

7 CFR PART 3555 - OMB No. 0575-0179  
2020 PAPERWORK BURDEN PACKAGE - SINGLE FAMILY HOUSING GUARANTEED LOAN PROGRAM

Section of Regulation	Title	Form No. (if any)	Estimate	Reports filed Annually	Total Annual Responses (D) x (E)	Estimated	Estimated Total Man-hours (F) x (G)	Wage Class	Total Cost (H) x (I)
			d No. of Respondents			No. of Man-hours per response			
(A)	(B)	(C)	(D)	(E)	(F)	(G)	(H)	(I)	(J)

**REPORTING REQUIREMENTS - NO FORMS**

Section 3555.107(d) Chapter 12 Administrative Handbook	Uniform Residential Appraisal Report (Lender)	URAR	2,520	80	201,600	0.16	32,256	\$38.46	\$1,240,566
Section 3555.202(a) and (b) Chapter 12 Administrative Handbook	Inspections of Construction (Lender)	Written New Construction	2,520	19.69	49,619	0.50	24,809	\$38.46	\$954,170
		Existing Dwellings	2,520	72.49	182,675	0.50	91,337	\$38.46	\$3,512,836
Section 3555.107 Chapter 15 Administrative Handbook	Standard Credit Documentation-Application	URLA	2,520	80	201,600	3.00	604,800	\$19.71	\$6,717,442
Section 3555.256 Chapter 17 Administrative Handbook	Transfer & Assumption (Lender)	Written	2	1	2	0.50	1	\$19.71	\$20
Section 3555.107(h) Chapter 8 and 16 Administrative Handbook	Annual Fee (Lender)	Electronically	2,470	83	204,096	0.25	51,024	\$19.71	\$1,005,684
Section 3555.107(h) Chapter 8 and 16 Administrative Handbook	Technology Fee Lender	Electronically							
Section 3555.251 and 3555.301 Chapter 17 and 18 Administrative Handbook	Guaranteed Rural Housing Loan Status and Borrower Default Report	Electronically	2,470	4	9,880	0.25	2,470	\$19.71	\$48,684
Section 3555.301 Chapter 18 Administrative Handbook	Servicing Plan	Written	294	17.19	5,054	1.00	5,054	\$19.71	\$61,599
Section 3555.151(h)(5) Chapters 9 and 11 Administrative Handbook	Overpayment Notification (Lender)	Written	1	1	1	0.50	1	\$19.71	\$10
Section 3555.151(h)(5) Chapters 9 and 11 Administrative Handbook	Mortgage Credit Certificate (Applicant)	Written	172	10.84	1,864	0.16	298	\$19.71	\$5,880
Section 3555.151(h)(7) Chapter 11 Administrative Handbook	Funded Buydown Account	Written	33	1.3	43	0.16	7	\$19.71	\$135
Section 3555.255 Chapter 17 Administrative Handbook	Mineral or Partial Release	Written	46	4	184	0.25	46	\$19.71	\$907
<b>NO FORM TOTAL:</b>					<b>856,618</b>		<b>812,103</b>		<b>\$13,547,932</b>

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**REPORTING REQUIREMENTS - FORMS APPROVED WITH THIS DOCKET**

Section 3555.105(c) Chapter 12 Administrative Handbook	Sample Worksheet for Calculating Maximum Loan Amount Single-Close Repair and Rehabilitation Loans	Written							
Section 3555.251(c) Section 3555.54 Chapter 4, 16 and 17 Administrative Handbook	Guaranteed Rural Housing Lender Record Change  Agreement for Participation	Form 3555-11 Transfer of Servicer	2,470	36.84	90,995	0.50	45,497	\$19.71	\$896,754
		Form 3555-11 Forced Transfer	17	1	17	0.50	9	\$19.71	\$168
Section 3555.52 Chapter 3, and 4 Administrative Handbook	Guaranteed/Insured Loan Programs of the U.S. Government	Form 3555-16	99	1	99	4.00	396	\$40.87	\$16,185
Section 3555.107 Chapter 5 and 15 Administrative Handbook	Request for Single Family Housing Loan Guarantee	Form 3555-21	2,520	80	201,600	0.25	50,400	\$19.71	\$993,384
Section 3555.107(f) Chapter 15 Administrative Handbook	Conditional Commitment for SFH Guarantee	Form 3555-18	2,520	79.56	200,491	1.00	200,491	\$19.71	\$3,951,682
Section 3555.107(j) Chapter 16 Administrative Handbook	Loan Note Guarantee	Form 3555-17 Form 3555-12	2,520	79.56	200,491	0.08	16,707	\$19.71	\$329,294
Appendix 6 Administrative Handbook	Master Interest Assistance and Shared Equity Agreement with Promissory Note	No Funding or Activity since 1991	0	0	0	1.00	0	\$0.00	\$0
Appendix 6 Administrative Handbook	Annual Interest Assistance Agreement	Form 3555-13 Borrower	19	1	19	0.67	13	\$19.71	\$251
		Lender	8	3.38	27	0.33	9	\$19.71	\$176
Section 3555.107(b)(2)) Chapter 9 Administrative Handbook	Request for Verification of Employment RD Form 1910-5 See Standard Credit Documentatin for Burden	Form RD 1910-5 (0575-0172)	0		0		0		
Section 3555.107(i) Chapter 16 Administrative Handbook	Guaranteed Loan Closing Report	Form RD 1980-19 (0575-0137)	2,520	79.05	199,206	1.00	199,206	\$19.71	\$3,926,350
Section 3555.107(b)(2) Chapter 9 Administrative Handbook	Certification of Disability or Handicap See Standard Credit Documentatin for Burden	Form RD 1944-4 (0575-0172)	0		0		0		

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Section 3555.107(b)(2) Chapter 9 Administrative Handbook Section 3555.202(a)	Deposit See Standard Credit Documentatin for Burden	Form RD 1944-62 (0575-0172)	0	0	0	0	0	0	0	0
Chapter 12 Administrative Handbook	Plan Certification	Form RD 1924-25 (0575-0172)	2,520	6.56	16,531	0.16	2,645	\$38.46	\$101,726	\$101,726

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FORM TOTAL:			Estimated	909,476		Estimated	515,373		10,215,969
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(A)	(B)	(C)	(D)	(E)	(F)	(G)	(H)	(I)	(J)

**REPORTING REQUIREMENTS - APPROVED UNDER OTHER OMB NUMBERS**

<b>Section 3555.5 and 3555.107( e) Chapter 12, and 15 Administrative Handbook</b>	<b>Standard Flood Determination</b>								
	<b>See Standard Credit Documentatin for Burden</b>	<b>SF 81-93 (3067-0264)</b>	<b>0</b>						

