

## U.S. PRODUCERS' QUESTIONNAIRE

### QUARTZ SURFACE PRODUCTS FROM INDIA AND TURKEY

This questionnaire must be received by the Commission by **February 7, 2020**  
*See last page for filing instructions.*

The information called for in this questionnaire is for use by the United States International Trade Commission in connection with its antidumping and countervailing duty investigations concerning quartz surface products from India and Turkey (Inv. Nos. 701-TA-624-625 and 731-TA-1450-1451 (Final)). The information requested in the questionnaire is requested under the authority of the Tariff Act of 1930, title VII. This report is mandatory and failure to reply as directed can result in a subpoena or other order to compel the submission of records or information in your firm's possession (19 U.S.C. § 1333(a)).

<p>Name of firm _____</p> <p>Address _____</p> <p>City _____ State _____ Zip Code _____</p> <p>Website _____</p> <p>Has your firm produced quartz surface products (as defined on next page) at any time since January 1, 2017?</p> <p><input type="checkbox"/> <b>NO</b> (Sign the certification below and promptly return <b>only</b> this page of the questionnaire to the Commission)</p> <p><input type="checkbox"/> <b>YES</b> (Complete all parts of the questionnaire, and return the entire questionnaire to the Commission)</p> <p>Return questionnaire via the U.S. International Trade Commission <i>Drop Box</i> by clicking on the following link: <a href="https://dropbox.usitc.gov/oinv/">https://dropbox.usitc.gov/oinv/</a>. (PIN: <b>QUAR</b>)</p>
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#### CERTIFICATION

*I certify that the information herein supplied in response to this questionnaire is complete and correct to the best of my knowledge and belief and understand that the information submitted is subject to audit and verification by the Commission. By means of this certification I also grant consent for the Commission, and its employees and contract personnel, to use the information provided in this questionnaire and throughout this proceeding in any other import-injury proceedings conducted by the Commission on the same or similar merchandise.*

*I, the undersigned, acknowledge that information submitted in response to this request for information and throughout this proceeding or other proceedings may be disclosed to and used: (i) by the Commission, its employees and Offices, and contract personnel (a) for developing or maintaining the records of this or a related proceeding, or (b) in internal investigations, audits, reviews, and evaluations relating to the programs, personnel, and operations of the Commission including under 5 U.S.C. Appendix 3; or (ii) by U.S. government employees and contract personnel, solely for cybersecurity purposes. I understand that all contract personnel will sign appropriate nondisclosure agreements*

\_\_\_\_\_  
Name of Authorized Official

\_\_\_\_\_  
Title of Authorized Official

\_\_\_\_\_  
Date

\_\_\_\_\_  
Phone:

\_\_\_\_\_  
Signature

\_\_\_\_\_  
Email address

**PART I.--GENERAL INFORMATION**

***Background.***--This proceeding was instituted in response to a petition filed on May 8, 2019 by Cambria Company LLC, Eden Prairie, Minnesota. Antidumping and countervailing duties may be assessed on the subject imports as a result of these proceedings if the Commission makes an affirmative determination of injury, threat, or material retardation, and if the U.S. Department of Commerce (“Commerce”) makes an affirmative determination of subsidization and/or dumping. Questionnaires and other information pertinent to this proceeding are available at:

[https://www.usitc.gov/investigations/701731/2018/quartz\\_surface\\_products\\_India\\_and\\_Turkey/final.htm](https://www.usitc.gov/investigations/701731/2018/quartz_surface_products_India_and_Turkey/final.htm).

***Quartz surface products*** covered by these investigations consist of slabs and other surfaces created from a mixture of materials that includes predominately silica (e.g., quartz, quartz powder, cristobalite, glass powder) as well as a resin binder (e.g., an unsaturated polyester). The incorporation of other materials, including, but not limited to, pigments, cement, or other additives does not remove the merchandise from the scope of the investigation. However, the scope of the investigation only includes products where the silica content is greater than any other single material, by actual weight. Quartz surface products are typically sold as rectangular slabs with a total surface area of approximately 45 to 60 square feet and a nominal thickness of one, two, or three centimeters. However, the scope of the investigation includes surface products of all other sizes, thicknesses, and shapes. In addition to slabs, the scope of the investigation includes, but is not limited to, other surfaces such as countertops, backsplashes, vanity tops, bar tops, work tops, tabletops, flooring, wall facing, shower surrounds, fire place surrounds, mantels, and tiles. Certain quartz surface products are covered by the investigation whether polished or unpolished, cut or uncut, fabricated or not fabricated, cured or uncured, edged or not edged, finished or unfinished, thermoformed or not thermoformed, packaged or unpackaged, and regardless of the type of surface finish. In addition, quartz surface products are covered by the investigation whether or not they are imported attached to, or in conjunction with, non-subject merchandise such as sinks, sink bowls, vanities, cabinets, and furniture. If quartz surface products are imported attached to, or in conjunction with, such non-subject merchandise, only the quartz surface product is covered by the scope.

Subject merchandise includes material matching the above description that has been finished, packaged, or otherwise fabricated in a third country, including by cutting, polishing, curing, edging, thermoforming, attaching to, or packaging with another product, or any other finishing, packaging, or fabrication that would not otherwise remove the merchandise from the scope of the investigation if performed in the country of manufacture of the quartz surface products. The scope of the investigation does not cover quarried stone surface products, such as granite, marble, soapstone, or quartzite. Specifically excluded from the scope of the investigation are crushed glass surface products. Crushed glass surface products must meet each of the following criteria to qualify for this exclusion: (1) The crushed glass content is greater than any other single material, by actual weight; (2) there are pieces of crushed glass visible across the surface of the product; (3) at least some of the individual pieces of crushed glass that are visible across the surface are larger than 1 centimeter wide as measured at their widest cross-section (Glass Pieces); and (4) the distance between any single Glass Piece and the closest separate Glass Piece does not exceed three inches.

The products subject to the scope are currently classified in the Harmonized Tariff Schedule of the United States (HTSUS) under the following subheading: 6810.99.0010. Subject merchandise may also enter under subheadings 6810.11.0010, 6810.11.0070, 6810.19.1200, 6810.19.1400, 6810.19.5000, 6810.91.0000, 6810.99.0080, 6815.99.4070, 2506.10.0010, 2506.10.0050, 2506.20.0010, 2506.20.0080, and 7016.90.1050. The HTSUS subheadings set forth above are provided for convenience and U.S. Customs purposes only. The written description of the scope is dispositive.

**Not fabricated slabs ("Slabs")** are defined as quartz surface products that have not been fabricated or finished in any way (*i.e.* cutting to a specific size, edging, attaching to another product, or any other fabrication or finishing, etc.). Slabs require further fabrication to be ready for installation. Synonyms: Slabs, unfabricated quartz surface products, unfabricated QSP, not fabricated quartz surface products, not fabricated QSP, unfabricated slabs, quartz slabs.

**Fabricated quartz surface products ("Fabs")** are defined as quartz products that have been fabricated or finished to any degree (*i.e.* cutting to a specific size, edging, attaching to another product, or any other fabrication or finishing, etc.). Fabs may be ready for installation or may require some additional fabrication prior to installation. Synonyms: Fabs, fabricated quartz surface products, fabricated QSP, fabricated products. **Note.--Fabricated QSP can contain merchandise that is only partially fabricated (*i.e.*, requires additional fabrications prior to installation or final sale) as well as fully fabricated and finished merchandise that is ready for installation.**

**Confidentiality.**--The commercial and financial data furnished in response to this questionnaire that reveal the individual operations of your firm will be treated as confidential by the Commission to the extent that such data are not otherwise available to the public and will not be disclosed except as may be required by law (see 19 U.S.C. § 1677f). Such confidential information will not be published in a manner that will reveal the individual operations of your firm; however, general characterizations of numerical business proprietary information (such as discussion of trends) will be treated as confidential business information only at the request of the submitter for good cause shown.

**Verification.**--The information submitted in this questionnaire is subject to audit and verification by the Commission. To facilitate possible verification of data, please keep all files, worksheets, and supporting documents used in the preparation of the questionnaire response. Please also retain a copy of the final document that you submit.

**Release of information.**--The information provided by your firm in response to this questionnaire, as well as any other business proprietary information submitted by your firm to the Commission in connection with this proceeding, may become subject to, and released under, the administrative protective order provisions of the Tariff Act of 1930 (19 U.S.C. § 1677f) and section 207.7 of the Commission's Rules of Practice and Procedure (19 CFR § 207.7). This means that certain lawyers and other authorized individuals may temporarily be given access to the information for use in connection with this proceeding or other import-injury proceedings conducted by the Commission on the same or similar merchandise; those individuals would be subject to severe penalties if the information were divulged to unauthorized individuals.

**D-GRIDS tool**--The Commission has a tool that firms can use to move data from their own MS Excel compilation files into self-contained data tables within this MS Word questionnaire, thereby reducing the amount of cell-by-cell data entry that would be required to complete this form. This tool is a macro-enabled MS Excel file available for download from the Commission's generic questionnaires webpage ([https://www.usitc.gov/trade\\_remedy/question.htm](https://www.usitc.gov/trade_remedy/question.htm)) called the "D-GRIDs tool." Use of this tool to help your firm complete this questionnaire is optional. Firms opting to use the D-GRIDs tool to populate their data into this questionnaire will need the D-GRIDs specification sheet PDF file specific to this proceeding (available on the case page which is linked under the "Background" above) which includes the necessary references relating to this questionnaire, as well as the macro-enable MS Excel D-GRIDs tool itself from the generic questionnaires page. More detailed instructions on how to use the D-GRIDs tool are available within the D-GRIDs tool itself.

**Note**-- unless otherwise indicated fabricators must respond to all questions throughout the questionnaire

I-1a. **OMB statistics**--Please report below the actual number of hours required and the cost to your firm of completing this questionnaire.

Hours	Dollars

The questions in this questionnaire have been reviewed with market participants to ensure that issues of concern are adequately addressed and that data requests are sufficient, meaningful, and as limited as possible. Public reporting burden for this questionnaire is estimated to average 50 hours per response, including the time for reviewing instructions, gathering data, and completing and reviewing the questionnaire.

We welcome comments regarding the accuracy of this burden estimate, suggestions for reducing the burden, and any suggestions for improving this questionnaire. Please attach such comments to your response or send to the Office of Investigations, USITC, 500 E St. SW, Washington, DC 20436.

I-1b. **TAA information release**--In the event that the U.S. International Trade Commission (USITC) makes an affirmative final determination in this proceeding, do you consent to the USITC's release of your contact information (company name, address, contact person, telephone number, email address) appearing on the front page of this questionnaire to the Departments of Commerce, Labor, and Agriculture, as applicable, so that your firm and its workers can be made eligible for benefits under the Trade Adjustment Assistance program?

Yes       No

I-2a. **Establishments covered.**--Provide the city, state, zip code, and brief description of each establishment covered by this questionnaire.. **Firms operating more than one establishment should combine the data for all establishments into a single report.**

**“Establishment”**--Each facility of a firm involved in the production or fabrication of quartz surface products, including auxiliary facilities operated in conjunction with (whether or not physically separate from) such facilities.

Production establishments covered <sup>1</sup>	City, State	Zip (5 digit)	Description	Slab production	Fabrication operations
1				<input type="checkbox"/>	<input type="checkbox"/>
2				<input type="checkbox"/>	<input type="checkbox"/>
3				<input type="checkbox"/>	<input type="checkbox"/>
4				<input type="checkbox"/>	<input type="checkbox"/>
5				<input type="checkbox"/>	<input type="checkbox"/>
6				<input type="checkbox"/>	<input type="checkbox"/>
7				<input type="checkbox"/>	<input type="checkbox"/>
8				<input type="checkbox"/>	<input type="checkbox"/>
9				<input type="checkbox"/>	<input type="checkbox"/>
10				<input type="checkbox"/>	<input type="checkbox"/>
11				<input type="checkbox"/>	<input type="checkbox"/>
12				<input type="checkbox"/>	<input type="checkbox"/>
13				<input type="checkbox"/>	<input type="checkbox"/>
14				<input type="checkbox"/>	<input type="checkbox"/>
15				<input type="checkbox"/>	<input type="checkbox"/>
<sup>1</sup> Additional discussion on production establishments consolidated in this questionnaire: _____.					

I-2b. **Stock symbol information.**-- If your firm or parent firm is publicly traded, please specify the stock exchange and trading symbol: \_\_\_\_\_.

I-2c. **External counsel.**-- If your firm or parent firm is represented by external counsel in relation to this proceeding, please specify the name of the law firm and the lead attorney(s).

Law firm:	
Lead attorney(s):	

I-3. **Petitioner status.**--Is your firm the petitioner in this proceeding or a member firm of the petitioning entity?

No	Yes
<input type="checkbox"/>	<input type="checkbox"/>

I-4. **Petition support.**--Does your firm support or oppose the petition?

Country	Support	Oppose	Take no position
India (AD)	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
India (CVD)	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Turkey (AD)	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Turkey (CVD)	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>

I-5. **Ownership.**--Is your firm owned, in whole or in part, by any other firm?

No       Yes--List the following information.

Firm name	Address	Extent of ownership (percent)

I-6. **Related importers/exporters.**--Does your firm have any related firms, either domestic or foreign, that are engaged in importing quartz surface products from India and Turkey into the United States or that are engaged in exporting quartz surface products from India and Turkey to the United States?

No             Yes--List the following information.

<b>Firm name</b>	<b>Country</b>	<b>Affiliation</b>

I-7. **Related producers.**--Does your firm have any related firms, either domestic or foreign, that are engaged in the production of quartz surface products?

No       Yes--List the following information.

<b>Firm name</b>	<b>Country</b>	<b>Affiliation</b>



**PART II.--TRADE AND RELATED INFORMATION**

Further information on this part of the questionnaire can be obtained from **Julie Duffy** (202-708-2579, [julie.duffy@usitc.gov](mailto:julie.duffy@usitc.gov)). **Supply all data requested on a calendar-year basis.**

II-1. **Contact information.**--Please identify the responsible individual and the manner by which Commission staff may contact that individual regarding the confidential information submitted in part II.

Name	
Title	
Email	
Telephone	

II-2a. **Changes in operations.**--Please indicate whether your firm has experienced any of the following changes in relation to the production or fabrication of quartz surface products since January 1, 2017.

<i>(check as many as appropriate)</i>	<i>(If checked, please describe; leave blank if not applicable)</i>
<input type="checkbox"/> plant openings	
<input type="checkbox"/> plant closings	
<input type="checkbox"/> relocations	
<input type="checkbox"/> expansions	
<input type="checkbox"/> acquisitions	
<input type="checkbox"/> consolidations	
<input type="checkbox"/> prolonged shutdowns or production curtailments	
<input type="checkbox"/> revised labor agreements	
<input type="checkbox"/> other (e.g., technology)	

II-2b. **Anticipated changes in operations.**--Does your firm anticipate any changes in the character of its operations or organization (as noted above) relating to the production of quartz surface products in the future?

<b>No</b>	<b>Yes</b>	<b>If yes, supply details as to the time, nature, and significance of such changes and provide underlying assumptions.</b>
<input type="checkbox"/>	<input type="checkbox"/>	

II-2c. **Nature of operation.**--Please report on the nature of your firm's operations.

<b>Slab production</b>	<b>Fabrication operations</b>	<b>Both slab production and fabrication</b>
<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>

II-3a. **Product shifting for slabs.**--

(i) Is your firm able to switch production (capacity) between the production of quartz slabs and other products using the same equipment and/or labor?

<b>No</b>	<b>Yes</b>	<b>If yes (i.e., have produced other products or are able to produce other products)--Please identify other actual or potential products:</b>
<input type="checkbox"/>	<input type="checkbox"/>	

(ii) Please describe the factors that affect your firm's ability to shift production capacity between products (e.g., time, cost, relative price change, etc.), and the degree to which these factors enhance or constrain such shifts.

II-3b. **Production constraints for slab production.**--Please describe the constraint(s) that set the limit(s) on your firm's production capacity of quartz slabs.

II-4a. **Shared capacity on fabrication machinery.**--Please report your firm's production (i.e, fabrication) of products using the same equipment, machinery, or employees as used to fabricate quartz surface products, and the combined capacity on this shared equipment, machinery, or employees in the periods indicated.

**"Overall fabrication capacity" or "capacity"** -- The level of fabrication that your establishment(s) could reasonably have expected to attain during the specified periods. Assume normal operating conditions (i.e., using equipment and machinery in place and ready to operate; normal operating levels (hours per week/weeks per year) and time for downtime, maintenance, repair, and cleanup).

**"Fabrication"** -- All activity that transforms slabs into fabricated quartz surface products in your U.S. establishment(s), including fabrication consumed internally within your firm and fabrication for another firm under a toll agreement.

<b>Quantity (in square feet)</b>			
<b>Item</b>	<b>Calendar years</b>		
	<b>2017</b>	<b>2018</b>	<b>2019</b>
<b>Overall fabrication capacity<sup>1 2 3</sup></b>			
<b>Fabrication of:</b>			
Quartz surface products <sup>4</sup>	0	0	0
Out-of-scope fabrication.--			
Granite			
Marble			
Other products <sup>5</sup>			
Subtotal, out-of-scope fabrication	0	0	
Total fabrication using same machinery or workers	0	0	0

<sup>1</sup> The overall fabrication capacity is based on operating \_\_\_\_\_ hours per week, \_\_\_\_\_ weeks per year.  
<sup>2</sup> Please describe the constraints(s) that set the limit(s) on your firm's fabrication capacity. \_\_\_\_\_.  
<sup>3</sup> Please describe the methodology used to calculate overall fabrication capacity, and explain any changes in reported capacity. \_\_\_\_\_.  
<sup>4</sup> Data entered for production of quartz surface products will populate here once reported in question II-7.  
<sup>5</sup> Please identify these products: \_\_\_\_\_.

II-4b. **Operating parameters for fabrication machinery.**--The fabrication capacity reported in II-4a is based on the following operating parameters:

Hours per week	Weeks per year

II-4c. **Capacity for fabrication.**--Please describe the methodology used to calculate overall fabrication capacity reported in II-5a, and explain any changes in reported capacity.

II-4d. **Production constraints for fab production.**--Please describe the constraint(s) that set the limit(s) on your firm's fabrication capacity.

II-4e. **Product shifting for fabs.**—

(i) Is your firm able to switch production (capacity) between fabricating quartz surface products and fabricating other products using the same equipment and/or labor?

No	Yes	If yes—(i.e., have fabricated other products or are able to fabricated other products) Please identify other actual or potential products:
<input type="checkbox"/>	<input type="checkbox"/>	

(ii) Please describe the factors that affect your firm's ability to shift fabrication capacity between products (e.g., time, cost, relative price change, etc.), and the degree to which these factors enhance or constrain such shifts.

II-5. **Tolling**--Since January 1, 2017, has your firm been involved in a toll agreement regarding the production or fabrication of quartz surface products?

**“Toll agreement”**--Agreement between two firms whereby the first firm furnishes the raw materials and the second firm uses the raw materials to produce a product that it then returns to the first firm with a charge for processing costs, overhead, etc.

No	Yes	If yes-- Please describe the toll arrangement(s) and name the firm(s) involved.
<input type="checkbox"/>	<input type="checkbox"/>	

II-6. **Foreign trade zones**--

(a) **Firm's FTZ operations**--Does your firm produce or fabricate quartz surface products in and/or admit quartz surface products into a foreign trade zone (FTZ)?

**“Foreign trade zone”** is a designated location in the United States where firms utilize special procedures that allow delayed or reduced customs duty payments on foreign merchandise. A foreign trade zone must be designed as such pursuant to the rules and procedures set forth in the Foreign-Trade Zones Act.

No	Yes	If yes--Describe the nature of your firms operations in FTZs and identify the specific FTZ site(s).
<input type="checkbox"/>	<input type="checkbox"/>	

(b) **Other firms' FTZ operations**--To your knowledge, do any firms in the United States import quartz surface products into a foreign trade zone (FTZ) for use in distribution of quartz surface products and/or the production of downstream articles?

No	Yes	If yes--Identify the firms and the FTZs.
<input type="checkbox"/>	<input type="checkbox"/>	

- II-7. **Production, shipment, and inventory data**--Report your firm's production capacity, production, shipments, and inventories related to the production of quartz surface products (i.e., in slab or fabricated form) in its U.S. establishment(s) during the specified periods.

**"Average production capacity" or "capacity"** -- The level of production that your establishment(s) could reasonably have expected to attain during the specified periods. Assume normal operating conditions (i.e., using equipment and machinery in place and ready to operate; normal operating levels (hours per week/weeks per year) and time for downtime, maintenance, repair, and cleanup; and a typical or representative product mix).

**"Production"** -- All production in your U.S. establishment(s), including production consumed internally within your firm and production for another firm under a toll agreement.

**"Commercial U.S. shipments"** --Shipments made within the United States as a result of an arm's length commercial transaction in the ordinary course of business. Report net values (i.e., gross sales values less all discounts, allowances, rebates, prepaid freight, and the value of returned goods) in U.S. dollars, f.o.b. your point of shipment.

**"Internal consumption"** -- Product consumed internally by your firm. Such transactions are valued at fair market value.

**"Transfers to related firms"** --Shipments made to related domestic firms. Such transactions are valued at fair market value.

**"Related firm"** --A firm that your firm solely or jointly owns, manages, or otherwise controls.

**"Export shipments"** --Shipments to destinations outside the United States, including shipments to related firms.

**"Inventories"**-- Finished goods inventory of not fabricated slabs, not raw materials or work-in-progress. Do not include inventories any fabricated quartz surface products.

*Note: As requested in Part I of this questionnaire, please keep all supporting documents/records used in the preparation of the trade data, as Commission staff may contact your firm regarding questions on the trade data. The Commission may also request that your company submit copies of the supporting documents/records (such as production and sales schedules, inventory records, etc.) used to compile these data.*

II-7. **Production, shipment, and inventory data.**--Continued.

Quantity (in square feet) and value (in dollars)			
Item	Calendar years		
	2017	2018	2019
<b>Average production capacity<sup>1</sup> (quantity) (A)</b>			
<b>Beginning-of-period inventories (quantity) (B)</b>			
<b>Production (quantity)</b>			
Slabs:			
Internally produced slabs (C)			
Fabs from:			
Purchased domestic slab (D)			
Subject slabs (i.e., India or Turkey) (E)			
Nonsubject slabs (i.e., China or other) (F)			
Total production (quantity) (G)	0	0	0
<b>U.S. shipments:</b>			
<b>Commercial shipments:</b>			
Quantity (H)			
Value (I)			
<b>Internal consumption:<sup>2</sup></b>			
Quantity (J)			
Value <sup>2</sup> (K)			
<b>Transfers to related firms:<sup>2</sup></b>			
Quantity (L)			
Value <sup>2</sup> (M)			
<b>Export shipments:<sup>3</sup></b>			
Quantity (N)			
Value (O)			
<b>End-of-period inventories (quantity) (P)</b>			
<p><sup>1</sup> The production capacity reported is based on operating _____ hours per week, _____ weeks per year. Please describe the methodology used to calculate production capacity, and explain any changes in reported capacity _____.</p> <p><sup>2</sup> Internal consumption and transfers to related firms must be valued at fair market value. If your firm uses a different basis for valuing these transactions in your records, please specify that basis (e.g., cost, cost plus, etc.): _____. However, the data provided above in this table should be based on fair market value.</p> <p><sup>3</sup> Identify your firm's principal export markets: _____.</p>			

**RECONCILIATION OF SHIPMENTS, PRODUCTION, AND INVENTORY.**--Generally, the data reported for the end-of-period inventories (i.e., line P) should be equal to the beginning-of-period inventories (i.e., line B), plus production (i.e., line G), less total shipments (i.e., lines H, J, L, and N). Please ensure that any differences are not due to data entry errors in completing this form, but rather reflect your firm's actual records; and, also provide explanations for any differences (e.g., theft, loss, damage, record systems issues, etc.) if they exist.

Reconciliation	Calendar years		
	2017	2018	2019
B + G – H – J – L – N – P = should equal zero ("0") or provide an explanation. <sup>1</sup>	0	0	0
<sup>1</sup> Explanation if the calculated fields above are returning values other than zero (i.e., "0") but are nonetheless accurate: _____.			

II-8. **Channels of distribution.**--Report your firm's U.S. shipments of quartz surface products (i.e., inclusive of commercial U.S. shipments, internal consumption, and transfers to related firms) by channel of distribution.

<b>Quantity (in square feet) and value (in dollars)</b>			
<b>U.S. shipments</b>	<b>Calendar years</b>		
	<b>2017</b>	<b>2018</b>	<b>2019</b>
<b>Slab form QSP:</b>			
To distributors			
<i>Quantity (Q)</i>			
<i>Value (R)</i>			
To fabricators and retailers			
<i>Quantity (S)</i>			
<i>Value (T)</i>			
To contractors and builders			
<i>Quantity (U)</i>			
<i>Value (V)</i>			
To other end users <sup>1</sup>			
<i>Quantity (W)</i>			
<i>Value (X)</i>			
<b>Fabricated form QSP:</b>			
To distributors			
<i>Quantity (Y)</i>			
<i>Value (Z)</i>			
To fabricators and retailers			
<i>Quantity (AA)</i>			
<i>Value (AB)</i>			
To contractors and builders			
<i>Quantity (AC)</i>			
<i>Value (AD)</i>			
To other end users			
<i>Quantity (AE)</i>			
<i>Value (AF)</i>			
<sup>1</sup> Please describe other end users: _____.			



II-8. **Channels of distribution.**—Continued.

*RECONCILIATION OF CHANNELS.--Please ensure that the quantities reported for channels of distribution (i.e., lines Q through AF) in each time period equal the quantity reported for U.S. shipments (i.e., lines H through M) in each time period. If the calculated fields below return values other than zero (i.e., "0"), the data reported must be revised prior to submission to the Commission.*

Reconciliation	Calendar years		
	2017	2018	2019
<b>Quantity:</b> Q + S + U + W + Y + AA + AC + AE – H – J – L = zero ("0"), if not revise.	0	0	0
<b>Value:</b> R + T + V + X + Z + AB + AD + AF – I – K – M = zero ("0"), if not revise.	0	0	0

II-9. **Projected capacity and production.**--Report your firm's projected capacity and production of quartz slabs in the United States for the specified time periods.

Quantity (in square feet)			
Item	Projections		
	2020	2021	2022
<b>Projected capacity</b> <sup>1</sup> (quantity)			
<b>Projected production</b> <sup>1</sup> (quantity)			
<sup>1</sup> Please explain the basis for your firm's projections. _____.			

II-10. **Quartz attributes.**--Report your firm's U.S. shipments (i.e., inclusive of commercial U.S. shipments, internal consumption, and transfers to related firms) of quartz surface products in 2019 by specified attribute.

<b>Quantity (in square feet), value (in dollars)</b>			
<b>Item</b>	<b>Thickness</b>		
	<b>1 cm</b>	<b>2 cm</b>	<b>3 cm</b>
<b>Quartz attributes:</b>			
<b>U.S. shipments in 2019:</b>			
Designed to look like granite Quantity (AG)			
Value (AH)			
Designed to look like marble Short veining/movement: Quantity (AI)			
Value (AJ)			
Long veining/movement: Quantity (AK)			
Value (AL)			
Designed with uniform composite White: Quantity (AM)			
Value (AN)			
Neutral and light colors: Quantity (AO)			
Value (AP)			
Dark colors and black: Quantity (AQ)			
Value (AR)			
Crushed glass surface products not expressly excluded from the scope <sup>1</sup> Quantity (AS)			
Value (AT)			
Other products <sup>2</sup> Quantity (AU)			
Value (AV)			
U.S. shipments Quantity (AW)	0	0	0
Value (AX)	0	0	0
<sup>1</sup> These are products defined as part of quartz surface products (on page 2) produced with crush glass or glass powder, but which do qualify as excluded crush glass surface products based on the scope's four exclusion categories. <sup>2</sup> Please describe other designs: _____.			

II-10. **Quartz attributes.**—Continued.

*RECONCILIATION OF 2019 US SHIPMENTS BY Attributes.--Please ensure that the total quantities and values reported by attribute (i.e., lines AG through AV) in this question across all columns equal the quantities and values reported for U.S. shipments (i.e., lines H through M) in question II-7 in 2019. If the calculated fields below return values other than zero (i.e., "0"), the data reported must be revised prior to submission to the Commission.*

<b>Reconciliation</b>	<b>2019</b>
<b>Quantity:</b> AG + AI + AK + AM + AO + AQ + AS + AU – H – J – L = zero ("0"), if not revise.	0
<b>Value:</b> AH + AJ + AL + AN + AP + AR + AT + AV – I – K – M = zero ("0"), if not revise.	0

II-11. **Employment data.**--Report your firm's employment-related data related to the production of quartz surface products and provide an explanation for any trends in these data.

**"Production and Related Workers" (PRWs)** includes working supervisors and all nonsupervisory workers (including group leaders and trainees) engaged in producing, processing, assembling, inspecting, receiving, storage, handling, packing, warehousing, shipping, trucking, hauling, maintenance, repair, janitorial and guard services, product development, auxiliary production for plant's own use (e.g., power plant), recordkeeping, and other services closely associated with the above production operations.

Average number employed may be computed by adding the number of employees, both full time and part time, for the 12 pay periods ending closest to the 15th of the month and divide that total by 12.

**"Hours worked"** includes time paid for sick leave, holidays, and vacation time. Include overtime hours actually worked; do not convert overtime pay to its equivalent in straight time hours.

**"Wages paid"** --Total wages paid before deductions of any kind (e.g., withholding taxes, old-age and unemployment insurance, group insurance, union dues, bonds, etc.). Include wages paid directly by your firm for overtime, holidays, vacations, and sick leave.

Item	Calendar years		
	2017	2018	2019
Average number of PRWs ( <i>number</i> )			
Hours worked by PRWs ( <i>hours</i> ).-- Relating to slab production			
Relating to fabrication			
Total hours worked	0	0	0
Wages paid to PRWs ( <i>dollars</i> )			

Explanation of trends:

II-12. **Related firms.**--If your firm reported transfers to related firms, please indicate the nature of the relationship between your firm and the related firms (e.g., joint venture, wholly owned subsidiary), whether the transfers were priced at market value or by a non-market formula, whether your firm retained marketing rights to all transfers, and whether the related firms also processed inputs from sources other than your firm.

--

II-13. **Purchases.**-- Has your firm purchased quartz surface products (either unfabricated quartz slabs or fabricated quartz surface products) produced in the United States or in other countries since January 1, 2017? (Do not include imports for which your firm was the importer of record. These should be reported in an importer questionnaire.)

**“Purchase”** -- A transaction to buy product from a U.S. corporate entity such as another U.S. producer, a U.S. distributor, or a U.S. firm that has directly imported the product.

**“Import”** --A transaction to buy from a foreign supplier where your firm is the importer of record.

No	Yes	If yes--Report such purchases in the table below and explain the reasons for your firms' purchases:
<input type="checkbox"/>	<input type="checkbox"/>	

II-13. **Purchases**--Continued

Quantity (in square feet), value (in dollars)			
Item	Calendar years		
	2017	2018	2019
<b>Purchases from U.S. importers<sup>1</sup> of quartz slabs from--</b>			
India			
Quantity			
Value			
Turkey			
Quantity			
Value			
All other sources			
Quantity			
Value			
<b>Purchases of domestically produced quartz slabs<sup>2</sup></b>			
Quantity			
Value			
<b>Purchases from other sources of quartz slabs<sup>3</sup></b>			
Quantity			
Value			
<b>Purchases from U.S. importers<sup>1</sup> of fabricated quartz surface products from--</b>			
India			
Quantity			
Value			
Turkey			
Quantity			
Value			
All other sources			
Quantity			
Value			
<b>Purchases of domestically produced fabricated quartz surface products<sup>2</sup></b>			
Quantity			
Value			
<b>Purchases from other sources of fabricated quartz surface products<sup>3</sup></b>			
Quantity			
Value			

<sup>1</sup> Please list the name of the importer(s) from which your firm purchased this product. If your firm's import suppliers differ by source, please identify the source for each listed supplier: \_\_\_\_\_.

<sup>2</sup> Please list the name of the producer(s) from which your firm purchased this product: \_\_\_\_\_.

<sup>3</sup> Please list the name of the U.S. distributor(s) from which your firm purchased this product: \_\_\_\_\_.

II-14. **Importer**--Since January 1, 2017, has your firm imported quartz surface products?

<b>No</b>	<b>Yes</b>	
<input type="checkbox"/>	<input type="checkbox"/>	
If yes-- <b><u>COMPLETE AND RETURN A U.S. IMPORTERS' QUESTIONNAIRE</u></b>		

II-15a. **Fabrication only activities**--Since January 1, 2017, has your firm purchased (not produced) unfabricated quartz slabs (either domestic or imported) and further processed those purchases into products that still match the definition of quartz surface products?

<b>No</b>	<b>Yes</b>	<b>If yes--Please describe the nature and extent of the following items in relation to your firm's fabrication operations in the United States.</b>	
<input type="checkbox"/>	<input type="checkbox"/>	Capital investments	
		Technical expertise	
		Value added	
		Employment	
		Quantity, type, and source of parts	
		Costs and activities	

II-15b. **Fabrication only processing operations' complexity and importance**--On a scale of 1 to 5, please provide your firm's subjective opinion as to the complexity, intensity, and importance of fabrication only activities, with 1 being minimally complex, intense, or important and 5 being extremely complex, intense, and important.

<b>1:</b> <b>Minimally complex, intense, and important</b>	<b>2</b>	<b>3</b>	<b>4</b>	<b>5:</b> <b>Extremely complex, intense, and important</b>
<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
<b>Please describe the reason for your rating.</b>				

- II-16. **Other explanations.**--If your firm would like to further explain a response to a question in Part II that did not provide a narrative box, please note the question number and the explanation in the space provided below. Please also use this space to highlight any issues your firm had in providing the data in this section, including but not limited to technical issues with the MS Word questionnaire.

--



**PART III.--FINANCIAL INFORMATION**

Address questions on this part of the questionnaire to Emily Kim (202-205-1800, [Emily.Kim@usitc.gov](mailto:Emily.Kim@usitc.gov)).

III-1. **Contact information.**--Please identify the responsible individual and the manner by which Commission staff may contact that individual regarding the confidential information submitted in part III.

Name	
Title	
Email	
Telephone	

III-2. **Accounting system.**--Briefly describe your firm's financial accounting system.

A. When does your firm's fiscal year end (month and day)? \_\_\_\_\_  
 If your firm's fiscal year changed during the data-collection period, explain below:

B.1. Describe the lowest level of operations (e.g., plant, division, company-wide) for which financial statements are prepared that include quartz surface products: \_\_\_\_\_

2. Does your firm prepare profit/loss statements for quartz surface products:  
 Yes       No

3. How often did your firm (or parent company) prepare financial statements (including annual reports, 10Ks)? Please check relevant items below.  
 Audited,    unaudited,    annual reports,    10Ks,    10Qs,  
 Monthly,    quarterly,    semi-annually,    annually

4. Accounting basis:  GAAP,    cash,    tax, or    other comprehensive basis of accounting (specify) \_\_\_\_\_

*Note: As requested in Part I of this questionnaire, please keep all supporting documents/records used in the preparation of the financial data, as Commission staff may contact your firm regarding questions on the financial data. The Commission may also request that your company submit copies of the supporting documents/records (financial statements, including internal profit-and-loss statements for the division or product group that includes quartz surface products, as well as specific statements and worksheets) used to compile these data.*

III-3. **Cost accounting system.**--Briefly describe your firm's cost accounting system (e.g., standard cost, job order cost, etc.).

III-4. **Allocation basis.**--Briefly describe your firm's allocation basis, if any, for COGS, SG&A, and interest expense and other income and expenses.

III-5. **Product listing.**--Please list the products your firm produced in the facilities in which your firm produced quartz surface products, and provide the share of net sales accounted for by these products in your firm's most recent fiscal year.

Products	Share of sales
Quartz surface products	%
	%
	%
	%
	%

III-6. **Inputs from related suppliers.**--Does your firm purchase **inputs** (raw materials, labor, energy, or any services) used in the production of quartz surface products from any related suppliers (e.g., inclusive of transactions between related firms, divisions and/or other components within the same company)?

<b>Yes--Continue to question III-7</b>	<b>No--Continue to question III-9</b>
<input type="checkbox"/>	<input type="checkbox"/>

III-7. **Inputs from related suppliers detailed.**--Please identify the inputs used in the production of quartz surface products that your firm purchases from related suppliers and that are reflected in question III-9a. For "Share of total COGS" please report this information by relevant input on the basis of your most recently completed fiscal year. For "Input valuation" please describe the basis, as recorded in your company's own accounting system, of the purchase cost from the related supplier; e.g., the related supplier's actual cost, cost plus, negotiated transfer price to approximate fair market value.

Input	Related supplier	Share of total COGS
<b>Input valuation as recorded in the firm's accounting books and records</b>		

III-8. **Inputs purchased from related suppliers.**--Please confirm that the inputs purchased from related suppliers, as identified in III-7, were reported in III-9a (financial results on quartz surface products) in a manner consistent with your firm's accounting books and records.

<b>Yes</b>	<b>No</b>	<b>If no--In the space below, please report the valuation basis of inputs purchased from related suppliers as reported in question III-9a</b>
<input type="checkbox"/>	<input type="checkbox"/>	

- III-9a. **Operations on quartz surface products—Integrated producers and independent fabricators.**--  
Report the revenue and related cost information requested below on the quartz surface products of your firm's U.S. establishment(s).<sup>1</sup>

Do not report resales of products. Note that internal consumption and transfers to related firms must be valued at **fair market value**. Input purchases from related suppliers should be consistent with and based on information in the firm's accounting books and records. Provide data for your firm's three most recently completed fiscal years. If your firm was involved in tolling operations (either as the toller or as the tollee), please contact Emily Kim at (202) 205-1800 before completing this section of the questionnaire.

**If your firm provides both the fabrication services and installation services for quartz surface products, please report the value exclusive of the value added of your firm's installation and design services (i.e. the reported data should be limited to the fabrication activities of your firm).**

**III-9a. Operations on quartz surface products—Integrated producers and independent fabricators.--**  
*Continued.*

Quantity (in square feet) and value (in dollars)			
Item	Fiscal years ended--		
	2017	2018	2019
<b>Net sales quantities:<sup>2</sup></b>			
Commercial sales ("CS")			
Internal consumption ("IC")			
Transfers to related firms ("Transfers")			
Total net sales quantities	0	0	0
<b>Net sales values:<sup>2</sup></b>			
Commercial sales			
Internal consumption			
Transfers to related firms			
Total net sales values	0	0	0
<b>Cost of goods sold (COGS):<sup>3</sup></b>			
Raw materials <sup>4</sup>	0	0	0
Direct labor			
Other factory costs			
Total COGS	0	0	0
<b>Gross profit or (loss)</b>	0	0	0
<b>Selling, general, and administrative (SG&amp;A) expenses:</b>			
Selling expenses			
General and administrative expenses			
Total SG&A expenses	0	0	0
<b>Operating income (loss)</b>	0	0	0
<b>Other expenses and income:</b>			
Interest expense			
All other expense items			
All other income items			
<b>Net income or (loss) before income taxes</b>	0	0	0
<b>Depreciation/amortization included above</b>			
<sup>1</sup> Include only sales (whether <u>domestic or export</u> ) and costs related to your <u>U.S. manufacturing operations</u> . <sup>2</sup> Less discounts, returns, allowances, and prepaid freight. The quantities and values should approximate the corresponding shipment quantities and values reported in Part II of this questionnaire. <sup>3</sup> COGS (whether for domestic or export sales) should include <u>costs associated with CS, IC, and Transfers</u> . <sup>4</sup> <u>Raw materials will populate into this question once reported in question III-9b.</u>			

*Note -- The table above contains calculations that will appear when you have entered data in the MS Word form fields.*

III-9b. **Raw materials—Integrated producers and independent fabricators.**--Please report your firm's raw material costs in the specified periods.

<b>Quantity (in square feet) and value (in dollars)</b>			
<b>Raw material costs</b>	<b>Fiscal years ended--</b>		
	<b>2017</b>	<b>2018</b>	<b>2019</b>
Internally produced slabs.-- Silica (e.g., quartz, quartz powder)			
Resin binder			
Pigments			
Other material inputs <sup>1</sup>			
Raw material costs of internally produced slabs	0	0	0
Externally procured slabs.-- Domestic slab			
Subject slab (i.e., India or Turkey)			
Nonsubject slab (i.e., China and other)			
Raw material costs for externally sourced slabs	0	0	0
All other raw material costs <sup>2</sup>			
<b>Total raw material costs</b>	<b>0</b>	<b>0</b>	<b>0</b>
<sup>1</sup> Please indicate any other notable "other" raw materials of internally produced slabs not expressly identified above and provide the share of the total raw material costs that they account for: _____.			
<sup>2</sup> Please indicate any other notable "other" raw materials not expressly identified above and provide the share of the total raw material costs that they account for: _____.			

III-9c. **Distribution costs—Integrated producers and independent fabricators.**— For each annual for which financial results are reported in question III-9a, please specify distribution costs (i.e., logistics, shipping, and insurance costs), in the schedule below and indicate the specific line item in table III-9a where the distribution costs are classified.

<b>Item</b>	<b>Fiscal years ended--</b>			<b>Income statement classification of the distribution costs</b>
	<b>2017</b>	<b>2018</b>	<b>2019</b>	
	<b>Value (in dollars)</b>			
Distribution costs				

III-9d. **Data exclude installation services—Integrated producers and independent fabricators.**--For firms that fabricate quartz surface products, do the data reported in question III-9a exclude revenues and costs associated with post-fabrication related activities (installation, design services, et cetera)?  Yes  No

If no, please revise these data to exclude the post-fabrication related revenues and costs prior to submission to the Commission. If you have questions, please contact Emily Kim at (202) 205-1800.

III-9e. **Financial data reconciliation.**--The calculable line items from questions III-9a (i.e., total net sales quantities and values, total COGS, gross profit (or loss), total SG&A, and net income (or loss)) have been calculated from the data submitted in the other line items. Do the calculated fields return the correct data according to your firm's financial records ignoring non-material differences that may arise due to rounding?

<b>Yes</b>	<b>No</b>	<p><b>If no--</b> If the calculated fields do not show the correct data, please double check the feeder data for data entry errors and revise. Also, check signs accorded to the post operating income line items; the two expense line items should report positive numbers (i.e., expenses are positive and incomes or reversals are negative--instances of the latter should be rare in those lines) while the income line item also in most instances should have its value be a positive number (i.e., income is positive, expenses or reversals are negative). If after reviewing and potentially revising the feeder data your firm has provided, the differences between your records and the calculated fields persist please identify and discuss the differences in the space below.</p>
<input type="checkbox"/>	<input type="checkbox"/>	

III-9f. **Explanation of selling expenses—Integrated producers and independent fabricators.**--Please identify and quantify the top five selling expenses items reported over the January 2017 through December 2019 period in the line for "Selling expenses" in question III-9a.

<b>Value (in dollars)</b>			
<b>List of selling expenses</b>	<b>Fiscal years ended--</b>		
	<b>2017</b>	<b>2018</b>	<b>2019</b>
Selling expenses item 1			
Selling expenses item 2			
Selling expenses item 3			
Selling expenses item 4			
Selling expenses item 5			
All other selling expenses <sup>1</sup>	0	0	0
<sup>1</sup> Please ensure the calculation for all other selling expense items has not resulted in a negative value which would indicate an error (i.e., that the top five listed expenses items above exceed the aggregated amount reported in III-9a.)			

<b>List of selling expenses</b>	<b>Description of the item</b>
Selling expenses item 1	
Selling expenses item 2	
Selling expenses item 3	
Selling expenses item 4	
Selling expenses item 5	



III-9g. **Explanation of general and administrative expenses—Integrated producers and independent fabricators.**--Please identify the top five general and administrative (“G&A”) expense items reported over the January 2017 through December 2019 period in the line for "General and administrative expenses" in question III-9a.

<b>Value (in dollars)</b>			
<b>List of top general and administrative expenses</b>	<b>Fiscal years ended--</b>		
	<b>2017</b>	<b>2018</b>	<b>2019</b>
G&A expenses item 1			
G&A expenses item 2			
G&A expenses item 3			
G&A expenses item 4			
G&A expenses item 5			
All other G&A expenses <sup>1</sup>	0	0	0
<sup>1</sup> Please ensure the calculation for all other general and administrative expense items has not resulted in a negative value which would indicate an error (i.e., that the top five listed expenses items above exceed the aggregated amount reported in III-9a.).			

<b>List of top general and administrative expenses</b>	<b>Description of the item</b>
G&A expenses item 1	
G&A expenses item 2	
G&A expenses item 3	
G&A expenses item 4	
G&A expenses item 5	

III-10. **Nonrecurring items (charges and gains) included in the subject product financial results— Integrated producers and independent fabricators.**--For each annual for which financial results are reported in question III-9a, please specify all material (significant) nonrecurring items (charges and gains) in the schedule below, the specific question III-9a line item where the nonrecurring items are included, a brief description of the relevant nonrecurring items, and the associated values (*in dollars*), as reflected in question III-9a; i.e., if an aggregate nonrecurring item has been allocated to question III-9a, only the allocated value amount included in question III-9a should be reported in the schedule below. Note: The Commission's objective here is to gather information only on material (significant) nonrecurring items which impacted the reported financial results of the subject product in question III-9a.

Item	Fiscal years ended--		
	2017	2018	2019
	Value ( <i>in dollars</i> )		
Nonrecurring item 1			
Nonrecurring item 2			
Nonrecurring item 3			
Nonrecurring item 4			
Nonrecurring item 5			
Nonrecurring item 6			
Nonrecurring item 7			

**Nonrecurring item:** In this table please provide a brief description of each nonrecurring item reported above and indicate the specific line item in table III-9a where the nonrecurring item is classified.

	Description of the nonrecurring item	Income statement classification of the nonrecurring item
Nonrecurring item 1		
Nonrecurring item 2		
Nonrecurring item 3		
Nonrecurring item 4		
Nonrecurring item 5		
Nonrecurring item 6		
Nonrecurring item 7		

III-11. **Classification of identified nonrecurring items (charges and gains) in the accounting books and records of the company.**--If non-recurring items were reported in questions III-10 above, please identify where your company recorded these items in your accounting books and records in the normal course of business; i.e., just as responses to questions III-10 identify where these items are reported in questions III-9a.

III-12. **Asset values—Integrated producers and independent fabricators.**--Report the total assets (i.e., both current and long-term assets) associated with the production, warehousing, and sale of quartz surface products. If your firm does not maintain some or all of the specific asset information necessary to calculate total assets for quartz surface products in the normal course of business, please estimate this information based upon a method (such as production, sales, or costs) that is consistent with relevant cost allocations in question III-9a. Provide data as of the end of your firm's three most recently completed fiscal years.

**Note:** Total assets should reflect net assets after any accumulated depreciation and allowances deducted.

Total assets should be allocated to the subject products if these assets are also related to other products. Please provide a brief explanation if there are any substantial changes in total asset value during the period; e.g., due to asset write-offs, revaluation, and major purchases.

Value (in dollars)			
Item	Fiscal years ended--		
	2017	2018	2019
Net assets <sup>1</sup>			
<sup>1</sup> Describe _____.			

III-13. **Capital expenditures and research and development expenses—Integrated producers and independent fabricators.**--Report your firm's capital expenditures and research and development ("R&D") expenses for quartz surface products. Provide data for your firm's three most recently completed fiscal years.

Value (in dollars)			
Item	Fiscal years ended--		
	2017	2018	2019
Capital expenditures <sup>1</sup>			
R&D expenses <sup>2</sup>			
<sup>1</sup> Please describe the nature, focus, and significance of your firm's capital expenditures on the subject product. _____.			
<sup>2</sup> Please describe the nature, focus, and significance of your firm's R&D expenses related to subject product. _____.			

III-14. **Data consistency and reconciliation.**--Please indicate whether your firm's financial data for questions III-9, 12, and 13 are based on a calendar year or on your firm's fiscal year:

Calendar year	Fiscal year	Specify fiscal year
<input type="checkbox"/>	<input type="checkbox"/>	

Please note the quantities and values reported in question III-9a should reconcile with the data reported in question II-7 (including export shipments) as long as they are reported on the same calendar year basis.

***RECONCILIATION OF TRADE VS FINANCIAL DATA.**--Please ensure that the quantities and values reported for total shipments in part II equal the quantities and values reported for total net sales in part III of this questionnaire in each time period unless the financial data from part III are reported on a fiscal year basis. If the calculated fields below return values other than zero (i.e., "0") and both are being reported on a calendar basis, please explain the discrepancy below.*

Reconciliation	Fiscal years ended--		
	2017	2018	2019
<b>Quantity:</b> Trade data from question II-7 (lines H, J, L, and N) less financial total net sales quantity data from question III-9a, = zero ("0").	0	0	0
<b>Value:</b> Trade data from question II-7 (lines I, K, M, and O) less financial total net sales value data from question III-9a, = zero ("0").	0	0	0

Do these data in question III-9a reconcile with data in question II-7?

Yes	No	If no, please explain.
<input type="checkbox"/>	<input type="checkbox"/>	

If your responses to any of the items in questions III-15, III-16, and III-17 differ by country, please describe these differences and, as applicable, indicate which country or countries your response refers to in the relevant form fields.

III-15. **Effects of imports on investment.**--Since January 1, 2017, has your firm experienced any actual negative effects on its return on investment or the scale of capital investments as a result of imports of quartz surface products from India and Turkey?

<b>No</b>	<b>Yes</b>	
<input type="checkbox"/>	<input type="checkbox"/>	<b>If yes, my firm has experienced actual negative effects as follows.</b>

	<i>(check as many as appropriate)</i>	<i>(please describe)</i>
<input type="checkbox"/>	Cancellation, postponement, or rejection of expansion projects	
<input type="checkbox"/>	Denial or rejection of investment proposal	
<input type="checkbox"/>	Reduction in the size of capital investments	
<input type="checkbox"/>	Return on specific investments negatively impacted	
<input type="checkbox"/>	Other	

III-16. **Effects of imports on growth and development.**--Since January 1, 2017, has your firm experienced any actual negative effects on its growth, ability to raise capital, or existing development and production efforts (including efforts to develop a derivative or more advanced version of the product) as a result of imports of quartz surface products from India and Turkey?

<b>No</b>	<b>Yes</b>	
<input type="checkbox"/>	<input type="checkbox"/>	<b>If yes, my firm has experienced actual negative effects as follows.</b>

<i>(check as many as appropriate)</i>		<i>(please describe)</i>
<input type="checkbox"/>	Rejection of bank loans	
<input type="checkbox"/>	Lowering of credit rating	
<input type="checkbox"/>	Problem related to the issue of stocks or bonds	
<input type="checkbox"/>	Ability to service debt	
<input type="checkbox"/>	Other	

III-17. **Anticipated effects of imports.**--Does your firm anticipate any negative effects due to imports of quartz surface products from India and Turkey?

No	Yes	If yes, my firm anticipates negative effects as follows:
<input type="checkbox"/>	<input type="checkbox"/>	

III-18. **Other explanations.**--If your firm would like to further explain a response to a question in Part III that did not provide a narrative box, please note the question number and the explanation in the space provided below. Please also use this space to highlight any issues your firm had in providing the data in this section, including but not limited to technical issues with the MS Word questionnaire.

--

**PART IV.--PRICING AND MARKET FACTORS**

Further information on this part of the questionnaire can be obtained from Natalia King (202-205-2049, [Natalia.King@usitc.gov](mailto:Natalia.King@usitc.gov)).

IV-1. **Contact information.**--Please identify the individual that Commission staff may contact regarding the confidential information submitted in part IV.

Name	
Title	
Email	
Telephone	

**PRICE DATA**

IV-2. This question requests quarterly quantity and value data for your firm's commercial shipments to unrelated U.S. customers since January 1, 2017 of the following products produced by your firm:

**Product 1.**--Plain white quartz surface products in **slab form**, with a nominal thickness of 2 cm, no veining or movement, and with minimal to no visible particulates, specks, chips, or crystals that are sold to firms other than distributors.

**Product 2.**-- Plain white quartz surface products in **slab form**, with a nominal thickness of 3 cm, no veining or movement, and with minimal to no visible particulates, specks, chips, or crystals that are sold to firms other than distributors.

**Product 3.**--White quartz surface products with a "marble look" in **slab form**, a nominal thickness of 2 cm, with veining or movement, and with minimal to no visible particulates, specks, chips, or crystals that are sold to firms other than distributors.

**Product 4.**-- White quartz surface products with a "marble look" in **slab form**, a nominal thickness of 3 cm, with veining or movement, and with minimal to no visible particulates, specks, chips, or crystals that are sold to firms other than distributors.

**Product 5.**-- Neutral colored quartz surface products with a "natural stone look" in **slab form**, a nominal thickness of 2 cm, with movement and visible particulates, specks, chips, or crystals that are sold to firms other than distributors.

**Product 6.**-- Neutral colored quartz surface products with a "natural stone look" in **slab form**, a nominal thickness of 3 cm, with movement and visible particulates, specks, chips, or crystals that are sold to firms other than distributors.

Please note that values should be **f.o.b., U.S. point of shipment** and should not include U.S.-inland transportation costs. Values should reflect the *final net* amount paid to your firm (i.e., should be net of all deductions for discounts or rebates).



IV-2a. **Price data.**—*Continued.*

During January 2017-December 2019, did your firm produce and sell to unrelated U.S. customers any of the above listed products (or any products that were competitive with these products)? Do not include internal consumption or any sales that also involved total turnkey installation services..

<input type="checkbox"/>	<b>Yes.</b> --Please complete the following pricing data table(s) as appropriate.
<input type="checkbox"/>	<b>No.</b> --Skip to question IV-3.

IV-2b. **Price data.**--Report below the quarterly price data<sup>1</sup> for pricing products<sup>2</sup> produced and sold as unfabricated quartz slabs by your firm. Do not include data for slabs that your firm internally consumed or further fabricated prior to sale.

Report data in ***square feet*** and ***actual dollars***.

<i>(Quantity in square feet, value in dollars)</i>						
Period of shipment	Product 1		Product 2		Product 3	
	Quantity	Value	Quantity	Value	Quantity	Value
<b>2017:</b>						
January-March						
April-June						
July-September						
October-December						
<b>2018:</b>						
January-March						
April-June						
July-September						
October-December						
<b>2019:</b>						
January-March						
April-June						
July-September						
October-December						

<sup>1</sup> Net values (i.e., gross sales values less all discounts, allowances, rebates, prepaid freight, and the value of returned goods), f.o.b. your firm's U.S. point of shipment.

<sup>2</sup> Pricing product definitions are provided on the first page of Part IV.

**Note.**--If your firm's product does not exactly meet the product specifications but is competitive with the specified product, provide a description of your firm's product. Also, please explain any anomalies in your firm's reported pricing data.

Product 1:

Product 2:

Product 3:

IV-2b. **Price data.**—*Continued.*

Report data in ***square feet*** and ***actual dollars***.

<b>(Quantity in square feet, value in dollars)</b>						
<b>Period of shipment</b>	<b>Product 4</b>		<b>Product 5</b>		<b>Product 6</b>	
	<b>Quantity</b>	<b>Value</b>	<b>Quantity</b>	<b>Value</b>	<b>Quantity</b>	<b>Value</b>
<b>2017:</b>						
January-March						
April-June						
July-September						
October-December						
<b>2018:</b>						
January-March						
April-June						
July-September						
October-December						
<b>2019:</b>						
January-March						
April-June						
July-September						
October-December						

<sup>1</sup> Net values (i.e., gross sales values less all discounts, allowances, rebates, prepaid freight, and the value of returned goods), f.o.b. your firm's U.S. point of shipment.

<sup>2</sup> Pricing product definitions are provided on the first page of Part IV.

**Note.**--If your firm's product does not exactly meet the product specifications but is competitive with the specified product, provide a description of your firm's product. Also, please explain any anomalies in your firm's reported pricing data.

Product 4:

Product 5:

Product 6:

IV-2c. **Price data checklist.**--Please check that the pricing data in questions IV-2a and IV-2b has been correctly reported.

Is the price data reported above:	<b>√ if Yes</b>
Value data are reported in actual dollars?	<input type="checkbox"/>
Quantity data are reported in square feet?	<input type="checkbox"/>
Excludes all fabricated quartz surface products?	<input type="checkbox"/>
F.o.b. U.S. point of shipment (i.e., does not include U.S. transport costs)?	<input type="checkbox"/>
Net of all discounts and rebates?	<input type="checkbox"/>
Have returns credited to the quarter in which the sale occurred?	<input type="checkbox"/>
Less than reported commercial shipments in questions II-8 through II-12 in each year?	<input type="checkbox"/>

IV-2d. **Pricing data methodology.**--Please describe the method and the kinds of documents/records that were used to compile your price data.

*Note: As requested in Part I of this questionnaire, please keep all supporting documents/records used in the preparation of the price data, as Commission staff may contact your firm regarding questions on the price data. The Commission may also request that your company submit copies of the supporting documents/records (such as sales journal, invoices, etc.) used to compile these data.*

IV-3. **Price setting.**--How does your firm determine the prices that it charges for sales of quartz surface products (*check all that apply*)? If your firm issues price lists, please submit sample pages of a recent list.

Transaction by transaction	Contracts	Set price lists	Other	If other, describe
<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	

IV-4. **Discount policy.**--Please indicate and describe your firm's discount policies (*check all that apply*).

Quantity discounts	Annual total volume discounts	No discount policy	Other	Describe
<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	

IV-5. **Pricing terms.**-- On what basis are your firm's prices of domestic quartz surface products usually quoted (*check one*)?

Delivered	F.o.b.	If f.o.b., specify point
<input type="checkbox"/>	<input type="checkbox"/>	

IV-6. **Exclusivity agreements.**--Please indicate whether your firm has an exclusivity agreement with any retailers or distributors, including the firms, terms, and duration of these exclusivity agreements.

No exclusivity agreement	Yes, have an exclusivity agreement	If yes, please describe the terms, duration, and list the firm(s) in the exclusivity agreement.
<input type="checkbox"/>	<input type="checkbox"/>	

IV-7. **Contract versus spot.**--Approximately what share of your firm's sales of its U.S.-produced quartz surface products in 2019 was on a (1) short-term contract basis, (2) annual contract basis, (3) long-term contract basis, and (4) spot sales basis?

Item	Type of sale				Total (should sum to 100.0%)
	Short-term contracts (multiple deliveries for less than 12 months)	Annual contracts (multiple deliveries for 12 months)	Long-term contracts (multiple deliveries for more than 12 months)	Spot sales (for a single delivery)	
Share of 2019 sales	%	%	%	%	0.0 %

IV-8. **Contract provisions.**--Please fill out the table regarding your firm's typical sales contracts for U.S.-produced quartz surface products (or check "not applicable" if your firm does not sell on a long-term, short-term and/or annual contract basis).

Typical sales contract provisions	Item	Short-term contracts (multiple deliveries for less than 12 months)	Annual contracts (multiple deliveries for 12 months)	Long-term contracts (multiple deliveries for more than 12 months)
Average contract duration	<i>No. of days</i>		365	
Price renegotiation (during contract period)	<i>Yes</i>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
	<i>No</i>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Fixed quantity and/or price	<i>Quantity</i>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
	<i>Price</i>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
	<i>Both</i>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Indexed to raw material costs <sup>1</sup>	<i>Yes</i>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
	<i>No</i>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Not applicable		<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
<sup>1</sup> Please identify the indexes used: _____.				

IV-9. **Lead times.**--What share of your firm's sales of quartz surface products is from inventory and produced to order, and what is the typical lead time between a customer's order and the date of delivery for your firm's sales of its U.S.-produced quartz surface products?

<b>Source</b>	<b>Share of 2019 sales</b>	<b>Lead time (Average number of days)<sup>1</sup></b>
From inventory	%	
Produced to order	%	
<b>Total</b> (should sum to 100.0%)	0.0 %	
<sup>1</sup> Lead time is the average number of days between customer's order and delivery date		

**IV-10. Shipping information.--**

- (a) What is the approximate percentage of the cost of U.S.-produced quartz surface products that is accounted for by U.S. inland transportation costs? \_\_\_\_\_ percent of cost
- (b) Who generally arranges the transportation to your firm's customers' locations?  
 Your firm     Purchaser (*check one*)
- (c) Indicate the approximate percentage of your firm's sales of quartz surface products that are delivered the following distances from its production facility.

<b>Distance from production facility</b>	<b>Share</b>
Within 100 miles	%
101 to 1,000 miles	%
Over 1,000 miles	%
<b>Total (should sum to 100.0%)</b>	<b>0.0 %</b>

**IV-11. Geographical shipments.--** In which U.S. geographic market area(s) has your firm sold its U.S.-produced quartz surface products since January 1, 2017 (check all that apply)?

<b>Geographic area</b>	<b>v if applicable</b>
<b>Northeast.</b> —CT, ME, MA, NH, NJ, NY, PA, RI, and VT.	<input type="checkbox"/>
<b>Midwest.</b> —IL, IN, IA, KS, MI, MN, MO, NE, ND, OH, SD, and WI.	<input type="checkbox"/>
<b>Southeast.</b> —AL, DE, DC, FL, GA, KY, MD, MS, NC, SC, TN, VA, and WV.	<input type="checkbox"/>
<b>Central Southwest.</b> —AR, LA, OK, and TX.	<input type="checkbox"/>
<b>Mountains.</b> —AZ, CO, ID, MT, NV, NM, UT, and WY.	<input type="checkbox"/>
<b>Pacific Coast.</b> —CA, OR, and WA.	<input type="checkbox"/>
<b>Other.</b> —All other markets in the United States not previously listed, including AK, HI, PR, and VI.	<input type="checkbox"/>

IV-12. **End uses.**--List the end uses of the quartz surface products that your firm manufactures. For each end-use product (e.g., kitchen countertop), what percentage of the total cost is accounted for by quartz surface products and by other inputs?

End-use product	Share of total cost of end-use product accounted for by		Total (should sum to 100.0% across)
	Quartz surface products	Other inputs <sup>1</sup>	
	%	%	0.0 %
	%	%	0.0 %
	%	%	0.0 %

<sup>1</sup> Including installation costs and any other post fabrication value added.

IV-13. **Substitutes.**—

(a) **Specific substitutes.**--Are these specific products considered as substitutes for quartz surface products in the same end use(s)?

Specific substitutes	Are these considered substitutes in the market?		End use(s) in which this substitute is used	Have changes in the price of this substitute affected the price for quartz surface products?		
	No	Yes		No	Yes	Explanation
Marble	<input type="checkbox"/>	<input type="checkbox"/>		<input type="checkbox"/>	<input type="checkbox"/>	
Granite	<input type="checkbox"/>	<input type="checkbox"/>		<input type="checkbox"/>	<input type="checkbox"/>	
Quartzite	<input type="checkbox"/>	<input type="checkbox"/>		<input type="checkbox"/>	<input type="checkbox"/>	

(b) **Other substitutes.**--Can other products not already listed in part "a" of this question be substituted for quartz surface products?

No       Yes--Please fill out the table.

Other substitutes	End use in which this substitute is used	Have changes in the price of this substitute affected the price for quartz surface products?		
		No	Yes	Explanation
1.		<input type="checkbox"/>	<input type="checkbox"/>	
2.		<input type="checkbox"/>	<input type="checkbox"/>	
3.		<input type="checkbox"/>	<input type="checkbox"/>	
4.		<input type="checkbox"/>	<input type="checkbox"/>	



IV-14. **Demand trends.**--Indicate how demand within the United States and outside of the United States (if known) for quartz surface products has changed since January 1, 2017. Explain any trends and describe the principal factors that have affected these changes in demand.

Market	Overall increase	No change	Overall decrease	Fluctuate with no clear trend	Explanation and factors
Within the United States	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	
Outside the United States	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	

IV-15. **Impact of AD/CVD orders on quartz surface product from China.**--Describe any changes in the U.S. quartz surface product market since the imposition of the antidumping and countervailing duties on quartz surface products from China.

IV-16. **Product changes.**--Have there been any significant changes in the product range, product mix, or marketing of quartz surface products since January 1, 2017?

No	Yes	If yes, please describe and quantify if possible.
<input type="checkbox"/>	<input type="checkbox"/>	

**IV-17. Conditions of competition.--**

(a) Is the quartz surface products market subject to business cycles (other than general economy-wide conditions) and/or other conditions of competition distinctive to quartz surface products? If yes, describe.

<b>Check all that apply.</b>	<b>Please describe.</b>
<input type="checkbox"/> <b>No</b>	Skip to question IV-18.
<input type="checkbox"/> <b>Yes-Business cycles (e.g. seasonal business)</b>	
<input type="checkbox"/> <b>Yes-Other distinctive conditions of competition</b>	

(b) If yes, have there been any changes in the business cycles or conditions of competition for quartz surface products since January 1, 2017?

<b>No</b>	<b>Yes</b>	<b>If yes, describe.</b>
<input type="checkbox"/>	<input type="checkbox"/>	

**IV-18. Supply constraints.--**Has your firm refused, declined, or been unable to supply quartz surface products since January 1, 2017 (examples include placing customers on allocation or “controlled order entry,” declining to accept new customers or renew existing customers, delivering less than the quantity promised, being unable to meet timely shipment commitments, etc.)?

<b>No</b>	<b>Yes</b>	<b>If yes, please describe.</b>
<input type="checkbox"/>	<input type="checkbox"/>	

**IV-19. Raw materials.--**How have quartz surface product raw material prices changed since January 1, 2017?

<b>Overall increase</b>	<b>No change</b>	<b>Overall decrease</b>	<b>Fluctuate with no clear trend</b>	<b>Explain, noting how raw material price changes have affected your firm’s selling prices for quartz surface products.</b>
<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	

IV-20. **Interchangeability**.--Are quartz surface products produced in the United States and in other countries interchangeable (i.e., can they physically be used in the same applications)?

Please indicate A, F, S, N, or O in the table below:

A = the products from a specified country-pair are *always* interchangeable

F = the products are *frequently* interchangeable

S = the products are *sometimes* interchangeable

N = the products are *never* interchangeable

O = *no familiarity* with products from a specified country-pair

<b>Country-pair</b>	India	Turkey	Other countries
United States			
India	X		
Turkey	X	X	
<p>For any country-pair producing quartz surface products which is <i>sometimes</i> or <i>never</i> interchangeable, please identify the country-pair and explain the factors that limit or preclude interchangeable use:</p>   <p>For any "other country" pair comparisons, please indicate if your firm is comparing product to product from China, Spain, and/or other nonsubject source:</p>			

IV-21. **Factors other than price.**--Are differences other than price (e.g., color, design, look, quality, availability, transportation network, product range, technical support, etc.) between quartz surface products produced in the United States and in other countries a significant factor in your firm's sales of the products?

Please indicate A, F, S, N, or O in the table below:

A = such differences are *always* significant

F = such differences are *frequently* significant

S = such differences are *sometimes* significant

N = such differences are *never* significant

O = *no familiarity* with products from a specified country-pair

Country-pair	India	Turkey	Other countries
United States			
India	X		
Turkey	X	X	
<p>For any country-pair for which factors other than price <i>always</i> or <i>frequently</i> are a significant factor in your firm's purchases of quartz surface products, identify the country-pair and report the advantages or disadvantages imparted by such factors:</p>  <p>For any "other country" pair comparisons, please indicate if your firm is comparing product to product from China, Spain, and/or other nonsubject source:</p>			

**IV-22. Competition from imports**

(a) **Lost revenue.**--Since January 1, 2017: to avoid losing sales to competitors selling quartz surface products from India and Turkey, did your firm:

Item	No	Yes
Reduce prices	<input type="checkbox"/>	<input type="checkbox"/>
Roll back announced price increases	<input type="checkbox"/>	<input type="checkbox"/>

(b) **Lost sales.**--Since January 1, 2017: did your firm lose sales of quartz surface products to imports of this product from India and Turkey?

No	Yes
<input type="checkbox"/>	<input type="checkbox"/>

IV-23. **Other explanations.**--If your firm would like to further explain a response to a question in Part IV that did not provide a narrative response box, please note the question number and the explanation in the space provided below. Please also use this space to highlight any issues your firm had in providing the data in this section, including but not limited to technical issues with the MS Word questionnaire.

**PART V.--ALTERNATIVE PRODUCT INFORMATION**

Further information on this part of the questionnaire can be obtained from Julie Duffy (202-708-2579, [julie.duffy@usitc.gov](mailto:julie.duffy@usitc.gov)).

V-1. **Comparability of types of quartz surface products.**--For each of the following indicate whether listed products are: fully comparable or the same, *i.e.*, have no differentiation between them; mostly comparable or similar; somewhat comparable or similar; never or not-at-all comparable or similar; or no familiarity with products.

F: fully comparable or the same, *i.e.*, have no differentiation between them;

M: mostly comparable or similar;

S: somewhat comparable or similar;

N: never or not-at-all comparable or similar; or

O: no familiarity with products.

(a) **Physical Characteristics and End Uses.**--The differences and similarities in the physical characteristics and end uses.

Product-pair	Comparison	Please provide a narrative discussion for the comparability ratings you provided in terms of their <i><u>physical characteristics and uses</u></i> :
In-scope <b><u>crushed glass quartz surface products</u></b> vs in-scope <b><u>all other quartz surface products</u></b>		

(b) **Interchangeability.**--The ability to substitute the products in the same application.

Product-pair	Comparison	Please provide a narrative discussion for the comparability ratings you provided in terms of their <i><u>interchangeability</u></i> :
In-scope <b><u>crushed glass quartz surface products</u></b> vs in-scope <b><u>all other quartz surface products</u></b>		

V-1. **Comparability of types of quartz surface products.--Continued**

- F: fully comparable or the same, *i.e.*, have no differentiation between them;
- M: mostly comparable or similar;
- S: somewhat comparable or similar;
- N: never or not-at-all comparable or similar; or
- O: no familiarity with products.

(c) **Manufacturing facilities, production processes, and production employees.**--Whether manufactured in the same facilities, from the same inputs, on the same machinery and equipment, and using the same employees.

Product-pair	Comparison	Please provide a narrative discussion for the comparability ratings you provided in terms of their <u>manufacturing facilities, production processes, and production employees</u> :
In-scope <b><u>crushed glass quartz surface products</u></b> vs in-scope <b><u>all other quartz surface products</u></b>		

(d) **Channels of distribution.**--Channels of distribution/market situation through which the products are sold (i.e., sold direct to end users, through wholesaler/distributors, etc.).

Product-pair	Comparison	Please provide a narrative discussion for the comparability ratings you provided in terms of their <u>channels of distribution</u> :
In-scope <b><u>crushed glass quartz surface products</u></b> vs in-scope <b><u>all other quartz surface products</u></b>		

V-1. **Comparability of types of quartz glass surface products.--Continued**

- F: fully comparable or the same, *i.e.*, have no differentiation between them;
- M: mostly comparable or similar;
- S: somewhat comparable or similar;
- N: never or not-at-all comparable or similar; or
- O: no familiarity with products.

(e) **Customer and producer perceptions.**--Perceptions as to the differences and/or similarities in the market (*e.g.*, sales/marketing practices).

Product-pair	Comparison	Please provide a narrative discussion for the comparability ratings you provided in terms of their <u>customer and product perceptions</u> :
In-scope <b><u>crushed glass quartz surface products</u></b> vs in-scope <b><u>all other quartz surface products</u></b>		

(f) **Price.**--Whether prices are comparable or differ between the products.

Product-pair	Comparison	Please provide a narrative discussion for the comparability ratings you provided in terms of their <u>price</u> :
In-scope <b><u>crushed glass quartz surface products</u></b> vs in-scope <b><u>all other quartz surface products</u></b>		



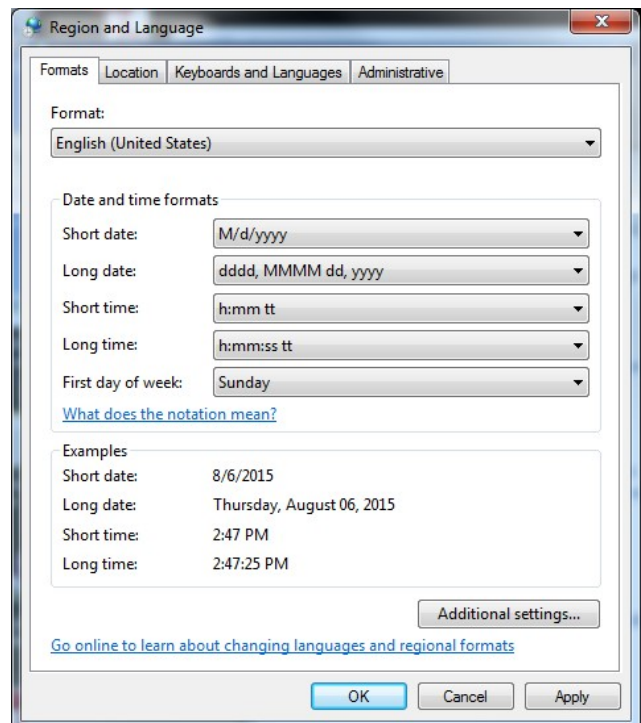
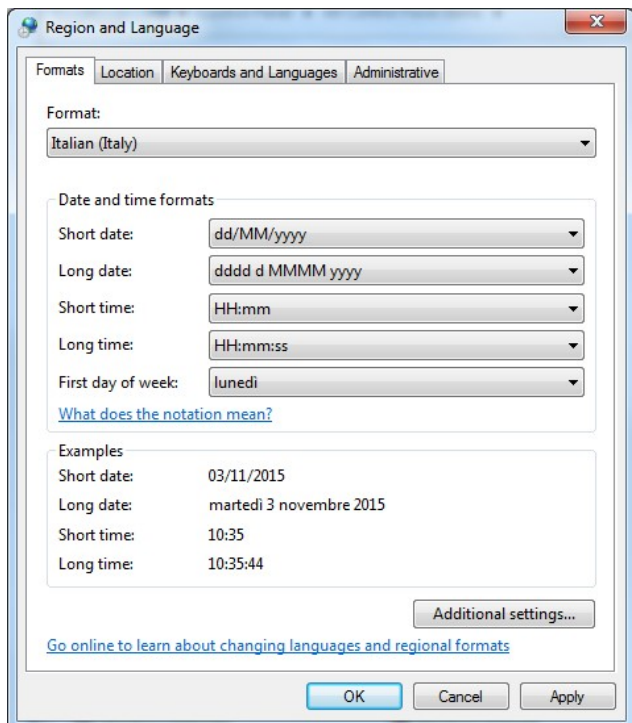
**Correcting Valid number error messages.**--If you are completing a Commission questionnaire in a country that uses periods (“.”) to delineate multiples of 1000 (e.g., one million would appear as \$1.000.000 instead of as \$1,000,000), you may be unable to enter in numbers greater than 999 in numeric form fields. This issues stem from your computer number formatting setting (e.g., not the MS Word document itself, but the computer from which you are opening up the document). In the United States commas (,) delineate multiples of 1000 and periods (.) delineate fractions less than one. Many EU countries use the reverse where multiples of 1000 are delineated with periods (.) and fractions less than one are delineated with commas (,). The US International Trade Commission’s questionnaires are set-up in the United States with the U.S. number formatting. When this formatting interacts with a computer set to EU number formatting, we believe this may cause this issue.

The solution to this data entry issue is to temporarily change your operating system’s number formatting to be consistent with the U.S. number formatting system while you complete the questionnaire.

To temporarily change your computer’s number settings to U.S. settings, please do the following (for Microsoft Windows Operating system):

- START
- Control Panel
- Region and Language (under Clock, Language, and Region category)
- Format tab
- Change the Format from your existing one (e.g. “Italian (Italy)”) to “English (United States)” (see screen shots below)

When you do this the number “twelve million dollars and thirty five cents” would change from \$12.000.000,35 (Italy format) to \$12,000,000.35 (U.S. format), and then there will be no conflict with the questionnaire. When you finish reporting the data then you can close the questionnaire and switch back to Italy settings.



## HOW TO FILE YOUR QUESTIONNAIRE RESPONSE

This questionnaire is available as a “fillable” form in MS Word format on the Commission’s website at:

[https://www.usitc.gov/investigations/701731/2018/quartz\\_surface\\_products\\_india\\_and\\_Turkey/final.htm](https://www.usitc.gov/investigations/701731/2018/quartz_surface_products_india_and_Turkey/final.htm)

***Please do not attempt to modify the format or permissions of the questionnaire document.*** Please submit the completed questionnaire using one of the methods noted below. If your firm is unable to complete the MS Word questionnaire or cannot use one of the electronic methods of submission, please contact the Commission for further instructions.

- **Upload via Secure Drop Box.**--Upload the MS Word questionnaire along with a scanned copy of the signed certification page (page 1) through the Commission’s secure upload facility:

**Web address:** <https://dropbox.usitc.gov/oinv/>      **Pin: QUAR**

- **E-mail.**--E-mail the MS Word questionnaire to [julie.duffy@usitc.gov](mailto:julie.duffy@usitc.gov); include a scanned copy of the signed certification page (page 1). *Submitters are strongly encouraged to encrypt nonpublic documents that are electronically transmitted to the Commission to protect your sensitive information from unauthorized disclosure. The USITC secure drop-box system and the Electronic Document Information System (EDIS) use Federal Information Processing Standards (FIPS) 140-2 cryptographic algorithms to encrypt data in transit. Submitting your nonpublic documents by a means that does not use these encryption algorithms (such as by email) may subject your firm’s nonpublic information to unauthorized disclosure during transmission. If you choose a non-encrypted method of electronic transmission, the Commission warns you that the risk of such possible unauthorized disclosure is assumed by you and not by the Commission.*

**If your firm does not produce this product**, please fill out page 1, print, sign, and submit a scanned copy to the Commission.

***Parties to this proceeding.***--If your firm is a party to this proceeding, it is required to serve a copy of the completed questionnaire on parties to the proceeding that are subject to administrative protective order (see 19 CFR § 207.7). A list of such parties may be obtained from the Commission’s Secretary (202-205-1803). A certificate of service must accompany the completed questionnaire you submit (see 19 CFR § 207.7). Service of the questionnaire must be made in paper form.