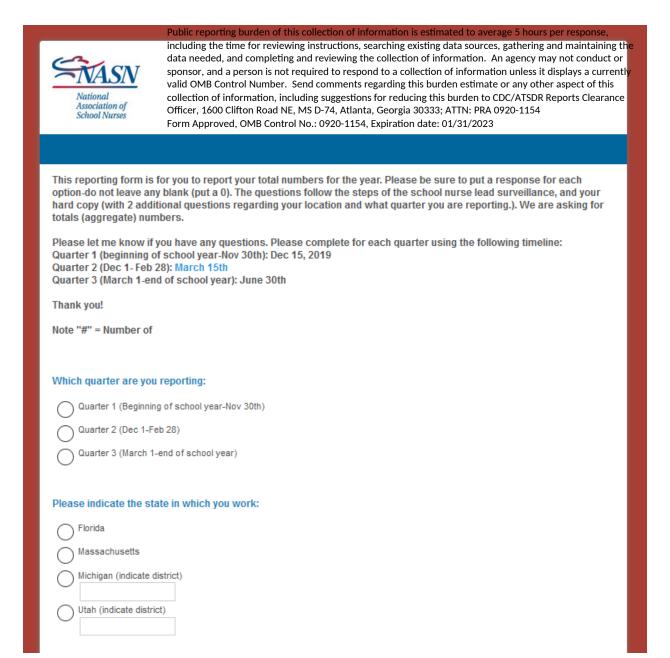
Attachment A - School Surveillance GenIC

Electronic Platform: Quarterly Chronic Absenteeism Data Reporting Form



Step 1. Identify students who are chronically absent	
# students chronically absent (TOTAL- any reason)	
# of students trending towards chronically absent (if tracking, if not put NA)	
Step 2. Identify students who are chronically absent for health reason (or suspected to be health reasons).	
(note unique cases + chronic cases should total up to the total number chronically absent for health reasons)	
Total # students chronically absent for health reasons	
# unique cases (on the list just one month)	
# chronic cases (on the list more than one month)	
Step 3. Outreach to students and their families (for students chronically absent for health reasons)	
# students/families contacted (by you or those helping in project)	
Average number of tries needed to contact	
Time spent for step 3 (optional)	
Hours (decimal)	
Step 4. Identify reason(s) for absences/withdrawals.	
Note common 3 reasons for chronic absences.	
1	
2	
3	

For health conditions undiagnosed students with sym	ed ONLY otoms related to ME/CFS (overwhelming fatigue, dizziness/POTS)	
# students referred to provider for at-risk of ME/CFS		
Qualitative –any word back from previously referred students for ME/CFS? or any other commonalities observed-like length or type of symptoms)		
	# 1 # 2	
Step 5: Initiate care coordination and continue nursing process (and work with other school staff as appropriate). This step includes students with a diagnosed or undiagnosed condition.		
List the top 3 nursing diagnoses used for students who are chronically absent.		
1		
2		
3		
Time spent on Step 5 (optional) (aver	age, and range)	