

CNCS External Reviewer Application Instructions

The [Corporation for National and Community Service](#) (CNCS) engages millions of Americans in service through its AmeriCorps, Senior Corps, Social Innovation Fund, and Volunteer Generation Fund programs. CNCS fulfills its mission by awarding financial assistance through its programs that support national and local initiatives. CNCS engages External Reviewers to review and assess the quality of applications based upon the published selection criteria in the Notice of Federal Funding. Reviewers are selected without regard to race, color, national origin, sex, age, or disability.

Individuals seeking to be a CNCS External Reviewer are prompted to create an account in CNCS's online system. Once an account has been established, the prospective Reviewer can log into the system and begin a Reviewer Profile by clicking on the "Reviewer Application" tab at the top of the screen. The tab will show the Reviewer's initial information captured when the account was created, as well as fields to include his or her demographic information, education history, and employment history. Required fields are indicated by a partial red highlight and additional context is provided in the help text. Upon completion of all the required fields, the prospective Reviewer can submit the Reviewer Application. Once submitted, the application is reviewed by CNCS staff in order to determine if the individual meets the requirements to become an External Reviewer for CNCS. This information is used for the purpose of engaging External Reviewers, and may be used to further that purpose and for any other lawful purpose.

External Reviewer Application

Account Information

*Salutation	<input type="text" value="--None--"/>
Preferred Name	<input type="text"/>
*First Name	<input type="text"/>
Middle Name	<input type="text"/>
*Last Name	<input type="text"/>
Suffix	<input type="text"/>
*Primary Phone	<input type="text"/>
*Is this a Mobile Number	<input type="text" value="--None--"/>
*Would you like to receive texts?	<input type="text" value="--None--"/>
Secondary Phone	<input type="text"/>
*Email	<input type="text"/>
*Re-Enter Email	<input type="text"/>

Contact Information

*Mailing Street Address 1

Mailing Street Address 2

*Mailing City

*Mailing State

*Mailing Zip Code

Demographic Information

Highest Level of Education

State of Residence

Gender

Ethnicity

Race

How did you hear about CNCS Reviews?

Please Specify

Reasonable Accommodations Required?

If Yes, describe what is needed.

Education History

College/ University Organization Type

External Reviewer Application Screens – August 2016

Years of Affiliation

Years of Affiliation

Affiliation Description

[Click here to add new entry](#)

Publications

Publication Type

--None--

Publication Title

Role in Publication

--None--

Date of Publication

[3/16/2016]

Publication Description

[Click here to add new entry](#)

Banking Information

Routing Number

Account Number

Social Security Number