentative January – December 2025  | * RWHAP recipients and subrecipients
* RWHAP recipients and subrecipients modify data systems to accommodate changes so they can submit data to HRSA
* RWHAP recipients and subrecipients collect data
 | * Cannot begin until HIV data collection systems updated
* Try to keep data collection on a calendar year schedule
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| January – March 2026 | RWHAP recipients and subrecipients submit data using updated HRSA HIV data collection sources  |  |