(LIST OF GRANTS RECEIVED)

### **Survey of Head Start Grantees on Training and Technical Assistance:**

### **Head Start Director Survey (Wave 1)**

#### INTRODUCTION

**About the survey.** NORC at the University of Chicago is conducting the Survey of Head Start Grantees on Training and Technical Assistance (T/TA) under a contract with the Administration for Children and Families (ACF).

T/TA should support programs in delivering high-quality Head Start services. The purpose of this survey is to inform ACF and the Office of Head Start (OHS) about how Head Start programs use and experience T/TA services offered by various providers. Your responses will help OHS and ACF ensure that the OHS T/TA system meets program needs.

Thank you for responding to this survey for [HEAD START GRANTEE], which is the recipient of the following grants from the Office of Head Start in the Administration for Children and Families:

☐ GRANT 1 PGM TYPE
☐ GRANT 1 PGM TYPE
☐ GRANT 2 PGM TYPE
☐ GRANT 2 PGM TYPE
☐ GRANT 3 PGM TYPE
Please check the box next to the grants you are familiar with, even if you are not responsible for them.
[IF NO GRANTS ARE CHECKED, ASK CONFIRMATION QUESTION:] Please click on the check box for any of your organization's Office of Head Start grants that you have some knowledge of, even if you are not part of the grant.
[IF ANY GRANTS ARE CHECKED, CONTINUE INTRODUCTION AT "About your participation".]
[IF STILL NOTHING IS CHECKED]:
Thank you for your time. Our project team will be in touch with your organization to confirm how best
to proceed. Please provide the name or contact information for someone in your organization who may
be more knowledgeable about training or technical assistance activities related to these Head Start
grants:
[Name and Contact Information]
[TERMINATE INTERVIEW.]
About your participation. Your participation in the survey is voluntary. You may refuse to answer any

questions you are not comfortable answering. To maintain the confidentiality of your participation, we will remove all identifying information and replace it with a study ID. Only the researchers involved in the study will know that someone from your agency participated in the study. To minimize risks to loss of confidentiality, we are using a secure system to collect these data.

**How long it will take.** The survey will take about 45 minutes to complete. This includes time to review instructions, gather the data needed, and complete and review the survey. If you are unable to complete the survey in one sitting, please click the "Save & Exit" button to save your progress. You can return to this page and re-enter your PIN to continue the survey where you left off.

You will receive a \$25 honorarium for your participation in this survey. You will be able to choose between an Amazon giftcode (sent immediately via email), or a giftcard (sent within two-three weeks via regular mail) to thank you for your time.

How the information will be used. Information from this survey will be used for evaluation and program improvement purposes only (not for monitoring purposes). The information you provide will be combined with information from other grantees. At the end of the study, we will give ACF a dataset with all participants' responses, but it will not associate your agency with your responses. Your name or the name of your agency will not appear in any public document produced as part of the study. Your information will be used only for the purpose of the study and will be kept private to the extent allowed by law.

#### **SURVEY DIRECTIONS AND DEFINITIONS**

Throughout this survey, please respond to questions to reflect all of your Head Start-funded programs, including Head Start, Early Head Start, Migrant and Seasonal Head Start, and Early Head Start Child Care Partnership programs (throughout this survey we refer to these programs collectively as "Head Start programs").

#### A note about terms.

As noted above, T/TA is meant to support programs in delivering high-quality Head Start services. It has two components.

**Training** is instruction or professional development to teach key concepts. It is delivered in small or large group settings, in-person or online.

**Technical Assistance** is targeted consulting for an individual or program. It is delivered in-person or online, and can include targeted resources.

#### **Paperwork Reduction Act Statement**

The described collection of information is voluntary. An agency may not conduct or sponsor, and a person is not required to respond to, a collection of information unless it displays a currently valid OMB control number. The OMB number for the described information collection is 0970-0532 and the expiration date is 07/31/2020. If you have questions about this data collection, please contact Carol Hafford, Ph.D. at 877-324-4157 or at HeadStartTTA@norc.org.

#### **Section I: Overall Agency Characteristics**

In this section, we ask about the key characteristics of your overall agency. Note that, throughout this survey, "agency" refers to the larger organization of which your Head Start program is a part. Please respond keeping the overall agency in mind. Also, when we ask about your "Head Start program(s)," please include Head Start, Early Head Start, Migrant and Seasonal Head Start, and Early Head Start-Child Care Partnership programs.

Ple		, how many children age 5 and under does your agency serve in all programs? lude children funded by Head Start as well as those funded by other sources or paid.
		Number of children
2	OHS-fu	interested in training and technical assistance (T/TA) practices throughout your agency's nded activities. Please tell us how your agency manages its different Head Start grants, m options and programs, such as Head Start and Early Head Start.
	a.	Does the same person direct all of the OHS grants your agency has, or are there multiple people directing the grants?
		Same person directs all OHS grants1
		More than one person directs OHS grants2
		We have only one OHS grant
	b.	Do your managers and coordinators work on all of the OHS grants and programs your agency has?
		Not applicable. We only have one OHS grant or program1
		No. Managers and coordinators may not work on all grants or programs2
		Yes. All managers and coordinators work on all OHS grants and programs3
	c.	[if AGENCY HAS BOTH hs AND EHS PGMS, ASK:] Do your Early Head Start and Head Start Programs share staff?
		No1
		Yes
	d.	Are there parts of your agency's OHS-funded activities that you are not very knowledgeable about?
		No1
		Yes
	If ye	es, please describe the aspects of your agency's OHS-funded activities that you are less knowledgeable about:

	Child care fees paid by p	arents				1
	Funds from state govern voucher/certificates, state					2
	Local or tribal governme other agency, grants from	_				3
	Federal government fund					
	Funds from non-government foundations and corporations organizations)	ment community ations (e.g., Unite	organizations ed Way, local	s or grants fror charities, or re	n ligious	
	Funds from fund raising events					6
	Not applicable					8
4. 4_1. [if > 0,	ask:] What proportion	of your agenc	y's current s	taff have bee	en in their ro	les for <u>less</u>
		of your agenc				
4_1. [if > 0,		4. Please enter the	4.1. What p	taff have bee	current staff h	ave been in
4_1. [if > 0,		4. Please	4.1. What p	proportion of o	current staff h	ave been in
4_1. [if > 0,		4. Please enter the number of staff or consultants who currently work in or support your Head Start	4.1. What p	proportion of o	current staff h	ave been in
4_1. [if > 0,		4. Please enter the number of staff or consultants who currently work in or support your Head Start program.  Please enter "0" if you have no staff in a	4.1. What part their street of the street of	oroportion of our roles for less	current staff he sthan 24 mon  About half or more than half	ave been in ths?
4_1. [if > 0, 24 months?		4. Please enter the number of staff or consultants who currently work in or support your Head Start program.  Please enter "0" if you have no staff in a	4.1. What part their the	Some but less than half	About half or more than half but not all	ave been in ths? All or almost all

	4. Please enter the	4.1. What proportion of current staff have been their roles for less than 24 months?			
	number of staff or consultants who	None or almost none	Some but less than half	About half or more than half but not all	All or almost all
d. Coaches who provide T/TA		1 🗆	2 🗖	3 🗖	4 🗆
e. Education/child development staff (i.e., teachers, co-teachers, assistant teachers, home visitors, family child care providers, or other direct service staff)		1□	2□	3 □	4 🗆
f. Family and community services staff		1 🗆	2 🗆	3 🗆	4 🗆
g. Health services staff		1 🗆	2 🗖	3 🗖	4 🗆
h. Mental health consultants		1 🗆	2 🗖	3 🗖	4 🗆
i. All other staff		1 🗆	2 🗆	3 🗆	4 🗆

#### Section II: Approach to T/TA

For this section, we ask about your Head Start program's approach to T/TA, considering all of your Head Start programs (HS, EHS, MSHS, and EHS-CC partnerships). Note that the first set of questions asks about your approach, in general, while the second set of questions asks about your approach during the past program year (2018-2019).

5. In general, how does your Head Start program assess its T/TA needs? Please respond to each of the questions below, either Yes, No or Not Applicable (N/A).

Does your Head Start program	Yes	No	N/A
<ul> <li>use a standardized process to assess T/TA needs (such as using a protocol or checklist, or structured observation)?</li> </ul>	1 🗆	o <b></b>	8 🗆
<ul><li>b. assess T/TA needs differently for different program grants you have? (HS, EHS, EHS-CCP, MSHS)?</li></ul>	1 🗆	o <b>□</b>	8 🗖
c. assess T/TA needs differently for different key areas (such as teaching practices, parent/family engagement,)?	1 🗆	o <b>□</b>	8 🗖

6. After your Head Start program's T/TA plan is developed who is usually responsible for implementing the plan? Select all that apply.

EHS/HS Program Director
Individual center directors
Education managers/coordinators3
Family and community services managers/coordinators4
Coaches5
Health, mental health, and safety managers/coordinators6
Program management/human resources/fiscal operations managers
Mental health consultants 8
Individual family services staff9
Disability coordinators
Professional development coordinator (not specific to education)11
Education staff (individual teachers, home visitors or other direct service staff)12
Someone else

7. In a typi	cal year, how often do you update your Head Start program's T/TA plan?	
	Once a year or less	.1
	Twice a year	.2
	Quarterly	.3
	Monthly	.4
	More often than monthly	5

### 8. Which of the following types of T/TA plan does your Head Start program usually prepare?

		Yes	No
a.	A basic T/TA plan, as required and submitted to OHS	1 🗆	0 □
b.	A more detailed operational plan that is used internally within our agency	1 🗆	0□
c.	A single-year plan	1 🗆	0 □
d.	A multi-year plan	1 🗆	∘ □
e.	A needs-focused plan	1 🗆	o 🗖
f.	A goal or outcomes-focused plan	1 🗆	∘ □

## 9. When you make decisions about which staff and stakeholders will receive T/TA, which of the following sources of information do you usually take into consideration?

		Yes	No
a.	Five-year program goals	1 🗆	0 🗆
b.	Needs analyses (across the program)	1 🗆	∘□
c.	Specific staff needs or requests	1 🗆	0 □
d.	Input from the Board of Directors	1 □	∘□
e.	Input from the Policy Council	1 🗆	0 □
f.	Input from directors and/or senior leadership	1 □	∘□
_	Input from content managers/coordinators, including coaches and child development specialists	1 🗆	o <b>□</b>
h. I	nput from consultants (i.e., mental health/child care health consultants)	1□	∘ □
i.	OHS priorities	1 🗆	0 □

## 10. Do you decide which staff and stakeholders will receive T/TA based on any of the following objectives?

		Yes	No
a.	To help all staff build capacity in an area(s)	1 🗆	o 🗖
b.	To help some staff build capacity in an area(s)	1 🗆	o 🗖
c.	To introduce new policies or practices	1 □	0 □
d.	To improve existing policies or practices	1 🗆	o 🗖
e.	To meet individual staff professional development needs	1 □	0 □
f.	To meet Head Start program need for specific expertise (HSPPS)	1 🗆	o 🗖
g.	Other (specify)	1 🗆	o 🗖

### 11. Does your agency do any of the following to help staff obtain T/TA?

	Yes	No
a. Pay fees or tuition	1 🗆	0 🗆
b. Pay travel and lodging	1□	∘□
c. Reimburse for T/TA expenses	1 🗆	0 □
d. Pay for preparation/planning time	1□	∘□
e Provide incentives for T/TA participation	1□	0□
f Pay for substitute staffing	1 🗆	∘□
g. Other (specify)	1 🗆	∘□

## 12. Which of the following sources does your agency use to pay for T/TA? Please include paying for direct costs as well as for staff time.

		Yes	No
a.	OHS funds for T/TA (PA20, PA21)	1 🗆	o 🗖
b.	OHS operational funds (PA22, PA25)	1 🗆	0□
c.	Other federal funding sources	1 🗆	0 □
d.	Regional, local and/or tribal funding sources	1 🗆	∘ □
e.	Private funding sources (i.e., foundations, individual donations)	1 🗆	o <b>□</b>
f.	Other (specify)	1 🗆	∘ □

### 13. What program activities are supported by OHS T/TA funds (e.g., PA20, PA21)?

		Yes	No
a.	Consultants for onsite professional development	1 🗆	o 🗖
b.	Individual mentoring or coaching	1 🗆	∘ □
c.	Registration for conferences or workshops	1 🗆	0 □
d.	Staff wellness/employee recognition	1 🗆	₀ □
e.	Supports that enable staff to attend professional development events	1 🗆	₀□
f.	Travel for conference or workshops	1 🗆	o 🗖
g.	Tuition assistance for degree coursework	1 🗆	o 🗖
h.	Other (specify)		

## **14.** Who is most responsible for deciding how your agency's OHS T/TA funds are used? Please select one only.

	SELECT ONE ONLY
a. Board of Directors	1 🗆
b. Policy Council	1 🗆
c. EHS/HS Program Director	1 🗆
d. Fiscal Officer	1 🗆
e. Coordinators/Managers	1 🗆
f. Center director(s)	1 🗆
g. Human Resources Staff	1 🗆
h. Education Staff (i.e., teachers, coaches, home visitors)	1 🗆
i. Parents	1 🗆
j. Other (specify)	1 🗆

T/TA needs can vary across different parts of an agency and different types of activities. Throughout this questionnaire, we will sometimes ask questions about four content areas (Fiscal Operations, Early Childhood Development and Education, Family and Community Services, and Health, Mental Health and Safety) within the work of your agency. These may not cover all of the work that your agency does, but we are focusing on them to understand how T/TA needs can vary within Head Start programs.

15. For each of the four content areas, which strategies and resources does your Head Start program use to share knowledge and build skills.

		CONTENT AREAS							
		Fiscal Operations		Early Childhood Development and Education		Family and Community Services		Health, Menta Health and Safety	
		Yes	No	Yes	No	Yes	No	Yes	No
a.	Communities of practice or learning cohorts	1 🗆	2 🗖	3 □	4 🗆	1 🗆	2 🗖	з 🗆	4 🗆
b.	Conferences or workshops	1 🗆	2 🗖	3 □	4 🔲	1 🗆	2 🗖	з 🗆	4 🔲
c.	Coursework for certificate or credit	1 🗆	2 🗖	з 🗆	4 🗆	1 🗆	2 🗖	з 🗆	4 🗆
d.	Group discussion/peer learning	1 🗆	2 🗖	з 🗖	4 🗆	1 🗆	2 🗖	з 🗆	4 🗆
e.	Individual coaching/mentoring	1 🗆	2 🗆	3 □	4 🗖	1 🗆	2 🗖	з 🗆	4 🗆
f.	Online modules	1 🗆	2 🗖	3 □	4 🔲	1 🗆	2 🗖	з 🗆	4 🔲
g.	Reviewing written resources	1 🗆	2 🗖	з 🗖	4 🗖	1 🗆	2 🗖	3 🗖	4 🗆
h.	Webinars	1 🗆	2 🗖	3 □	4 🔲	1 🗆	2 🗖	з 🗖	4 🔲

16. Please list any <u>other</u> strategies that your Head skills.	Start program uses to share knowledge and build

## 17. Would you say that knowledge-sharing and skill-building tends to be done uniformly across centers in the following content areas?

	CONTENT AREAS										
Fisca	al Operatior	าร	Early Childhood Development and Education		Family and Community Services		Health, Mental Health and Safety				
Uniform ly	Not Uniforml y	N/A	Uniform ly	Not Uniform ly	N/A	Uniform ly	Not Uniforml y	N/A	Uniformly	Not Uniform ly	N/A
1 🗆	2 🗆	۰ 🗆	1 🗆	2 🗖	o 🗖	1 🗆	2 🗆	o <b></b>	1 🗆	2 🗖	0 🗆

### 18. In the last program year (2018-2019), did your program use...

	In the last program year (2018- 2019) did your program use T/TA from	In 2018- 19 approxim ately how much did your program pay for T/TA from	(IF > \$0 PAID, ASK:) Were any OHS T/TA dollars used to pay for T/TA from?	(IF > \$0 PAID, ASK:) Were any OHS operatio nal dollars used to pay for T/TA from?	Which of the following content areas did this T/TA address?  Please select all that apply.
a. Associa tions or professi onal associa tions (e.g., NHSA, NAEYC)	Yes □ No □	\$	Yes □ No □	Yes □ No □	Fiscal Operations  Early Childhood Development and Education Family and Community Services Health, Mental Health, Safety Another content area
b. Child care resourc e and referral agencie s	Yes □ No □	\$	Yes □ No □	Yes □ No □	☐ Fiscal Operations ☐ Early Childhood Development and Education ☐ Family and Community Services ☐ Health, Mental Health, Safety ☐ Another content area

	In the last program year (2018- 2019) did your program use T/TA from	In 2018- 19 approxim ately how much did your program pay for T/TA from	(IF > \$0 PAID, ASK:) Were any OHS T/TA dollars used to pay for T/TA from?	(IF > \$0 PAID, ASK:) Were any OHS operatio nal dollars used to pay for T/TA from?	Which of the following content areas did this T/TA address?  Please select all that apply.
c. Confer	e	\$			☐ Fiscal Operations ☐ Early Childhood Development and Education
and worksh ops (offsite or virtual)	:	— No payments made □ Not sure □	Yes □ No □	Yes □ No □	☐ Family and Community Services ☐ Health, Mental Health, Safety ☐ Another content area
d. Consul ants or onsite trainer (includ s menta health and child care health consult ants)	S e Yes $\square$	\$ ———— No payments made □ Not sure □	Yes □ No □	Yes □ No □	☐ Fiscal Operations ☐ Early Childhood Development and Education ☐ Family and Community Services ☐ Health, Mental Health, Safety ☐ Another content area
e. Course for certific te or credit	Yes □	\$ —— No payments made □ Not sure □	Yes □ No □	Yes □ No □	☐ Fiscal Operations ☐ Early Childhood Development and Education ☐ Family and Community Services ☐ Health, Mental Health, Safety ☐ Another content area
f. Curricu	Yes 🗆 Il No 🗆	\$ ———	Yes □ No □	Yes □ No □	☐ Fiscal Operations ☐ Early Childhood

	In the last program year (2018- 2019) did your program use T/TA from	In 2018- 19 approxim ately how much did your program pay for T/TA from	(IF > \$0 PAID, ASK:) Were any OHS T/TA dollars used to pay for T/TA from?	(IF > \$0 PAID, ASK:) Were any OHS operatio nal dollars used to pay for T/TA from?	Which of the following content areas did this T/TA address?  Please select all that apply.
um/pro duct vendors		No payments made □ Not sure □			Development and Education Family and Community Services Health, Mental Health, Safety Another content area
g. Early Childho od Learnin g and Knowle dge Center (OHS website	Yes □ No □	\$	Yes □ No □	Yes □ No □	☐ Fiscal Operations ☐ Early Childhood Development and Education ☐ Family and Community Services ☐ Health, Mental Health, Safety ☐ Another content area
h. Local T/TA or offsite commu nity partner s	Yes □ No □	\$ ———— No payments made □ Not sure □	Yes □ No □	Yes □ No □	☐ Fiscal Operations ☐ Early Childhood Development and Education ☐ Family and Community Services ☐ Health, Mental Health, Safety ☐ Another content area
i. Non- Head Start federall y funded T/TA	Yes □ No □	\$ No payments made  Not sure	Yes □ No □	Yes □ No □	☐ Fiscal Operations ☐ Early Childhood Development and Education ☐ Family and Community Services ☐ Health, Mental Health, Safety ☐ Another content area

	In the last program year (2018-2019) did your program use T/TA from	In 2018- 19 approxim ately how much did your program pay for T/TA from	(IF > \$0 PAID, ASK:) Were any OHS T/TA dollars used to pay for T/TA from?	(IF > \$0 PAID, ASK:) Were any OHS operatio nal dollars used to pay for T/TA from?	Which of the following content areas did this T/TA address? Please select all that apply.
j. OHS  Nation al  T/TA  Center s	Yes □ No □	\$ No payments made □ Not sure □	Yes □ No □	Yes □ No □	Fiscal Operations  Early Childhood Development and Education Family and Community Services Health, Mental Health, Safety Another content area
k. OHS Regiona I T/TA Speciali sts	Yes □ No □	\$ No payments made  Not sure	Yes  No	Yes □ No □	☐ Fiscal Operations ☐ Early Childhood Development and Education ☐ Family and Community Services ☐ Health, Mental Health, Safety ☐ Another content area
I. Online learning networ ks	Yes □ No □	\$ No payments made  Not sure	Yes □ No □	Yes □ No □	Fiscal Operations  Early Childhood Development and Education Family and Community Services Health, Mental Health, Safety Another content area
m. State/C ounty/C ity offices (e.g., ECE, educati on, health,	Yes □ No □	\$	Yes □ No □	Yes □ No □	☐ Fiscal Operations ☐ Early Childhood Development and Education ☐ Family and Community Services ☐ Health, Mental Health, Safety ☐ Another content area

	In the last program year (2018- 2019) did your program use T/TA from	In 2018- 19 approxim ately how much did your program pay for T/TA from	(IF > \$0 PAID, ASK:) Were any OHS T/TA dollars used to pay for T/TA from?	(IF > \$0 PAID, ASK:) Were any OHS operatio nal dollars used to pay for T/TA from?	Which of the following content areas did this T/TA address?  Please select all that apply.
social services )					
n. State Quality Rating and Improv ement System	Yes □ No □	\$ No payments made  Not sure	Yes □ No □	Yes □ No □	☐ Fiscal    Operations ☐ Early Childhood    Development    and Education ☐ Family and    Community    Services ☐ Health, Mental    Health, Safety ☐ Another    content area

- 19. Some staff in your agency may participate in T/TA *led by providers outside of your agency* (like the ones you just answered about), such as curriculum vendors, OHS T/TA staff, local partners and others. Other staff within your agency may participate in T/TA, such as professional development, knowledge sharing or skill building, *led by their colleagues on staff within your agency*. Some staff may have participate in both types of T/TA, while others participate in neither.
- 19\_1. During the last program year (2018-2019), in which content areas did [TYPE OF STAFF] participate in T/TA led by providers <u>outside of your agency</u>? Select all that apply.
- 19\_2. During the last program year (2018-2019), in which content areas did [TYPE OF STAFF] participate in T/TA led by providers who are on staff in your agency? Select all that apply.

	SELECT ALL THAT APPLY				
Types of Staff	Led by providers outside of your agency	Led by providers who are on staff in			
		your agency			
a. Center directors	<ul> <li>☐ Fiscal Operations</li> <li>☐ Early Childhood Development and Education</li> <li>☐ Family and Community Services</li> <li>☐ Health, Mental Health, Safety</li> </ul>	☐ Fiscal Operations ☐ Early Childhood Development and Education ☐ Family and Community Services ☐ Health, Mental Health, Safety			

	☐ Other ☐ None ☐ Don't Know	☐ Other ☐ None ☐ Don't Know
b. Coaches who provide T/TA	☐ Fiscal Operations ☐ Early Childhood Development and Education ☐ Family and Community Services ☐ Health, Mental Health, Safety ☐ Other ☐ None ☐ Don't Know	<ul> <li>□ Fiscal Operations</li> <li>□ Early Childhood Development and Education</li> <li>□ Family and Community Services</li> <li>□ Health, Mental Health, Safety</li> <li>□ Other</li> <li>□ None</li> <li>□ Don't Know</li> </ul>
c. Disability Coordinator(s)	☐ Fiscal Operations ☐ Early Childhood Development and Education ☐ Family and Community Services ☐ Health, Mental Health, Safety ☐ Other ☐ None ☐ Don't Know	☐ Fiscal Operations ☐ Early Childhood Development and Education ☐ Family and Community Services ☐ Health, Mental Health, Safety ☐ Other ☐ None ☐ Don't Know
d. Education/child development staff (i.e., teachers, co-teachers, assistant teachers, home visitors, family child care providers, coaches, or other direct service staff)	<ul> <li>☐ Fiscal Operations</li> <li>☐ Early Childhood Development and Education</li> <li>☐ Family and Community Services</li> <li>☐ Health, Mental Health, Safety</li> <li>☐ Other</li> <li>☐ None</li> <li>☐ Don't Know</li> </ul>	<ul> <li>☐ Fiscal Operations</li> <li>☐ Early Childhood Development and Education</li> <li>☐ Family and Community Services</li> <li>☐ Health, Mental Health, Safety</li> <li>☐ Other</li> <li>☐ None</li> <li>☐ Don't Know</li> </ul>
e. Family and community services staff	☐ Fiscal Operations ☐ Early Childhood Development and Education ☐ Family and Community Services ☐ Health, Mental Health, Safety ☐ Other ☐ None ☐ Don't Know	<ul> <li>☐ Fiscal Operations</li> <li>☐ Early Childhood Development and Education</li> <li>☐ Family and Community Services</li> <li>☐ Health, Mental Health, Safety</li> <li>☐ Other</li> <li>☐ None</li> <li>☐ Don't Know</li> </ul>
f. Health services staff	☐ Fiscal Operations ☐ Early Childhood Development and Education ☐ Family and Community Services ☐ Health, Mental Health, Safety ☐ Other ☐ None ☐ Don't Know	<ul> <li>☐ Fiscal Operations</li> <li>☐ Early Childhood Development and Education</li> <li>☐ Family and Community Services</li> <li>☐ Health, Mental Health, Safety</li> <li>☐ Other</li> <li>☐ None</li> <li>☐ Don't Know</li> </ul>
g. Managers/Supervisors/ Coordinators	<ul> <li>☐ Fiscal Operations</li> <li>☐ Early Childhood Development and Education</li> <li>☐ Family and Community Services</li> <li>☐ Health, Mental Health, Safety</li> <li>☐ Other</li> <li>☐ None</li> </ul>	<ul> <li>☐ Fiscal Operations</li> <li>☐ Early Childhood Development and Education</li> <li>☐ Family and Community Services</li> <li>☐ Health, Mental Health, Safety</li> <li>☐ Other</li> <li>☐ None</li> </ul>

		Don't Know	Don't Know
h. Mental health consultants		Fiscal Operations	Fiscal Operations
		Early Childhood Development and	Early Childhood Development and
		Education	Education
		Family and Community Services	Family and Community Services
		Health, Mental Health, Safety	Health, Mental Health, Safety
		Other	Other
		None	None
		Don't Know	Don't Know
i. All other staff		Fiscal Operations	Fiscal Operations
		Early Childhood Development and	Early Childhood Development and
	1		
		Education	Education
		Education Family and Community Services	Education Family and Community Services
		Family and Community Services	Family and Community Services
		Family and Community Services Health, Mental Health, Safety	Family and Community Services Health, Mental Health, Safety
		Family and Community Services Health, Mental Health, Safety Other	Family and Community Services Health, Mental Health, Safety Other

#### Section III: Agency Goals and Reflections on T/TA Efforts

In this section, we first ask about your goals and experiences in the last program year (2018-2019), and then about your goals and experiences in the current program year (2019-2020). When we ask about your Head Start program or Head Start staff, please include Head Start, Early Head Start, Migrant and Seasonal Head Start, and Early Head Start Child Care Partnership programs and staff. Let's begin with a reflection on the goals you had last year.

20. <u>In the last program year (2018-2019)</u>, please select your agency's three highest priority Head Start program goal areas.

Sele	ect the top three priority areas.	
	Financial	1
	Facilities, space or other operations	2
	Staff qualifications	3
	Staff retention	4

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		Classroom instruction and teaching practices		5		
		Home visiting practices		6		
		Community partnerships/engagement		7		
		Equity and inclusiveness		8		
		Integration of culturally and linguistically responsive practices		9		
		Support for dual language learners		10		
		Services for children with disabilities		11		
		Family and community services/engagement		12		
		Coaching		13		
		Health, mental health, and safety		14		
		Other management processes		15		
		Other non-instructional services (transportation, food, etc.)		16		
	NOTE: For each item a respondent checks in 20, they are asked questions 21-22.  21. You identified [XXX] as an area in which you had program goals in the last program year (2018-2019). Which of the following is true of your Head Start program, relative to the goals in this area?  Select one option.  Improving in an already strong area					
201	Sele	ch of the following is true of your Head Start program, relative to ect one option.  Improving in an already strong area	the goals in	this area?  1 2 3		
201	Sele	ch of the following is true of your Head Start program, relative to ect one option.  Improving in an already strong area	the goals in	this area?  1 2 3 4  lead Start		
201	Sele	ch of the following is true of your Head Start program, relative to ect one option.  Improving in an already strong area	the goals in	this area?  1 2 3		
201	Seld Seld Seld Seld Seld Seld Seld Seld	ch of the following is true of your Head Start program, relative to ect one option.  Improving in an already strong area	the goals in	this area?  1 2 3 4  lead Start		
22. pro	In the land	ch of the following is true of your Head Start program, relative to ect one option.  Improving in an already strong area	the goals in	this area?  1 2 3 4  lead Start		

		Yes	No
a.	Associations or professional associations (e.g., NHSA, NAEYC)	1 🗆	∘ □
b.	Child care resource and referral agencies	1 □	∘ □
c.	Conferences and workshops (offsite or virtual)	1 🗆	∘ □
d.	Consultants or onsite trainers (includes mental health and child care health consultants)	1 🗆	o <b>□</b>
e.	Courses for certificate or credit)	1 🗆	∘ □
f.	Curriculum/product vendors	1 🗆	∘ □
g.	Early Childhood Learning and Knowledge Center (OHS website)	1 🗆	∘ □

	Yes	No
h. Local T/TA or offsite community partners	1 □	∘□
i. Non-Head Start federally funded T/TA	1 🗆	o 🗆
j. OHS National T/TA Centers	1□	0□
k. OHS Regional T/TA Specialists	1□	o <b>□</b>
I. Online learning networks	1□	∘□
m. State/County/City offices (e.g., ECE, education, health, social services)	1 🗆	0 □
n. State Quality Rating and Improvement System	1 🗆	o 🗆

<sup>/\*</sup> Loop through additional goals until all three asked about in Q20 have been through Q22.\*/

# 23. <u>In the last program year (2018-2019)</u>, which of the following challenges hindered your efforts to achieve your Head Start program's key goals? Please select the top five challenges you faced in the last program year.

		SELECT THE TOP FIVE CHALLENGES
a.	Time constraints	<b>O</b> ε
c.	Staff salaries not high enough for the job demands	<b>O</b> ε
d.	Lack of support staff	<b>O</b> ε
e.	Not enough T/TA options for building staff capacity	<b>O</b> E
f.	Not enough support and communication from administration/agency leadership	3 <b>O</b>
g.	Not enough support and communication from key stakeholders (such as parent advisory councils, external funders, other authorities outside of the agency)	<b>O</b> 8
h.	Not enough funds for supplies and activities	3 <b>O</b>
i.	Dealing with a challenging population	3 <b>O</b>
j.	Staff turnover	<b>O</b> ε
k.	Lack of parent support	<b>O</b> ε
l.	Lack of qualified education staff	<b>O</b> ε
m.	Lack of bilingual staff	<b>O</b> E
n.	Other (please specify):	

The next questions ask about your goals and T/TA plans for the current program year (2019-2020).

24. <u>For this program year (2019-2020)</u>, please select your agency's three highest priority Head Start program goal areas.

Sele	ect up to three.	
	Financial	1
	Facilities, space or other operations	2
	Staff qualifications	3
	Staff retention	4
	Classroom instruction and teaching practices	5
	Home visiting practices	6
	Community partnerships/engagement	7
	Equity and inclusiveness	8
	Integration of culturally and linguistically responsive practices	9
	Support for dual language learners	10
	Services for children with disabilities	11

	Family and community services/engagement	12
П	Coaching	13

Health, mental health, and safety	14
Other management processes	15

☐ Other non-instructional services (transportation, food, etc.)......16

☐ No (additional) goals

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## 25. <u>For this program year (2019-2020)</u>, which of the following have you identified to assist your Head Start program in meeting its goals?

		Yes	No	Not certain yet
a.	Associations or professional associations (e.g., NHSA, NAEYC)			
b.	Child care resource and referral agencies	1	о 🗆	9 🗆
c.	Conferences and workshops (offsite or virtual)	₁.⊡	0 □	9 🗆
d.	Consultants or onsite trainers (includes mental health and child care health consultants)	1Д	∘ □	9 🗆
e.	Courses for certificate or credit)	1	o 🗖	9 🗆
f.	Curriculum/product vendors	1	0 □	9 🗆
g.	Early Childhood Learning and Knowledge Center (OHS website)	1	o <b>□</b>	9 🗖
h.	Local T/TA or offsite community partners	1	o <b>□</b>	9 🗆
i.	Non-Head Start federally funded T/TA	1	o 🗖	9 🗆
j.	OHS National T/TA Centers	1□	o <b>□</b>	9 🗖
k.	OHS Regional T/TA Specialists	1 □	∘ □	9 🗆
I.	Online learning networks	1 🗆	∘ □	9 🗆
m.	State/County/City offices (e.g., ECE, education, health, social services)	1 □	∘ □	9 🗆
n.	State Quality Rating and Improvement System	1 🗆	o <b>□</b>	9 🗖

26. <u>For this program year (2019-2020)</u>, in reviewing the available resources to support your agency's efforts towards meeting its overall goals, what gaps in services or assistance are there? Please explain.

The final questions are about your experiences with and perceptions of different providers of T/TA.

27. Please rate each of the following on the quality of the T/TA they provide.

a.	Associations or professional associations (e.g., NHSA, NAEYC)		High Medium Low
b.	Child care resource and referral agencies		High Medium Low
c.	Conferences and workshops (offsite or virtual)		High Medium Low
d.	Consultants or onsite trainers (includes mental health and child care health consultants)		High Medium Low
e.	Courses for certificate or credit	000	High Medium Low
f.	Curriculum/product vendors		High Medium Low
g.	Early Childhood Learning and Knowledge Center (OHS website)		High Medium Low
h.	Local T/TA or offsite community partners		High Medium Low
i.	Non-Head Start federally funded T/TA		High Medium Low
j.	OHS National T/TA Centers		High Medium Low
k.	OHS Regional T/TA Specialists		High Medium Low
l.	Online learning networks		High Medium Low
m.	State/County/City offices (e.g., ECE, education, health, social services)		High Medium Low

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n. State Quality Rating and Improvement System	☐ High ☐ Medium ☐ Low

The next questions are about your experiences with different types of communications from OHS for you and your staff.

28. How useful is [TEXTFILL GRID ITEM] from OHS for you and your staff to learn best practices, program requirements, and how to meet your program goals?

		a. Learning about best practices		b. Learning about program requirements		c. Meeting program goals	
a.	Apps (like ELOF2go)		Very Somewhat Not at all		Very Somewhat Not at all	000	Very Somewhat Not at all
b.	Emails	000	Very Somewhat Not at all	000	Very Somewhat Not at all	000	Very Somewhat Not at all
c.	ECLKC print resources (e.g., checklists, activity sheets, documents)		Very Somewhat Not at all		Very Somewhat Not at all		Very Somewhat Not at all
d.	ECLKC interactives (like Coaching Companion)	000	Very Somewhat Not at all	000	Very Somewhat Not at all		Very Somewhat Not at all
e.	MyPeers learning communities		Very Somewhat Not at all		Very Somewhat Not at all		Very Somewhat Not at all
f.	OHS-sponsored conferences or meetings		Very Somewhat Not at all		Very Somewhat Not at all		Very Somewhat Not at all
g.	ECLKC regulations or frameworks		Very Somewhat Not at all		Very Somewhat Not at all		Very Somewhat Not at all
h.	Social media (Facebook or Twitter)		Very Somewhat Not at all		Very Somewhat Not at all		Very Somewhat Not at all
i. <sup>-</sup>	Text messages		Very Somewhat Not at all		Very Somewhat Not at all		Very Somewhat Not at all
j.	Vlogs		Very Somewhat Not at all		Very Somewhat Not at all		Very Somewhat Not at all

29. To what extent has any T/TA from the OHS T/TA system helped your agency:    How helpful?		Other (Specify)				-
Not At All A little Some A Great Deal  a. provide more culturally and linguistically responsive services to children and families?  b. support the full and effective participation of children who are dual language learners and their families?  c. provide services for children with disabilities and their families?  The OHS T/TA provides training and technical assistance (T/TA) to Head Start-funded grantee system includes regional T/TA specialists, National Centers, and ECKLC online resources.	29	. To what extent has any T/TA from the O	HS T/TA syste	m helped yo	ur agency:	
a. provide more culturally and linguistically responsive services to children and families?  b. support the full and effective participation of children who are dual language learners and their families?  c. provide services for children with disabilities and their families?  The OHS T/TA provides training and technical assistance (T/TA) to Head Start-funded grantee system includes regional T/TA specialists, National Centers, and ECKLC online resources.				How h	elpful?	
responsive services to children and families?  b. support the full and effective participation of children who are dual language learners and their families?  c. provide services for children with disabilities and their families?  The OHS T/TA provides training and technical assistance (T/TA) to Head Start-funded grantee system includes regional T/TA specialists, National Centers, and ECKLC online resources.			Not At All	A little	Some	
of children who are dual language learners and their families?  c. provide services for children with disabilities and their families?  The OHS T/TA provides training and technical assistance (T/TA) to Head Start-funded grantee system includes regional T/TA specialists, National Centers, and ECKLC online resources.	a.	responsive services to children and	0 □	1□	2 🗖	з 🗆
disabilities and their families?  □□□□□□□□□□□□□□□□□□□□□□□□□□□□□□□□□□□	b.	of children who are dual language learners	•□	1	2 🗆	3 □
system includes regional T/TA specialists, National Centers, and ECKLC online resources.	c.	•	0 □	1□	2 🗖	3 □

31. We will be conducting a follow-up survey to learn about your agency's T/TA experiences in one of the four content areas — Fiscal Operations, Early Childhood Development and Education, Family and Community Services, and Health, Mental Health and Safety. Please identify the person in your agency most knowledgeable about your agency's practices and use of T/TA for each of these content areas. (The same person may be listed for multiple areas, including yourself.)

				Contact Inf	ormation
	Content Areas	Name of Manager/ Coordinator Please provide a First and Last name	Staff Title(s)	email address  Please provide a full email address: "xxx@xxx.xxx"	phone number  Please provide a full phone number, including area code: "xxxxxxxxxxxx"
a.	Fiscal operations				
b.	Early childhood development and education				
c.	Family and community services				
d.	Health, mental health and safety				

Thank you very much for your participation in the Survey of OHS Grantees on Training and Technical Assistance (T/TA). We appreciate your attention to this important topic. You will receive a \$25 honorarium for your participation in this survey.

Please let us know if you would prefer your honorarium delivered to you via email or mail. Please note that the delivery times differ between the Giftcode (Amazon) and Giftcard (Visa):

- 1. **Giftcode from Amazon:** This will be emailed to you immediately.
- 2. Visa Giftcard: This will be mailed to you within two-three weeks.
- 3. I would prefer not to receive an honorarium.

#### [if Visa Giftcard selected]

Please provide your mailing address to receive the Visa Giftcard honorarium within two-three weeks:

First and Last Name:	
Street 1:	
Street 2:	
City:	
State:	
Zipcode:	
[if Amazon Giftcode selected]	
Please provide your preferred email a	ddress to receive the Amazon Giftcode honorarium:
Email address:	

Below is your Amazon giftcode number for your \$25 honorarium. You will also receive this giftcode via email.

[GIFTCODE]