

APPENDIX B-19. SITE SUPERVISOR INTERVIEW THANK YOU E-LETTER



OMB Control Number: 0584-XXXX
Expiration Date: XX/XX/20XX

Dear [SFSP Site Director],

Thank you for participating in a telephone interview about the Summer Meals program. We appreciate your participation and valuable input. Your feedback will help States and sponsors provide better support to Summer Meals programs to better serve healthy meals to hungry children.

Thank you again for your support for this important research study.

Sincerely,

[SIGNATURE]

The Food and Nutrition Service (FNS) is conducting this study to obtain information about the administration and oversight of the Summer Food Service Program and to identify potential barriers to ensuring the integrity and effective management of the program. Participation in this study is voluntary and the information collected will be used to determine resources, develop training, and provide technical assistance. Under the Privacy Act of 1974 and the System of Record Notice FNS-8 USDA/FNS Studies and Reports, any personally identifying information obtained will be kept private to the extent provided by law. According to the Paperwork Reduction Act of 1995, an agency may not conduct or sponsor, and a person is not required to respond to, a collection of information unless it displays a valid OMB control number. The valid OMB control number for this information collection is 0584-XXXX. The time required to review the thank you is estimated to average 1 minute per response, including the time for reviewing instructions, searching existing data sources, gathering and maintaining the data needed, and completing and reviewing the collection of