

DRGR FACT SHEET: Release 7.0 – Overview of Major New Functions

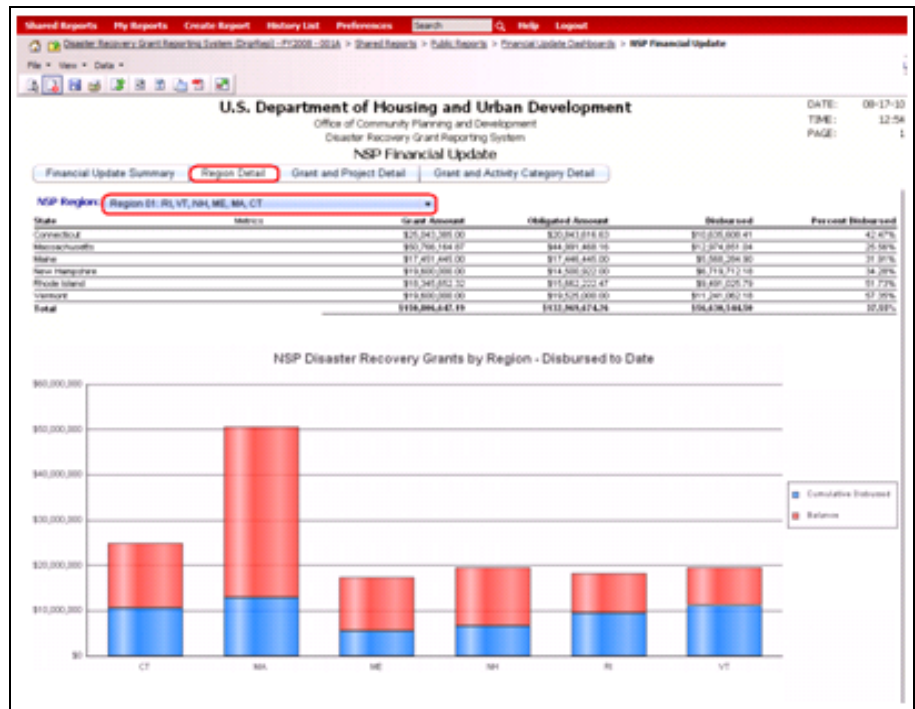
The following is an overview of major functions being added under Release 7.0. DRGR user manuals are in the process of being updated and will be posted soon with more details and better graphics. Screen shots for this overview were taken from development and testing and may have changed. The major new functions include:

- Prior Period Performance Data Adjustments,
- Public Reports Showing Grant Financial Updates and Expenditure Analyses,
- Security controls such as “Rules of Behavior” and User Certification/Recertification controls for both HUD and grantee users; and
- DRGR Beneficiary Data Enhancements – Census Data Lookup for Area Benefit Activities in DRGR Action Plans & Demographic Breakouts in QPRs for Direct Benefit Activities.

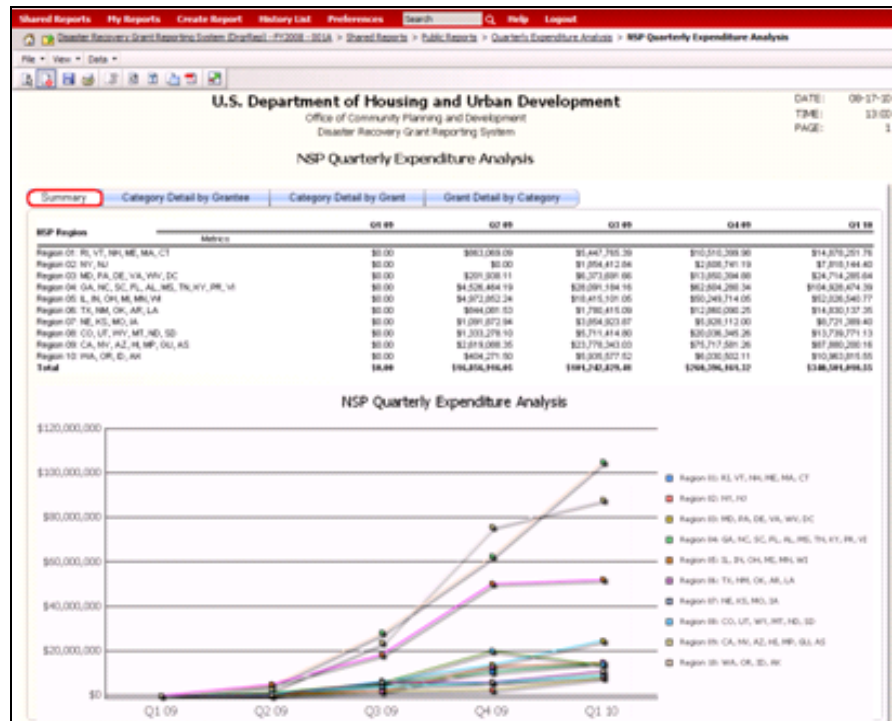
Prior Period Performance Data Adjustments Grantees that have to adjust performance data across activities experience problems entering negative numbers in DRGR. In general, this happens when grantee users need to move households across activities based on national objective (LM to UN/SB and LMMI to LH25 or vice versa). To correct this, we have modified DRGR to check cumulative totals across ALL QPRs (low + mod < or = TOTAL) rather than IN-QUARTER data. This will be especially important as we add the ability to specify owner vs. renter and single family vs. multi-family. As indicated above, DRGR should copy data from the TOTAL numbers to the subcategory if DRGR administrators list an activity type as only ONE of these measure categories (e.g. Affordable Rental or Homeownership) or if the grantee picks only ONE category for an activity in their action plan when there is an option (such as residential rehabilitation). For any activities that serve BOTH single family and multifamily or BOTH renter and owner, grantee users should be able to enter in projections as needed in the Action Plan and make prior period adjustments in the latest QPR.

Public Reports

As shown to the right, the Financial Update Dashboards provide tables detailing the amount of funds by grant, project, or activity category that have been disbursed in DRGR. The bar charts below the tables illustrate these disbursements and the amount of funds remaining by each of these groupings. In effect, the bar charts help user see the relative amount of funding across these groupings and how much progress has been made by each individual group.

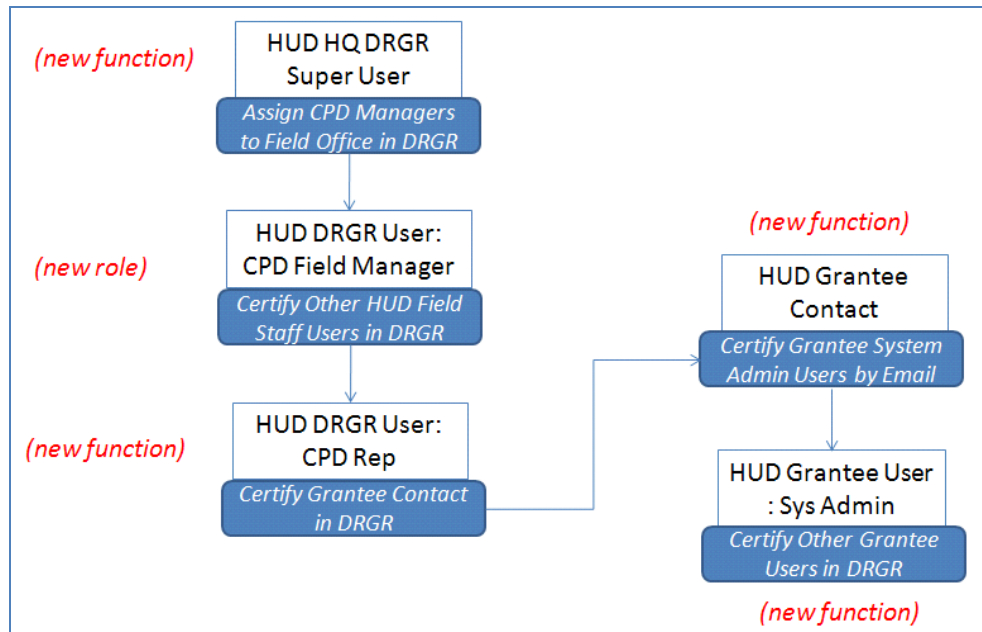


While this report provides a snapshot of progress, the Quarterly Expenditure Analysis reports break these disbursements down across quarters using data from the Quarterly Progress Reports (QPRs). This allows users to examine spending trends by grants, projects, or activity categories across the life of the grants.



DRGR Security Enhancements- User Certification

DRGR is now required to include periodic user acceptance of “Rules of Behavior” by each user for access to the system and certification/recertification of each DRGR user by higher-level users in DRGR. In order to accomplish the certifications, we will use the following process:



1) Each grant is already listed by DRGR administrators under a field office and CPD Representative.

(EXISTING FUNCTION FOR HUD DRGR SYSTEM ADMINISTRATORS)

Grants [Help?](#)

Edit Grant

Save | View Grant History | Add Sub Grant | Cancel

***Grant Number:**
B-08-MN-12-0016

Grant Name:
Neighborhood Stabilization Program

Grant Amount: (ex: 999,999.99)
\$12063702.00

Remove Grant:
 Remove

State Grantee

***Appropriation:**
NSP

CFDA Number:
[Empty]

HUD Voucher Approval Threshold: (ex: 999,999.99)
\$5000000.00

Disaster:
FEMA-1737-DR-IA - Severe Winter Storm
FEMA-1740-DR-IN - Severe Storms and Flooding
FEMA-1744-DR-AR - Severe Storms, Tornadoes, and Flooding
FEMA-1745-DR-TN - Severe Storms, Tornadoes, Straight-Line Winds, and Flooding

Award Date:
[Empty]

***Grantee:**
Miami, FL

Program Income Waiver Date:
[Empty]

HUD Office:
Miami Field Office

***HUD CPD Representative Contact:**
XXXXXXXXXXXXXXXXXX

2) DRGR system administrators will list current CPD managers in DRGR for each field office.

(NEW FUNCTION FOR HUD DRGR SYSTEM ADMINISTRATORS)

Admin [Help?](#)

Edit Field Office

*Indicates Required Field

***Field Office ROFO:**
0429

***Field Office Name:**
Jacksonville Field Office

Field Office Email:
XYZ ABC @hud.gov

Field Office Status:
 Active Inactive

Save Field Office | Cancel

(Allow multiple selections)

*** HUD CPD Field Managers**

XXXXXXXXXXXXXXXXXX
XXXXXXXXXXXXXXXXXX
XXXXXXXXXXXXXXXXXX
XXXXXXXXXXXXXXXXXX

3) CPD field managers in DRGR will certify HUD DRGR users in their field office, including the CPD Representative responsible for each grant.

(NEW FUNCTION FOR DGRG FIELD OFFICE MANAGERS)

Admin

Certify HUD Field Office Users

Certified Users:
MI-Smith, Ann - H000X - Detroit Field Office
MI-Smith, James - H000X - Detroit Field Office
MI-Smith, Sally - H000X - Detroit Field Office
MI-Smith, Rafael - H000X - Detroit Field Office

<< Certify | Decertify >>

Save Changes | Cancel

Users with Expiring Certifications:
MI-Smith, Gregg - H000X - Detroit Field Office
MI-Smith, Patt - H000X - Detroit Field Office
MI-Smith, Ted - H000X - Detroit Field Office

Inactivate User | Activate User

Users Inactivated due to Expired Certifications:
MI-Smith, Frank - H000X - Detroit Field Office

- 4) CPD representatives will certify the identity of the authorized grantee contact (which may be populated from the grant agreement in LOCCS) and work with these grantee contacts to obtain authorization for grantee system administrators.

(NEW FUNCTION FOR CPD REPRESENTATIVES)

Grantee

Edit Grantee [Help](#)

* Indicates Required Field

|

***Grantee Name:** Miami, FL

Status: Active

***DRGR Grantee ID:**

Address 1:

DUNS #:

Address 2:

TIN #:

Address 3:

Phone Number: Ext:

City:

Fax:

State/Territory: FL +

Chief Executive Officer

First Name:

Last Name:

Title:

Email:

Phone Number: Ext:

Primary Point of Contact

First Name:

Last Name:

Title:

Email: xxxxx@miamigov.com

Phone Number: Ext:

- 5) The grantee contact will be contacted by email to certify their DRGR grantee system administrators.

- 6) Finally, the DRGR grantee system administrators will certify the other DRGR users for that grantee. Grantee system administrators will still have to authorize each grantee user to access individual grants using their existing screens.

(NEW FUNCTION FOR DGRG GRANTEE SYSTEM ADMINISTRATORS)

Admin

Certify Grantee Users

Certified Users:

- FL - Jones, Xavier - BXXXX - State of Florida
- FL - Jones, Leticia - BXXXX - State of Florida
- FL - Jones, Cathy - BXXXX - State of Florida
- FL - Jones, Charles - BXXXX - State of Florida
- FL - Jones, Ann - BXXXX - State of Florida

Users with Expiring Certifications:

- FL - Jones, Lawrence - BXXXX - State of Florida
- FL - Jones, Kathy - BXXXX - State of Florida
- FL - Jones, Sharon - BXXXX - State of Florida
- FL - Jones, Nancy - BXXXX - State of Florida
- FL - Jones, Phillip - BXXXX - State of Florida

Users Inactivated due to Expired Certifications

- FL - Jones, Patricia - BXXXX - State of Florida

DRGR Beneficiary Data

To date, DRGR allowed grantees to select applicable performance measures for each activity in the DRGR Action Plan based on a predetermined list for each activity type. The QPR only shows measures for reporting if grantees have entered estimates for that measure in the Action Plan. Under Release 7.0, grantees will have additional options for beneficiary data similar to IDIS. That is, they will be able to classify activities based on whether they will have a direct or area benefit.

- **Direct Benefit:** data by household or persons: Hispanic, Race, Single Family vs. Multifamily housing units, Rent vs. Own households. Examples of direct benefit activities include housing and economic development based on job creation.
- **Area Benefit:** Low – Mod data by survey or through selection of census tracts and block groups for activities, Examples of area benefit activities include infrastructure and/or public facilities

Direct and area benefit options will mainly impact the type of beneficiary data that will be entered by grantees for their activities. DRGR system administrators will be able to list whether activities can be entered by grantees as direct benefit, area benefit, or whether grantees have the ability to select between these two options. The same type of rules will apply to performance measures such as renter vs. owner households and single family (SF) vs. multifamily (MF) housing units. This will affect the DRGR Action Plan and QPRs as follows:

A) Direct vs. Area Benefit	This will impact whether grantees enter beneficiary measures only in Action Plan (area benefit activities) or also in the QPR (breakout beneficiary data for direct benefit activities) If HUD chooses one or the other, it will only allow data entry for that option. In other cases, HUD will select for the grantee to choose which option applies to the activity.
B) SF vs MF C) Rent vs. Own	If HUD chooses one or the other subcategory, it will only allow data entry for that option. In other cases, HUD will select for the grantee to be able to choose whether both subcategories apply or just one. Projections will still be entered in the Action Plan and actual accomplishments in the QPR. If only one choice within a category is chosen by HUD or a grantee, the subcategory data will be the same as the TOTAL data. Otherwise, grantees will have to manually input the projected numbers across subcategories in the Action Plan and enter actual numbers across subcategories in the QPR(s).

BENEFICIARY MEASURES BY NSP ACTIVITY TYPES:

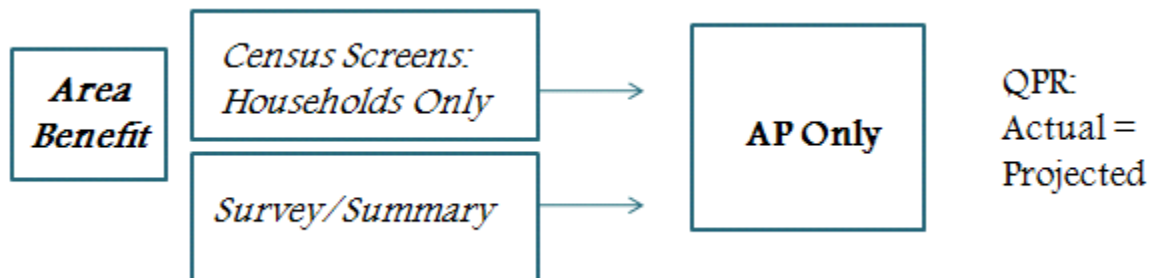
Activity Type.Description	Area	Direct	SF	MF	Rent	Own
Acquisition - general	X					
Acquisition, construction, reconstruction of public facilities	X	X				
Administration						
Capacity building for nonprofit or public entities	X					
Clearance and Demolition	X	X	X	X		
Construction of new housing		X	X	X	X	X
Construction/reconstruction of streets	X					
Disposition	X		X	X		
Homeownership Assistance to low- and moderate-income		X	X	X		X
Land Banking - Acquisition (NSP Only)	X		X	X		
Land Banking - Disposition (NSP Only)	X		X	X		
Planning	X					
Public services		X				
Rehabilitation/reconstruction of a public improvement	X					
Rehabilitation/reconstruction of other non-residential	X					
Rehabilitation/reconstruction of public facilities	X					
Rehabilitation/reconstruction of residential structures		X	X	X	X	X
Relocation payments and assistance		X			X	X

BENEFICIARY MEASURES BY DISASTER RECOVERY ACTIVITY TYPES:

Activity Type	Area	Direct	SF	MF	Rent	Own
Acquisition - buyout of non-residential properties	X	X	X	X	X	X
Acquisition - buyout of residential properties	X	X	X	X	X	X
Acquisition - general	X	X	X	X	X	X
Acquisition of property for replacement housing	X	X	X	X	x	X
Acquisition of relocation properties	X	X	X	X	X	X
Acquisition, construction, reconstruction of public facilities	X	X				
Administration						
Affordable Rental Housing (KRW and Ike Grants Only)		X	X	X	X	
Capacity building for nonprofit or public entities	X					
Clearance and Demolition	X	X	X	X	X	
Code enforcement	X					
Construction of buildings for the general conduct of government	X					
Construction of new housing		X	X	X	X	X
Construction of new replacement housing		X	X	X	X	X
Construction/reconstruction of streets	X	X	X	X	X	X
Construction/reconstruction of water lift stations	X					
Construction/reconstruction of water/sewer lines or systems	X	X	X	X	X	X
Debris removal	X	X				
Dike/dam/stream-river bank repairs	X					
Disposition	X	X	X	X	X	X
Econ. development or recovery activity that creates/retains jobs	X	X				
Homeownership Assistance (with waiver only)		X	X	X		X
Homeownership Assistance to low- and moderate-income		X	X	X		X
Payment for compensation and incentives (Louisiana only)		X			X	X
Payment for compensation for economic losses (WTC-only)		X				
Payment for homeowner compensation (Mississippi only)		X			X	
Planning	X					
Privately owned utilities	X					
Public services		X				
Rehabilitation/reconstruction of a public improvement	X	X	X	X	X	X
Rehabilitation/reconstruction of other non-residential structures	X	X	X	X	X	X
Rehabilitation/reconstruction of public facilities	X	X	X	X	X	X
Rehabilitation/reconstruction of residential structures		X	X	X	X	X
Relocation payments and assistance		X			X	X
Residential Location Incentive Grants - (WTC only)		X			X	X
Tourism (Louisiana and Mississippi only)	X					
Travel and Tourism per 107-117 - (WTC only)	X					
Windpool Mitigation (Mississippi only)	X					

DRGR Area Benefit Screens

The national objective of some types of activities such as infrastructure and public facilities may be based on the beneficiary area the activity serves. DRGR is being modified to add Census Tract (CT) and Block Group (BG) screens similar to those in IDIS so that grantees can identify the Census Tracts and/or Block Groups for activity service areas, as needed. However, grantees will still have the option of putting in summary information for the number of low income, moderate income, and total beneficiaries manually for each activity. This option is now called the ‘Survey’ method.



Grantees will no longer have to look the information in another system and enter it into DRGR manually. This will also allow CPD representatives to examine whether the activity meets the Low-Mod national objective based on the data entered into DRGR. Grantees will only have to enter this data for each activity into the DRGR Action Plan. DRGR will automatically calculate the overall percent of low to moderate income persons based on the data associated with each census tract and block group. It will also automatically count the ACTUAL accomplishments as the same data entered into the Action Plan. Another option will be to COPY the service area from one activity in DRGR to another.

Grantee users select **AREA BENEFIT** on the DRGR Action Plan - Edit Activity screens. The option is located above the section with other performance measures.

Since state grantees may assist entitlement communities, they will have all counties available. HUD DRGR administrators will identify what census tracts and block groups are served by all other grantees. Grantee users will be prompted to select CT/BGs after they identify the county or counties for the activity.

***Area Benefit Data**

Determined By:
 Census Survey

Duplicate Activity Grants: Activities:

Service Area is City or County-wide

County Code/County Name	Add/Edit Census Tracts	Delete
001 / Accomack County	<input type="radio"/>	<input type="checkbox"/>
Select Option <input type="button" value="v"/>	<input type="radio"/>	

Users can select all Census Places (cities) or select one or more by highlighting them from the **AVAILABLE CENSUS PLACE(S)** window and using the buttons on the screen.

Available Census Place(s):

Selected Census Place(s):
82000

Available Census Tract(s):
82000-040200
82000-040402
82000-040404
82000-040600
82000-040801
82000-040802
82000-041002
82000-041003
82000-041004
82000-041200

Selected Census Tract(s):
82000-040000
82000-040403

Similarly, users can select all CTs in a county or select one or more by highlighting them from the **AVAILABLE CENSUS TRACT(S)** window and using the buttons on the screen.

If users want to select BGs, they can then click the **SELECT BLOCK GROUPS** button to get to the next screen.

BGS can then be selected using the checkboxes displayed on each CT row.

Return to Previous Page | Cancel

County: 001 / Accomack County

*Area Benefit Data

Census Place-Tract	All Block Groups	Block Groups									
		01	02	03	04	05	06	07	08	09	10
8120-990300	<input type="checkbox"/>	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
8120-990400	<input type="checkbox"/>	<input type="checkbox"/>	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>

Grantee users can check whether the activity meets the basic threshold at any time using the **CALCULATE % LOW/MOD** button. Grantees can view see the actual income level data by CT/BG used to calculate the summary statistics by using the **VIEW DETAILS** button.

Total Number Low: 93

Total Number Low/Mod: 178

Total Population: 374

% Low/Mod: 47.600

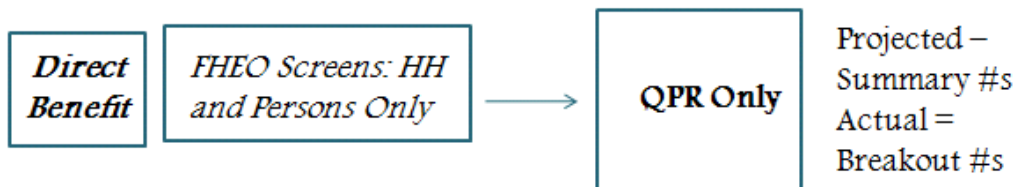
LMISD Date: 07/15/2010

Data Used For Calculation: Capped Uncapped

Calculate % Low/Mod | View Details

DRGR Direct Benefit Screens

HUD requires that grantees maintain information on demographics of persons assisted under CPD-funded activities for purposes of CPD and/or FHEO monitoring. Although DRGR did not capture this information previously, Release 7.0 includes screens similar to those in IDIS. Grantees will now be able to input this information along with more detailed information on whether households assisted are renter or owner-occupied and whether the housing units affected are single family or multifamily units.



As before, grantees entering FHEO data categories will only enter summary numbers for households and/or persons assisted. Grantees will enter FHEO data into breakout categories on the QPR side. Grantees can enter estimates for owner vs. renter households and single family vs. multifamily housing units in the DRGR Action Plan and actual accomplishments in the QPR. DRGR will now accommodate negative numbers and grantees may enter prior-period accomplishments in a QPR to bring cumulative totals to their correct amount. As with financial data discrepancies, it may help to enter explanations in the accomplishment narratives any time in-quarter totals entered do not match the sum of their subcategories.

Proposed budgets for Organization carrying out activity :

Select Responsible Organization Name

Department of Housing and Community Development

Report Benefit Performance By:

Direct Benefit

Person Benefit House Hold Benefit

Housing Units:

Multi Family Units Benefit Single Family Units Benefit

Proposed Accomplishments:

Performance Measure	Proposed Total
# of Housing Units	26
# of Singlefamily Units	<input type="text" value="15"/>
# of Multifamily Units	<input type="text" value="11"/>
# of Housing Units	<input type="text" value="26"/>

In the QPR, grantees will only be able to view the data they are entering in each category/subcategory for the WITHIN-QUARTER data, but they will be able to use the LINK to see the cumulative totals for the activity in an ACTIVITY-LEVEL view of the cumulative data. Users can add a racial category on the left using the drop-down choices and the **ADD ANOTHER RACE BY HOUSEHOLD** button. If an activity has been designated to include both owner vs. renter households, these will show as separate columns. Hispanic/Latin subtotals also appear as columns.

Admin | Action Plans | Drawdown | **QPR** | Reports | Grants

Quarterly Performance Report

Edit Performance Report - Activity Page 2 [Help?](#)

• Success: QPR Activity has been added.

| |

**Direct Benefit Data by Households*

Race/Ethnicity

Race	Owner		Renter		Total Households	
	Total	Hispanic/Latino	Total	Hispanic/Latino	Total	Hispanic/Latino
Asian	<input type="text" value="45"/>	<input type="text" value="12"/>	<input type="text" value="22"/>	<input type="text" value="10"/>	67	22
Totals	45	12	22	10	67	22
Female-Headed Households (tip)	<input type="text" value="6"/>		<input type="text" value="10"/>		16	

Income Levels

	Owner	Renter	Total
Total Number Low	<input type="text" value="12"/>	<input type="text" value="10"/>	22
Total Number Moderate	<input type="text" value="12"/>	<input type="text" value="8"/>	20
Total Population	<input type="text" value="45"/>	<input type="text" value="22"/>	67
% Low/Mod	53.33	81.82	62.69

Note: Please see View QPR for Cumulative Income Level and Race Totals.

| |

Income levels also show as columns for data entered by income level. Users would also see columns for single family vs. multifamily units if these are an option for the activity, but data on housing units will not include columns for subtotals by race or income level.