## APPLICATION FOR AUTHORITY TO CLOSE LOANS ON AN AUTOMATIC BASIS-NONSUPERVISED LENDERS

## INFORMATION

No approval for nonsupervised lenders to close loans automatically may be made unless a completed application form has been received (38 U.S.C. 3702 and 3710).

In every case the lender-applicant must submit VA Form 26-8736a, Nonsupervised Lender's Nomination and Recommendation of Credit Underwriter, in addition to the following supporting exhibits to the application:

(1) Exhibit A: A resume of each principal officer's

experience in the mortgage lending field <u>which details all experience in VA lending in a managerial capacity</u>. Presidents or vice presidents are always principal officers. If the secretary and/or treasurer participated in the management of the mortgage operation or credit underwriting, they are also considered principal officers for the purposes of this form.

(2) <u>Exhibits B and C:</u> Latest financial statements (profit and loss statements and balance sheets) audited and certified by a CPA. If the date of the financial statement precedes that of the application by more than 6 months, a copy of the latest internal quarterly report must also be attached. (A minimum of \$50,000 of working capital or a minimum of \$250,000 in adjusted net worth.)

(3) <u>Exhibit D</u>: A list of all permanent investors, including government agencies, to which the firm sells or for which the firm services mortgages. Show effective dates of servicing contracts and provide addresses, telephone numbers, and names of persons to contact. (If the lender-applicant customarily sells loans it originates, it must have a minimum of 2 permanent investors.)

## INSTRUCTIONS

Item 1. Enter legal name of lender-applicant including street address and telephone number of main office.

Item 2A and 2B. Self-explanatory.

Item 3. Give date fiscal year begins for accounting purposes.

Item 4. Applicants must have been actively engaged in originating VA mortgages for at least 3 recent years. Alternatively, the resume of each principal officer of the firm who is actively involved in managing origination and/or servicing functions must show a minimum of 3 recent years total managerial experience in the field of VA mortgages in the present company or in previous employment. There must must be no factors present which indicate that the company would not exercise the care and diligence required of a lender processing automatically.

Item 7. If the owners of the company are not involved in the daily operation, the business affiliation or employer of the owner will be indicated. Item 10. List all lines of credit and the amount of each. Lender-applicant must have one or more lines of credit aggregating at least \$1 million.

Items 11A, B, C & D. Self-explanatory. If additional space is required, use separate sheet. Refer to Item number for each statement.

Item 12 and 13. Self-explanatory.

Item 14. The lender-applicant must designate at least one qualified employee and an alternate to act as liaison on its behalf with the VA Regional Offices or Centers with which it does business.

Items 15, 16 & 17. Self-explanatory.

V	Department of Veterans Affairs	Α
V-	Department of Veterans Affairs	

## APPLICATION FOR AUTHORITY TO CLOSE LOANS ON AN AUTOMATIC BASIS NONSUPERVISED LENDERS

IMPORTANT - READ THE INFORMATION AND INSTRUCTIONS CAREFULLY BEFORE COMPLETING THIS FORM.

PRIVACY ACT INFORMATION: Non-supervised lenders cannot be approved to process loans on the automatic basis unless a completed application form has been received (38 U.S.C. 3702 and 3710). VA will not disclose information collected on this form to any source other than what has been authorized under the Privacy Act of 1974 or Title 38, Code of Federal Regulations 1.576 for routine uses (for example: authorize release of information to Congress when requested on behalf of a lender) as identified in the VA system of records, 55VA26, Loan Guaranty Home, Condominium and Manufactured Home Loan Applicant Records, Specially Adapted Housing Applicant Records, and Vendee Loan Applicant Records - VA, published in the Federal Register.

**RESPONDENT BURDEN:** We need this information to help determine the qualifications of the lender to process loans on the automatic basis. Title 38, U.S.C., section 3702 and 3710 authorizes collection of this information. We estimate that you will need an average of 25 minutes to review the instructions, find the information, and complete this form. VA cannot conduct or sponsor a collection of information unless a valid OMB control number is displayed. You are not required to respond to a collection of information if this number is not displayed. Valid OMB control numbers can be located on the OMB Internet Page at <a href="http://www.reginfo.gov/public/do/PRAMain">http://www.reginfo.gov/public/do/PRAMain</a>. If desired, you can call 1-800-827-1000 to obtain information on where to send comments or suggestions about this form.

1. NAME AND ADDRESS OF LENDER-APPLICANT (Include telephone number of main office)

2A. APPLICANT WAS FOUNDED AS (Check on		2B. DATE FOUNDED	3. DATE FISCAL YEAR						
	PARTNERSHIF EGISTERED: (	D		BEGINS					
4. DATE APPLICANT WAS:									
A. ACCEPTED AS VA LENDER	CCEPTED AS VA LENDER B. APPROVED AS FHA MORTGAGEE (Furnish FHA number)			C. APPROVED AS FNMA/GNMA SELLER/SERVICER					
5A. NAMES OF AL	L PRINCIPAL C		5B. PERCENTAGE OF OWNERSHIP						
			<u> </u>						
6A. NAMES OF ALL DIRECTORS AND OF	6B. TITLE		6C. AREAS OF RESPONSIBILITY						
7. NAMES AND FUNCTIONS OF ANY OTHER F	3USINESS(ES)	CONDUCTED BY OR AFFILIATED W	'ІТН ТН	IE FIRM OR ANY EXECUTI	VE PERSONNEL				
8. A DESCRIPTION OF THE FIRM'S OPERATION, INCLUDING, WHEN APPLICABLE, THE SERVICING OPERATION AND CAPABILITY TO MAKE PERSONAL CONTACTS WITH BORROWERS IN DEFAULT									

9. LIST STATES WHERE VA LOANS ARE ORIGINATED										
10. LIST WAREHOUSE LINES OF CREDIT, INDICATIN	IG AMOL	JNT OF EACH	H LINE							
11A. WAS THE FIRM OR ANY OF ITS DIRECTORS	11B. WE	RE ANY OF I	ITS DIRECTORS	OR OFFICERS	11C. DID THE		DER-APPLICANT EVER HAVE			
OR OFFICERS EVER SUSPENDED BY HUD OR VA?			R OFFICER OF A				CONTRACT WITH AN RMINATED FOR CAUSE, (e.g.			
v/	THE						nduct related to employment?)			
YES NO (If "YES," complete Item 11D)	ΠYE	s 🗆 NO	AF "VES " and	nplete Item 11D)	YES [	NC	(If "YES," complete Item 11D)			
			(1) 115, 00	npiele liem IID)			(I) TES, Complete Item IID)			
11D. COMPLETE STATEMENT OF FACTS										
			D IN PAST CALE				N PAST 5 CALENDAR YEARS			
		CLUSE	D IN PAST CALL	ENDAR YEAR	CLO	ISED II	PAST 5 CALENDAR YEARS			
12. NUMBER OF VA LOANS										
13. NUMBER OF OTHER LOANS										
(FHA or conventional)										
, , , , , , , , , , , , , , , , , , ,										
14. NAME OF LIAISON OFFICER AND ALTERNATE T	D ACT AS	S LIAISON OF	N THE FIRM'S	15. NAME OF D	DESIGNATED L	JNDEF	WRITER(S)			
BEHALF WITH VA REGIONAL OFFICES AND CEN	TERS									
CERTIFICATIONS										
If this application is approved, the undersigned agrees	and certi	fies that:								
(1) It will comply with the provisions of title 38		•		•						
(2) It will notify the Secretary of Veterans Affair										
located of any change in its corporate structu	re, opera	tions, or finai	ncial condition v	vhich may have a	bearing on its o	contin	ued qualifications for authority to			
close loans automatically;	<b>C</b>	1 1			A 66 :					
(3) It will submit at any time to such examinatio					ns Affairs may	requir	e;			
(4) Its principal activity will be the originating, p			ng of real estate	mortgages;						
(5) It will promptly furnish VA any requested in		-								
(6) It will submit annual financial statements audited and certified by a CPA within 120 days following the end of its fiscal year;										
(7) It will maintain a minimum of \$50,000 of wo		-								
(8) It will not close loans on an automatic basis as a courtesy or accommodation for other mortgage lenders regardless of whether or not such lenders are										
approved themselves to close on an automati										
which it owns, is owned by, is affiliated with			erest in, without	the express appro	wal of the Depa	artmen	t of veteran Affairs;			
(9) It will not process loans it does not itself intend to make;										
(10) All prospective VA loans to be closed on an automatic basis will be reviewed and either approved or rejected by an approved underwriter;										
(11) It will take responsibility for all credit information; i.e., credit report, verifications of employment and deposit, and disclose the sources of such										
information;										
(12) It will furnish upon request of the appropria	te VA fie	eld station, a	copy of its mont	hly delinquency 1	reports pertainin	ng to V	A guaranteed loans being			
serviced;										
(13) It will use its automatic lending authority to the maximum extent possible; if not used, it will submit an explanation as to why a loan was processed										
prior-approval;										
(14) The foregoing is true to the best of my knowledge and belief and verification may be obtained from any source named herein.										
			-							
16. SIGNATURE OF PRESIDENT OR PRINCIPAL OFFICER (Sign in ink)							17. DATE SIGNED			