



Checkpoint Sign-In Log

INSTRUCTIONS: Those individuals authorized specialized screening in Chapter 1 of the Specialized Screening SOP must complete all applicable fields before entering a U.S. airport sterile area. An airport assigned LEO, TSA STSO, or designated TSA Representative may fill in the information; however, the individual authorized specialized screening must sign in the appropriate block. For questions or to provide feedback, please email TSA_ScreeningSOPs@tsa.dhs.gov.

Airport: _____ Checkpoint: _____ Month: _____

Form with multiple sections for TSA USE, including fields for Date, Full Name, Agency Name, Badge/Credential #, TSA USE (TSA/SIDA Badge #, Supervisor/LEO/SIDA Badge #, etc.), and a signature block. Each section includes a disclaimer: 'I understand that a knowing and willful false statement on this form can be punished by fine or imprisonment or both (See 18 U.S.C. 1001)'. The form is repeated three times for multiple checkpoints.

WARNING: This record contains Sensitive Security Information that is controlled under 49 CFR parts 15 and 1520. No part of this record may be disclosed to persons without a "need to know", as defined in 49 CFR parts 15 and 1520, except with the written permission of the Administrator of the Transportation Security Administration or the Secretary of Transportation. Unauthorized release may result in civil penalty or other action. For U.S. Government agencies, public disclosure is governed by 5 U.S.C. 552 and 49 CFR parts 15 and 1520.