

# Sailing Contact Form for 2020

\* Required

**Please answer the following questions 30 days prior to sailing aboard the NOAA Ship Okeanos Explorer**

OMB Control Number 0648-0748

## Privacy Act Statement

**Authority:** The collection of this information is authorized under 5 U.S.C. § 301, Departmental regulations; Executive Order 12656, Assignment of emergency preparedness responsibilities; Homeland Security, Federal Continuity Directive 1, requiring Federal agencies to account for its personnel during emergencies; and Departmental Administrative Order 210-1, Emergency Readiness for Departmental Continuity.

**Purpose:** The Department of Commerce (Department) is collecting this information to ensure managers, supervisors, continuity of operations (COOP), and other appropriate staff and individuals have the most current personal contact information for contacting you in the event of an emergency or planned exercise. As an example, the information will be used to ensure employee accountability as it relates to protection and safe being in a catastrophic situation. **Routine Uses:** The Department will use this information to send notifications, alerts, and/or activations and to relay critical updates and guidance to Department personnel in response to an emergency scenario or exercise. Disclosure of this information is permitted under the Privacy Act of 1974 (5 U.S.C. Section 552a) to be shared among Department staff for work-related purposes. Disclosure of this information is also subject to all of the published routine uses as identified in the Privacy Act System of Records Notice COMMERCE/DEPT-18, Employees Personnel Files Not Covered by Notices of Other Agencies.

**Disclosure:** Furnishing this information is mandatory. The failure to provide accurate information may delay or prevent you from receiving notifications in the event of an emergency. The failure to provide this information also may have an effect on your Federal service under certain circumstances. For example, failure to supply this information may delay or make it impossible to notify you in the event of an emergency about a change to your duty location and/or the Department's needs for your service in an emergency, which may result in you being placed in an absent without leave status.

Public reporting burden for this collection of information is estimated to average 10 minutes per response, including the time for reviewing instructions, searching existing data sources, gathering and maintaining the data needed, and completing and reviewing the collection of information. Send comments regarding this burden estimate or any other suggestions for reducing this burden to Ocean Exploration & Research, 1315 East West Highway, SSMC3, Rm. 10238, Silver Spring, MD, 20910.

Notwithstanding any other provisions of the law, no person is required to respond to, nor shall any person be subjected to a penalty for failure to comply with, a collection of information subject to the requirements of the Paperwork Reduction Act, unless that collection of information displays a currently valid OMB Control Number.

**First Name \***

Your answer

**Last Name \***

Your answer

**Middle Initial**

Your answer

**Affiliation \***

Your answer

**Phone Number \***

Your answer

**Cell Number \***

Your answer

**Email Address \***

Your answer

### Role on the ship:

- Teacher at Sea
- Video Team
- Video Team Intern
- ROV Engineer
- ROV Engineering Intern
- Data Team
- Mapping Explorer in Training
- Mapping Watch Stander
- Scientist
- Sampling Manager
- Dive Supervisor
- Mapping Lead
- Expedition Coordinator
- Guest
- Other: \_\_\_\_\_

### Male / Female? \*

This information is used for room accommodations aboard the ship.

- Male
- Female

## Dietary Restrictions \*

none \ vegan \ gluten \ etc

Your answer

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## What expedition is this in reference to? \*

- EX 19-06 (Mapping)
- EX 19-07 (ROV)
- EX 20-01 (Shakedown)
- EX 20-02 (Mapping)
- EX 20-03 (Tech Demo)
- EX 20-04 (Mapping)
- EX 20-05 (ROV)
- EX 20-06 (Mapping)
- EX 20-07 (ROV)
- EX 20-08 (Mapping)

## Arrival Date \*

To the Ship

Date

mm/dd/yyyy

## Departure Date \*

From the Ship

Date

mm/dd/yyyy

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## Access and Medical

### TWIC \*

Do you have a Transportation Worker Identification Credential, also known as TWIC?

yes

no

### CAC \*

Do you have a Common Access Card, also known as a CAC?

yes

no

### Submitted Medical \*

Have you submitted the required medical documents?

yes

no

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## Emergency Contact Information

Name \*

Your answer

Relationship \*

Your answer

Phone Number \*

Your answer

Address, State and Zipcode \*

Your answer

Email \*

Your answer

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## Citizenship

Are you a citizen of the United States of America? \*

- yes
- no
- no, but I have a Green Card
- no, but I am a US National

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## US Citizens or Permanent Residents

Do you have a passport? \*

yes

no

For US permanent residents- please indicate below the country that issued your passport

Your answer \_\_\_\_\_

Passport date of expiration.

Date

mm/dd/yyyy \_\_\_\_\_

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## Non Disclosure Agreement for Underwater Cultural Heritage Sites

Although Okeanos Explorer conducts non-disturbance underwater cultural heritage (UCH) exploration activities, project data and information may contain site location information that could lead to adverse impacts if disclosed.

Since all expedition participants will have access to position/location information about historically significant or potentially historically significant UCH sites, we must require you to read and agree to the terms of the attached non-disclosure agreement (NDA) before we can allow your participation.



**Ocean Exploration  
and Research**

Office of Ocean Exploration and Research  
National Oceanic and Atmospheric Administration

1315 East-West Highway, 5SMC3 10<sup>th</sup> floor  
Silver Spring, MD 20910  
[oceanexplorer@noaa.gov](mailto:oceanexplorer@noaa.gov)

### NON-DISCLOSURE AGREEMENT

I, \_\_\_\_\_, in consideration for access to data, information, and products in the possession of, acquired by, or developed by the National Oceanic and Atmospheric Administration (NOAA) and the NOAA Office of Ocean Exploration and Research and its affiliates, hereby acknowledge that some of these data, information, and products may be related to historic or potentially historic submerged cultural resources, and therefore hereby agree not to disclose these data, information, and products except as otherwise provided in this non-disclosure agreement.

I acknowledge that the *Okeanos Explorer* data management system may contain underwater cultural heritage site location information that is sensitive.

I agree that publishing, sharing, or distributing underwater cultural heritage site location information, in any way, exposes underwater cultural heritage items to potential harm.

I recognize that particular underwater cultural heritage sites may be protected by applicable laws, including, the National Historic Preservation Act of 1966 (16 U.S.C. § 470 *et seq.*), Archaeological Resource Protection Act of 1979 (16 U.S.C. §§ 470aaa-mm), National Marine Sanctuary Act (16 U.S.C. § 1431 *et seq.*), Sunken Military Craft Act (10 U.S.C. § 113 note, Pub. L. 108-375, §§ 1401-1408), Abandoned Shipwreck Act (16 U.S.C. § 470w), implementing federal regulations, and state laws.

I agree that data and information relating to the location and nature of underwater cultural heritage items that is not otherwise publicly available on a government website must be kept strictly confidential, and further agree not to disclose the location of these sites to any third party except as provided in this non-disclosure agreement.

I agree that data and information relating to the location and nature of underwater cultural heritage items that is not otherwise publicly available on a government website must be kept strictly confidential, and further agree not to disclose the location of these sites to any third party except as provided in this non-disclosure agreement.

I agree to use sensitive underwater cultural heritage information for research, education, and management only. In cooperation with NOAA, I agree to respect these cultural resources for their potential historic value and as possible graves sites by not disclosing without prior written permission from the Director of NOAA's Office of Ocean Exploration and Research the location or position of underwater cultural heritage contained in data, information, or products collected by the *Okeanos Explorer* or obtained by other means.

I agree to work with NOAA to protect and manage underwater cultural heritage sites and to assist them in their efforts to further develop and maintain accurate data files by sharing with NOAA any new facts or data I obtain as a result of my participation in the NOAA *Okeanos Explorer* operations.

Please select the appropriate response concerning the NOAA Office of Exploration and Research Non-Disclosure Agreement \*

- I agree to the terms and conditions outlined in the non-disclosure agreement
- I do not agree to the terms and conditions outlined in the non-disclosure agreement

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Click submit to finish.

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SUBMIT

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