

**ATTACHMENT G: Interview Participation Introduction and Invitation for K12 Program Directors**

**Invitation message to be sent by AHRQ:**

Dear PCORTF K12 grant Program Director,

In an effort to understand your experience with AHRQ's Patient-Centered Outcomes Research (PCOR) K12 grant program, we have partnered with AFYA, Inc., an independent research and evaluation firm, to conduct interviews with PCOR K12 Program Directors. The purpose of these interviews is to improve AHRQ's understanding of training program processes and outcomes, which will inform AHRQ's program planning and resource allocation as well as outcomes reporting.

Participation in the interview is voluntary. Choosing to participate or not will have no affect your current or future receipt of AHRQ funding. We will protect your privacy to the extent permissible by law by separating the responses you provide from your name, contact information and other identifiers (such as your institution's name). Your answers will be aggregated with the responses of all other participants before being reported to AHRQ.

Your perspective is important to us and I hope you take the time to complete this survey, which should take approximately 60 **minutes**.

Over the next 2 weeks, you will be receiving an email from AFYA, Inc. with further instructions on scheduling an interview.

If you have any questions, please do not hesitate to contact me.

Thank you,

[insert contact information]

**Invitation message to be sent by AFYA, Inc.:**

Dear Dr. \_\_\_\_\_,

We are inviting you to participate in a key informant interview about your experience as an AHRQ Patient-Centered Outcomes Research (PCOR) K12 Award Program Director. You will be asked questions about your experience with and impressions of the program. Participation is voluntary.

The interview is expected to take approximately 60 minutes to complete. The information that you provide is very important to AHRQ and we hope that you will find the time to participate. We request that you schedule an interview by DATE.

If you have any questions, please do not hesitate to contact me by telephone (XXXXXXXXXX) or email (insert email).

Regards,

[insert contact information]