

**INCIDENT INVESTIGATION ASSIGNMENT INSTRUCTIONS**

**Upholstered Furniture**

**DOCUMENT NUMBER:**

**DATE OF INCIDENT:**

**CATID: BUNN25 2020**

**FOLLOW-UP REQUESTED**

**HAZARD ANALYSIS  COMPLIANCE**

**PRIMARY CONTACT: David Miller, EPHA, 301-504-7323, [dmiller@cpsc.gov](mailto:dmiller@cpsc.gov)**

**BACK-UP CONTACT: Andrew Lock, LSE, 301-987-2099, [ALock@cpsc.gov](mailto:ALock@cpsc.gov)**

**ASSIGNMENT MESSAGE:** Conduct an investigation of this upholstered furniture case.

Determine the type of furniture, its construction, its materials, and its complying standards.  
Determine the specific location of the ignition.

Obtain information on each, non-emergency personnel, and person present in structure during the fire. In particular, determine their locations, conditions, abilities to escape the fire, and actions during the fire.

Determine the type of ignition source and how it came in contact with the upholstered furniture.

If possible, determine the approximate year that the furniture was manufactured.

Determine how residents were alerted to the fire and what they did in response.

Complete relevant appendices on smoke alarms, sprinklers, extinguishers, and candles.

Obtain the fire investigation, medical, and insurance reports.

**Please include all primary and all backup contacts in the distribution of the completed IDI.**

----- Area below will be completed in Data Systems -----

**Person(s) to Contact:**

**Guidelines: Appendix 19 – Upholstered Furniture and Data Record Sheet  
Appendix 129 – Smoke Alarms, Fire Sprinklers, and Fire Extinguishers**

**Task Number:**

**Date:**

**Assigned to:**

**Processed by: lew**