National Water Trails System Application

NPS Form 10-1002 (Rev. 12/2019)   **OMB Control No. 1024-0283**
National Park Service   **Expiration Date: XX/XX/XXXX**

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NOTICES

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Authority: 16 U.S.C. 1243, the National Trails System Act.

Purpose: The information is collected to process candidate applications, including determining if eligibility requirements have been met, for designation as a National Recreation Trail or National Water Trail in the National Trails System. This application process is for trails on federal, state, local, or private lands or waters (except those on or in cooperation with US Forest Service lands or waters). If your trail is on US Forest Service lands or waters you should contact the US Forest Service National Recreation Trails Program.

Routine Uses: The information is disclosed to the US Forest Service (Department of Agriculture), the US Army Corps of Engineers (Department of Defense), the Bureau of Land Management, and the US Fish and Wildlife Service (Department of the Interior) for the review of applications and the tracking of designated trails on their respective lands or waters.

Disclosure: Voluntary, however, failure to provide the requested information may impede the proposed water trail application from consideration for designation and inclusion in the National Trails System.

PAPERWORK REDUCTION ACT STATEMENT: We are collecting this information subject to the Paperwork Reduction Act (44 U.S.C. 3501) to evaluate the suitability of trails or trail systems for submission to the Secretary of the Interior for designation as a National Recreation Trail or as a National Water Trail. All applicable parts of the form must be completed in order to receive consideration for the requested benefit. A Federal agency may not conduct or sponsor, and a person is not required to respond a collection of information unless it displays a currently valid OMB control number. OMB has approved this collection and assigned it control number 1024-0283

ESTIMATED BURDEN STATEMENT: Public reporting burden for this form is estimated to average 8 hours per response for National Recreation Trail submissions and 11 hours per response for National Water Trail submissions. This includes the time it takes to read, gather and maintain data, review instructions and complete the form. Direct comments regarding this burden estimate, or any aspects of this form, to the Information Collection Clearance Officer, National Park Service, 1201 Oakridge Drive, Fort Collins, CO 80525. Please do not send your form to this address.

Application Form

Please note: You have **one hour** to complete this webpage before you are automatically logged out by the server. Once you sumbit this page, you may return and edit it later by logging back into your account. It is recommended that you prepare your trail description ahead of time and paste it into the appropriate field(s).

TIPS FOR SUCCESS:

Before you begin, follow these four tips to ease the application process:

- **Update your browser**. The NWTS application supports all major browsers, though older versions may have issues.
- **Prepare your application off-line first.** Server disconnects happen. Start your work in a word document and copy/paste your write-ups to the online application.
- You can **preview the NWTS application** (PDF) to help you get started.
- **Rename your file attachments**. Filenames with special characters, such as apostrophes, can cause confusion to the server. The application does filter these out where it can. But it is best if you simplify filenames before uploading. Filenames without spaces and special characters (e.g. Redwood_Trail_Letter_of_Support) are more likely to upload correctly.

Section 1 of 7: Trail Information

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BASIC TRAIL INFORMATION

</div>

Trail Name

Trail Location

Examples: "In Brandon State Park near Springfield, IA." or "Railtrail that connects Millerville with Fort Claremont along the south shore of the Blue River northwest of Clark City."

Mapping Information

Please provide the information below. Provide a latitude and longitude coordinate that is representative of your water trail. This could be at the center of your trail or at any other location along the trail. This information will be used to create a map "pin" of your trail to be included on the NWTS website, if the trail is designated.

Latitude

Longitude

Directions to Trail

example: "From Springfield, take SR 897 west c. 6 miles to park entrance." or "Many access points between Tampa and Fort Myers off of US 36."

City(ies) / Township(s) crossed by the trail:

Separate multiple cities/townships with commas: Chicago, Oak Park, Forest Park

County(ies)

Separate multiple Counties with commas: Klamath, Lane

State(s)

Abbreviations only
Separate multiple States with commas: CA, OR, WA

Congressional District(s)

Separate multiple Districts with commas: 1, 3. Specify State abbreviations for trails that span multiple States: OR-1, WA-3

Short Description of Trail

A quick "snapshot" for news releases, 75 words is the recommended maximum.

Long Description of Trail

For use on the NRT website. 500-800 words recommended. State how your trail is nationally significant, what sets your trail apart from others. Highlight the trail's main features, emphasizing such factors as connection with other trails, health and fitness benefits, youth involvement, service to diverse communities and urban populations, innovation, quality of design and construction, maintenance plan, cost-effective management strategies, partnerships and support, outstanding resources, and even relevant art installations and interpretive facilities and services. As appropriate, describe the trail's history and evolution including concept, lay-out, partnerships, historic uses, political issues, and special events. Also describe current management direction: protection, safety program, maintenance, rules and regulations, signs, and associated recreation features.

TRAIL DETAILS

Length of Trail Open to Public Use: [_____] **Miles Loop?** ☐

Other Designations

[_____] Additional National Designations

[_____] Additional State Designations

Allowed Uses

Check all that apply

- ☐ Boating, Motorized
- ☐ Boating, non-motorized: Canoeing
- ☐ Boating, non-motorized: Kayaking
- ☐ Boating, non-motorized: Rafting
- ☐ Boating, non-motorized: Sailing
- ☐ Boating, non-motorized: Tubing
- ☐ Camping
- ☐ Fishing
- ☐ Heritage and History
- ☐ Hunting
- ☐ Ice Skating
- ☐ Swimming
- ☐ Swimming: Diving/Snorkeling
- ☐ Swimming: Wading
- ☐ Wildlife Observation

Other Uses / Notes

[_____]

WATER TRAIL AND SURROUNDING SURFACES

Check all that apply

- ☐ Water, rapids
- ☐ Water, moderate moving
- ☐ Water, slow moving
- ☐ Water, still
- ☐ Grass or vegetation
- ☐ Rock, boulders
- ☐ Rock, smooth
- ☐ Snow or ice

VISITING AND FEES

Open Dates
Enter mm/dd to mm/dd

Open From [1 ▾] / [1 ▾] to [1 ▾] / [1 ▾] [Open All Year]

Times of Operation

☐ Open 24 Hours

Open From [_____] to [_____] [Open Sunrise to Sunset]

Seasonal Closures

> [ ]

Fees

$ [____] Admission Fee

$ [____] Parking Fee

$ [____] Permit Fee

Accessibility Information Available?   [ ] Trailhead signage   [ ] Brochure   [ ] Website   Other: [_____]

Visiting and Fee Notes

> [ ]

[Save and Continue]   or   [Save Draft and Exit]

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This online application and the NRT database are hosted and maintained by **American Trails**.

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National Water Trails System

Application for: Water Trail Name

Section 2 of 7: Best Management Practices

Designated water trails must meet the following NWTS benchmarks for best management practices (BMP). For each of the pages that follow, please describe in detail how your trail and managing agency(ies) strive for and implement each best management practice. Please attach supporting documents for each best management practice, for example, under the planning section, you may attach your water trail plan.

Best Practice 1 of 8: Mission Statement

Please provide a mission statement for your water trail that focuses on the seven BMP categories in this section. The mission statement will be used in press releases and on the NWTS website as a way to showcase the outstanding qualities of the water trail, if designated.

[Save and Continue]   or   [Save Draft and Exit]

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Best Practice 2 of 8: Recreation Opportunities

The water trail route has established public access points that accommodate a diversity of trip lengths and levels of difficulty and provide access to a variety of opportunities for recreation and education. Please give details of how your trail addresses recreation: how many access points does the trail have, are there planned trips or events, and are different partners involved? Attach photos of access point.

Please describe in detail how your trail and managing agency(ies) strive for and implement this best management practice.

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Save and Continue   or   Save Draft and Exit

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Best Practice 3 of 8: Education

The water trail users are provided with opportunities to learn about the value of water resources, cultural heritage and boating skills and outdoor ethics. Describe your educational opportunities. Attach schedules, curricula, events, etc.

Please describe in detail how your trail and managing agency(ies) strive for and implement this best management practice.

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Best Practice 4 of 8: Restoration

The water trail provides opportunities for communities to develop and implement strategies that enhance and restore the health of the local waterways and surrounding lands. Show activities that demonstrate stewardship and conservation along the trail. Attach pictures of work, press releases, plans, etc.

Please describe in detail how your trail and managing agency(ies) strive for and implement this best management practice.

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Best Practice 5 of 8: Community Support

Local communities provide support and advocacy for the maintenance and stewardship of the water trail. Attach agreements for collaboration, strategies for community engagement, measurements or methods of measuring community engagement.

Please describe in detail how your trail and managing agency(ies) strive for and implement this best management practice.

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Best Practice 6 of 8: Public Information

The public is provided with accessible and understandable water trail information, including details for identifying access and trail routes; cultural, historic, and natural features; hazards; and water quality and quantity. The water trail is promoted to the community and broad national audience. Attach copies of brochures, guides, maps, safety messages, pictures of signs, etc. Explain how the public finds out about your trail and how they get all the information they need.

Please describe in detail how your trail and managing agency(ies) strive for and implement this best management practice.

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Best Practice 7 of 8: Trail Maintenance

The water trail managers demonstrate ability to support routine and long-term maintenance investments on the water trail. Facilities are designed, constructed, and maintained by incorporating sustainability principles. Are there partnerships or collaborative for maintenance? Attach maintenance agreements. Is there a maintenance schedule? Please describe or attach.

Please describe in detail how your trail and managing agency(ies) strive for and implement this best management practice.

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Best Practice 8 of 8: Planning

The water trail managers maintain a water trail plan that describes a vision, desired future conditions, and strategies to strengthen best management practices. Attach the water trail plan. Other attachments may include recreation management or recreational access plans, gap analysis, or user surveys.

Please describe in detail how your trail and managing agency(ies) strive for and implement this best management practice.

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The National Recreation Trails Database

Application for: Water Trail Name

Section 3 of 7: Contact Information

If the trail is designated as an National Water Trail, the Trail Managing Agency or Organization will appear on the NWTS certificate, along with the trail's name. You will be given the opportunity to add additional contacts on the next page.

Applicant Contact Information

**Trail Managing
Agency or Organization**   [   ]   e.g. Smith County Parks and Recreation

Agency Unit   [   ]   e.g. Jones Lake Park

Trail Manager's Name   First: [   ]   Middle Initial: [   ]   Last:
[   ]

Title   [Mr.   ▼]

Position   [   ]

Mailing Address   [   ]
[   ]
[   ]

City, State, Zip   [   ]   [Alabama   ▼]   [   ] - [   ]

Street Address for deliveries   [   ]

**(if different from Mailing
Address)**   [   ]
[   ]

City, State, Zip   [   ]   [Alabama   ▼]   [   ] - [   ]

Phone   [   ]

Use format: (xxx) xxx-xxxx

Fax

[   ]

Use format: (xxx) xxx-xxxx

Email [   ]

Website [   ]

Designation Letter

If the trail is designated as an NRT, a letter of designation will be delivered along with the NRT Certificate to the street address of the managing agency/organization. The **Trail Manager's** name will be on the letter. However, if you would like a different name (e.g. department head, mayor, president of the organization, etc.) and/or address to appear on the letter, please enter the information below.

Designation Letter Name   First: [   ]   Middle Initial: [   ]   Last:
[   ]

Title   [Mr.   ▼]

Position   [   ]

Street Address for Deliveries   [   ]

[   ]

[   ]

City, State, Zip   [   ]   [Alabama   ▼]   [   ] - [   ]

Phone   [   ]

Use format: (xxx) xxx-xxxx

[Save and Continue]   or   [Save Draft and Exit]

The National Recreation Trails Database

Application for: Water Trail Name

Section 4 of 7: Owner Consent and State Support

Directions: In this section, please upload the appropriate documents to address the following requirements if they apply to your trail:

1. All public and private property owners of trail lands or waters must give written consent to this application. (*Not required if the applicant is the sole owner of the property).
2. Trails on State, local government, or private land (anything other than Federal) must have a statement of support from the State Trails Administrator/Coordinator.

Existing documents:

Type	Description/Note	Filename	Remove
None Available			

Add documents, one at a time:

Add a New Document for Water Trail Name

Select Document to Upload	Choose File No file chosen	(*.pdf, .doc, .docx Only*)
Type	Owner Written Consent ▼	
Description or Note		

Upload This File

Note: Once all items have been uploaded (if required by your trail) continue by selecting a button below:

Save and Continue   or   Save Draft and Exit

The National Recreation Trails Database

Application for: Water Trail Name

Section 5 of 7: Photo, Map, and Logo

Directions: In this section upload a photograph, trail map, and the trail's logo to be presented to the public. Additional photographs and maps may be uploaded in section 6.

Step 1: Upload a photo

Step 2: Upload a map

Step 3: Upload a logo

Step 4: Continue to Section 6

The National Recreation Trails Database

Application for: Water Trail Name

Section 6 of 7: Additional Supporting Materials (optional)

Directions: In this section you may upload more photos and maps, brochures, letters or resolutions of support, and additional websites.

Please Note: When you upload a photo you affirm that you have secured the rights for the photo to be used for publicity and promotion of National Recreation Trails and are giving us permission to do so. This includes use on the websites of the NRT Program, American Trails, and cooperating agencies and organizations, as well as their noncommercial publications. This also includes use by Trails.com and ViewRanger in promotion of National Recreation Trails through agreements with American Trails. You retain all other rights to your photos.

Existing Items:

Resource Type	Resource Desc	Resource URL/Filename	Remove
None Available			

Add Resources, one at a time, with either form below:

Add a New Document for Water Trail Name

Select Document to Upload	Choose File No file chosen	*(.pdf, .doc, .docx, .jpg, .kml, .kmz, .gpx document)*
Type	Brochure ▼	
Description or Note		

Add This Resource

Add a New Webpage for Water Trail Name

Website Address	
Website Title	

The National Recreation Trails Database

Application for: Water Trail Name

Section 7 of 7: Print, Sign, and Upload the Signature Page

Step 1. Download the signature page here.

Step 2. Print, Sign and Scan the Signature page.

Step 3. Upload the signature page using the form below:

Upload Signature Page for Water Trail Name

Select Document to Upload	Choose File No file chosen	*(.pdf, .doc, .docx document)*
Type	Signature Page ▾	
Note		

Upload Signature Page   **Attaching the signature page will trigger submission of your application.**