

PRIVACY CHECKLIST

(National Surveillance of Community Water Systems and Corresponding Populations with the Recommended Fluoridation Level)

Does the data collection involve collecting sensitive or personally identifiable information?

No. The data collection does not involve collecting sensitive or personally identifiable information.

Describe how personal information will be maintained and who will have access.

The data collection does not involve collecting sensitive or personally identifiable information.

State how long the sensitive or personal information will be maintained. This information is crucial. If sensitive information is maintained for even one day, the Privacy Act will apply and we will have to provide language in the clearance package.

The data collection does not involve collecting sensitive or personally identifiable information.

Will identifiable information be filed and retrieved by the name of the individual?

The data collection does not involve collecting sensitive or personally identifiable information.

Specify in the cover letter where the consent/advisement language can be found (i.e., The consent form is located in Attachment 2. or The advisement information is contained in the letter to respondents located in Attachment 4. or The advisement information is contained in the telephone transcript located in Attachment 3.)

Respondents are informed that participation is voluntary and told how the information will be used in the invitations to participate (Attachments 2b-2d).