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ATTACHMENT C
K 12 Principal Investigator Key Informant Interview Guide

Date: _____
Grantee Institution: _____ Time Discussion Started: _____ Time Ended: _____

Introduction

Hello, my name is [moderator name] and I'll be conducting this interview. Thank you for agreeing to help us with this project. We appreciate your willingness to share your time and expertise. This interview is part of a larger evaluation that AHRQ is conducting to understand better the processes and outcomes of the Patient-Centered Outcomes Research Training Fund program. Your input will inform AHRQ's program planning and resource allocation as well as outcomes reporting. We expect the interview to take 45 to 60 minutes to complete.

Please note that we will be recording this session and [name of note-taker] will be taking notes. This helps ensure we adequately capture your feedback and ideas during the conversation. We're interested in hearing about your experiences, views, and opinions.

Know that any comments you make today will remain confidential to the extent permitted by law and your name will not be attached to anything you say. Also, please note that there are not any "right" or "wrong" answers. We want to know your opinions.

If at any time you are uncomfortable with my questions, you can choose not to answer; simply let me know that you prefer not to answer. Do you have any questions before we begin?

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Interview Questions

Institutional need and impact

1. What influenced your decision to submit a grant application to AHRQ in response to the PCOR K12 funding opportunity?
2. How has the AHRQ K12 grant helped to expand CER/PCOR capacity at your institution? Also, more generally, the field as a whole?

Training activities and impact

3. What would you say is the value/importance of utilizing a mentor model in training early career investigators in CER/PCOR?
4. Did you participate in collaborations/partnerships with other institutions? If so, can you describe the importance of these collaborations for the training of early career investigators in CER and/or PCOR?
5. What do you think were this program's most important contributions in advancing scholar CER/PCOR knowledge, and why?

Prompt: Can you describe some of the most meaningful or impactful research products or scholar outcomes resulting from the K12 scholars training program?

6. Can you describe some key examples of how the K12 program expanded participating scholars' long-term career plans for conducting CER/PCOR?

Future planning and sustainability

7. What changes would you recommend making to this program to increase training program effectiveness in CER and/or PCOR for early career investigators?
8. What were some of the biggest challenges that you encountered in implementing the PCOR K12 program at your institution? How did you address these challenges?
9. What were some of the most important lessons-learned during program implementation?
10. Is your institution sustaining some of the program elements put in place under this grant? If so, please describe.

Conclusion

Is there anything else we haven't discussed yet that you think is important for AHRQ to know about the PCOR K12 program or what you recommend for the program in the future?
Do you have any questions for us?

This concludes our interview. Thank you for your time and input. AHRQ greatly appreciates your participation. If you have questions or comments later, please feel free to contact (evaluation contact) at (contact info), or (AHRQ contact) at (contact info).