



PAST DUE NOTICE

Our records indicate that we have not received your **Monthly Retail Trade Survey**, which is expected to take only 7 minutes to complete. If you have already submitted your survey, **thank you for your response**.

Please reference the information below to begin reporting.

Due to the increasing cost of maintaining our facsimile system, we will no longer be able to transmit fax forms and reminders for the Monthly Retail Trade Survey. We would appreciate it if you would select email as your preferred contact method or verify your mailing address information. You can update your contact preference in our online reporting tool or by contacting a Census Bureau representative at the number below. If you do not update your preference, your default method of contact will be changing to mail in the coming months.

For assistance with completing this survey or if you have any questions, please call our customer help line at 1-800-772-7852, Monday through Friday, 8:30 a.m. to 4:30 p.m. Eastern time.

Thank you in advance for your time and participation, and for helping the U.S. Census Bureau measure America's people and economy.

Sincerely,

A handwritten signature in black ink that reads "Stephanie L. Studds".

Stephanie L. Studds
Chief, Economic Indicators Division
U.S. Census Bureau

The information contained in this facsimile is privileged and/or confidential information and intended only for the use of the individual or entity named. If the reader of this message is not the intended recipient, or the employers or agency responsible to deliver to the intended recipient, you are hereby notified that any dissemination, distribution, or copying of this communication is strictly prohibited. If you receive this transmittal in error, or did not receive a complete transmission, please immediately notify the sender by telephone at 1-800-327-4389 (select option 1) between 8:30 a.m. and 4:30 p.m. Eastern time.