

**DATE:** January 14, 2021

**TO:** Daniel Cline, OMB Desk Officer  
Quinn Hirsch, OMB Desk Officer

**FROM:** Lisa Wright-Solomon, HRSA Information Collection Clearance Officer

---

**Request:** The Health Resources and Services Administration's (HRSA) Maternal and Child Health Bureau (MCHB) requests approval for non-substantive changes to the Additional Data Elements section of the Maternal and Child Health Bureau Performance Measures for Discretionary Grant Information System (DGIS) (OMB # 0915-0298, expires 06/30/2022). The data collection instruments currently consist of Program-specific and Population domain measures, Financial and Demographic Data Elements, and Additional Data Elements.

**Purpose:** The purpose of this proposed change is to add the "Healthy Start Site Form" to Attachment D of the existing information collection request. This form captures Healthy Start sites and basic grantee information. It was erroneously left out of the last package approved by OMB but this form existed in the previously-approved package and continues to be valuable for the MCHB Healthy Start Program.

**Time Sensitivity:** MCHB grant recipients report performance measures into the DGIS data collection on an annual basis. Healthy Start grantees are required to report on performance measures into the DGIS in December; however, most grantees have obtained extended time to complete their data reporting which is currently ongoing.

**Burden:** It is anticipated that the proposed changes will have a minimal impact on the reporting burden of the MCHB Healthy Start grant recipients.

**All proposed changes are indicated with tracked changes in the attached document.**