

# INCIDENT INVESTIGATION ASSIGNMENT INSTRUCTIONS

## Fires and Thermal Burns, General

**DOCUMENT NUMBER:**

**DATE OF INCIDENT:**

**CATID: BUNN01 2020**

**FOLLOW-UP REQUESTED:**

**HAZARD ANALYSIS  COMPLIANCE**

**PRIMARY CONTACT: David Miller, EPHA, 301-504-7323, [dmiller@cpsc.gov](mailto:dmiller@cpsc.gov)**

**BACK-UP CONTACT: Rik Khanna, EXHR, 301-987-2508, [rkhanna@cpsc.gov](mailto:rkhanna@cpsc.gov)**

**ASSIGNMENT MESSAGE:**

Obtain a detailed scenario of the incident. Describe injured persons and extent of injury (fatal or non-fatal) and treatment. Describe factors relevant to explain how and why the person was injured. Include discussion of any malfunctions, deficiencies, or use features of the product that contributed to the occurrence of injuries.

Obtain fire incident report and any other reports regarding the cause of the incident.

Provide complete product identification, including **age of product, manufacturer, brand, date manufactured, place and date of purchase, model/serial numbers, etc.**

**Please include all primary and all backup contacts in the distribution of the completed IDI.**

----- Area below will be completed in Data Systems -----

**Person(s) to Contact:**

**Guidelines:**

**Task Number:**

**Date:**

**Assigned to:**

**Processed by: lew**