

January 10, 2020

MEMORANDUM FOR: REVIEWER of 1220-0179

FROM: Mark Dumas
Chief, Division of International Technical Cooperation (ITC)
Office of Productivity and Technology
Bureau of Labor Statistics

SUBJECT: Non-substantive Change Request for the
International Training Application (ITA)

Minor modifications have been made to the international training application used to support the seminar programs of the Division of International Technical Cooperation (ITC). The changes remove the cost of each training course, in order to accommodate minor price adjustments made each year. In addition, a minor change was made to remove the year previously specified in the form title. This will allow the same application form to be used from one year to the next.

Current OMB approval of the International Training Application (ITA) is scheduled to expire on 7/31/2022. These changes will not result in a change to the current burden estimates.

If you have any questions about this non-substantive change request, please contact Mark Dumas by phone at 202-691-5635 or e-mail at Dumas.Mark@bls.gov.

Attached for you review and approval is the updated application.