# **U.S. PURCHASERS' QUESTIONNAIRE**

### **RUBBER BANDS FROM CHINA AND THAILAND**

This questionnaire must be received by the Commission by October 5, 2018

See last page for filing instructions.

The information called for in this questionnaire is for use by the United States International Trade Commission in connection with its antidumping and countervailing duty investigations concerning rubber bands from China and Thailand (Inv. Nos. 701-TA-598 and 600 and 731-TA-1408 and 1410 (Final)). The information requested in the questionnaire is requested under the authority of the Tariff Act of 1930, title VII. This report is mandatory and failure to reply as directed can result in a subpoena or other order to compel the submission of records or information in your possession (19 U.S.C. § 1333(a)). Further information on this questionnaire can be obtained from Amelia Preece (202-205-3250, amelia.preece@usitc.gov).

Name of firm \_\_\_\_\_

City	State	Zip Code	
Website			
Has your firm pu time since Janua	irchased rubber bands (as defined on next page) from ry 1, 2015?	n <u>any</u> source (domestic or foreign) at any	
NO (	Sign the certification below and promptly return <b>only</b> this	page of the questionnaire to the Commission)	
YES (	Complete all parts of the questionnaire, and return the en	tire questionnaire to the Commission)	
	CERTIFICATION		_
that the informa	CERTIFICATION  tion herein supplied in response to this question	angire is complete and correct to the bes	it of m
ge and belief and ng this certificatio ion provided in th mission on the san	tion herein supplied in response to this question understand that the information submitted is subjon I also grant consent for the Commission, and is questionnaire and throughout this proceeding in the or similar merchandise.	iect to audit and verification by the Commi its employees and contract personnel, to n any other import-injury proceedings cond	ssion. By use the lucted by
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ge and belief and ing this certification provided in the mission on the sandersigned, acknowing or other processed (a) for developing and evaluations as 3; or (ii) by U.S.	tion herein supplied in response to this question understand that the information submitted is subject I also grant consent for the Commission, and is questionnaire and throughout this proceeding in the or similar merchandise.  Weldge that information submitted in response to edings may be disclosed to and used: (i) by the Cong or maintaining the records of this or a related prelating to the programs, personnel, and operating overnment employees and contract personnel, so appropriate nondisclosure agreements.	iect to audit and verification by the Comminits employees and contract personnel, to any other import-injury proceedings cond this request for information and through commission, its employees and Offices, and proceeding, or (b) in internal investigations tions of the Commission including under	ssion. B use the lucted by hout thi contrac s, audits 5 U.S.C
ge and belief and ing this certification provided in the mission on the same adersigned, acknowing or other processed (a) for developing and evaluations as 3; or (ii) by U.S. opersonnel will sign	tion herein supplied in response to this question understand that the information submitted is subject I also grant consent for the Commission, and is questionnaire and throughout this proceeding in the or similar merchandise.  Weldge that information submitted in response to edings may be disclosed to and used: (i) by the Cong or maintaining the records of this or a related prelating to the programs, personnel, and operating overnment employees and contract personnel, so appropriate nondisclosure agreements.	iect to audit and verification by the Comminits employees and contract personnel, to any other import-injury proceedings conditions this request for information and through commission, its employees and Offices, and proceeding, or (b) in internal investigations tions of the Commission including under lely for cybersecurity purposes. I understand	ssion. B use the lucted by hout thi contrac s, audits 5 U.S.C

#### PART I.—GENERAL INFORMATION

**Background.**-- This proceeding was instituted in response to petitions filed on January 30, 2018 by Alliance Rubber Co., Hot Springs, Arkansas. Antidumping and countervailing duties may be assessed on the subject imports as a result of these proceedings if the Commission makes an affirmative determination of injury, threat, or material retardation, and if the U.S. Department of Commerce ("Commerce") makes an affirmative determination of dumping and subsidization. Questionnaires and other information pertinent to this proceeding are available at https://usitc.gov/investigations/701731/2018/rubber\_bands\_china\_and\_thailand/final.htm

Rubber bands covered by these investigations are defined as bands made of vulcanized rubber, with a flat length, as actually measured end-to-end by the band lying flat, no less than 1/2 inch and no greater than 10 inches; with a width, which measures the dimension perpendicular to the length, actually of at least 3/64 inch and no greater than 2 inches; and a wall thickness actually from 0.020 inch to 0.125 inch. Vulcanized rubber has been chemically processed into a more durable material by the addition of sulfur or other equivalent curatives or accelerators. Subject products are included regardless of color or inclusion of printed material on the rubber band's surface, including but not limited to, rubber bands with printing on them, such as a product name, advertising, or slogan, and printed material (e.g., a tag) fastened to the rubber band by an adhesive or another temporary type of connection. The scope includes vulcanized rubber bands which are contained or otherwise exist in various forms and packages, such as, without limitation, vulcanized rubber bands included within a desk accessory set or other type of set or package, and vulcanized rubber band balls. The scope excludes products that consist of an elastomer loop and durable tag all-in-one, and bands that are being used at the time of import to fasten an imported product. Excluded from the scope of these investigations are vulcanized rubber bands of various sizes with arrow shaped rubber protrusions from the outer diameter that exceeds at the anchor point a wall thickness of 0.125 inches and where the protrusion is used to loop around, secure and lock in place. Also excluded from the scope of these investigations are yarn/fabric-covered vulcanized rubber hair bands, regardless of size.

Merchandise covered by these investigations is currently classified in the Harmonized Tariff Schedule of the United States (HTSUS) under statistical reporting number 4016.99.3510. Merchandise covered by the scope may also enter under HTSUS statistical reporting number 4016.99.6050. While the HTSUS subheadings are provided for convenience and customs purposes, the written description of the scope of the investigations is dispositive.

<u>Purchaser</u>.--Any firm engaged, either directly or through a parent company or subsidiary, in purchasing rubber bands from another firm that produces, imports, or otherwise distributes rubber bands.

**Reporting of information**.-- If information is not readily available from your records, provide carefully prepared estimates. If your firm is completing more than one questionnaire (i.e., a producer, importer, and/or purchaser questionnaire), you need not respond to duplicated questions.

<u>Confidentiality</u>.--The commercial and financial data furnished in response to this questionnaire that reveal the individual operations of your firm will be treated as confidential by the Commission to the extent that such data are not otherwise available to the public and will not be disclosed except as may be required by law (see 19 U.S.C. 1677f). Such confidential information will not be published in a manner that will reveal the individual operations of your firm; however, general characterizations of numerical business proprietary information (such as discussion of trends) will be treated as confidential business information only at the request of the submitter for good cause shown.

<u>Verification</u>.-- The information submitted in this questionnaire is subject to audit and verification by the Commission. To facilitate possible verification of data, please keep all files, worksheets, and supporting documents used in the preparation of the questionnaire response. Please also retain a copy of the final document that you submit.

Release of information.--The information provided by your firm in response to this questionnaire, as well as any other business proprietary information submitted by your firm to the Commission in connection with this proceeding, may become subject to, and released under, the administrative protective order provisions of the Tariff Act of 1930 (19 U.S.C. § 1677f) and section 207.7 of the Commission's Rules of Practice and Procedure (19 CFR § 207.7). This means that certain lawyers and other authorized individuals may temporarily be given access to the information for use in connection with this proceeding or other import-injury proceedings conducted by the Commission on the same or similar merchandise; those individuals would be subject to severe penalties if the information were divulged to unauthorized individuals.

I-1.	by this questionnaire, if differen	ide the name and address of your U.s It from that listed on the cover page. bine the data for all establishments	Firms operating more than
	-	f a firm involved in the <u>purchase</u> of r onjunction with (whether or not phys	_
I-2.	OwnershipIs your firm owned	d, in whole or in part, by any other fir	m?
	No YesList the	following information.	
	Firm name	Address	Extent of ownership (percent)

Firm name	Country	Affiliation
produce rubber bands	oes your firm have any related fir? sList the following information.	ms, either domestic or foreign, w

### PART II.--PURCHASES

<u>Contact information</u>.-- Please identify the responsible individual and the manner by which Commission staff may contact that individual regarding the confidential information submitted in this questionnaire.

Name	
Title	
Email	
Telephone	

II-1. <u>Purchases and imports.</u>— Report <u>separately</u> your firm's domestic purchases and imports of rubber bands.

"Purchase" – Purchase from a U.S. entity such as a U.S. producer, a U.S. importer, or other U.S. firm.

"Import" – Purchase directly from a foreign supplier and your firm is the importer of record.

	2015	2016	2017
Item	Qı	uantity (in pound	ls)
Purchases of rubber bands produced in—			
United States			
China			
Thailand (Liang Hah Heng/Hah Shung Heng)			
Thailand (other than Liang Hah Heng/Hah Shung Heng)			
All other countries <sup>1</sup>			
Sources unknown			
Total purchases	0	0	0
Imports of rubber bands from— China			
Thailand (Liang Hah Heng/Hah Shung Heng)			
Thailand (other than Liang Hah Heng/Hah Shung Heng)			
All other countries <sup>1</sup>			
Total imports	0	0	0
<sup>1</sup> Please identify these countries:			

II-2. Imports.--Since January 1, 2015, has your firm imported rubber bands?

No	Yes	
		If yes <u>COMPLETE AND RETURN A U.S. IMPORTERS' QUESTIONNAIRE</u>

II-3. <u>Changes in purchasing patterns.--</u>Please indicate how the shares of your firm's purchases of rubber bands from different sources have changed since January 1, 2015.

Source of purchases	Did not purchase	Decreased	Increased	Constant	Fluctuated	Explanation for trend
United States						
China						
Thailand						
All other countries						
Sources unknown						

II-4. <u>Country knowledge.</u>-- Please indicate the countries of origin with which your firm has experience or information in the rubber bands market.

United States	China	Thailand	Other countries	Other countries (specify)

II-5. <u>Supplier identification.</u>--Please list your firm's <u>FIVE</u> largest suppliers for rubber bands since January 1, 2015. Also, provide the share of the quantity of your firm's total purchases of rubber bands that each of these suppliers accounted for in 2017.

No.	Supplier's name	City and state	Share of quantity of 2017 purchases
1			%
2			%
3			%
4			%
5			%

# PART III.--MARKET CHARACTERISTICS AND PURCHASING PRACTICES

III-1. <u>Firm type.</u>--Which of the following best describes your firm as a purchaser of rubber bands (check all that apply)?

	ind user ricultural)		End user (Industrial)	End user (Other¹)	Distributor	Retailer	Other <sup>1</sup>
<sup>1</sup> Pleas	e describe:						
<i>If your</i>	Competition	on for sa		ır firm compe	enswer questions III-2 ete for sales to custom rubber bands?		nufacturers
	No	Yes	If yes, please	describe.		-	
III-3.	Types of c	ustome	ersWhat are	the major typ	es of consumers to w	hich your firm se	lls rubber

If your firm is an end user of rubber bands, please answer questions III-4 and III-5.

III-4. <u>End uses.</u>--List the top 3 products your firm makes using rubber bands and estimate the percent of your <u>total production cost</u> that is accounted for by rubber bands and by other inputs (such as labor, energy, and other raw materials).

	Share of total cost in each of the product(s) your firm produces accounted for by			<b>Total</b> (should	
Product(s) your firm produces	Rubber bands		Other inputs		sum to 100.0% across)
	%	+	%	=	0.0 %
	%	+	%	=	0.0 %
	%	+	%	=	0.0 %

III-5. Demand for end use products.	III-5.	Demand	for end	use	products.
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(a) Has the demand for your firm's final products incorporating rubber bands changed since January 1, 2015?

Increased	No change	Decreased	Fluctuated

(b) Has this had any effect on your firm's demand for rubber bands?

No	Yes	Explain

U.S. Purchasers' Questionnaire - Rubber bands								Page 9				
III-6. <u>Substitutes</u> Can other products be substituted for rubber bands?								r bands?				
				] No		YesPlo	ease fill out	the tal	ole.			
	Substitute			E	nd use in w	hich this		Have changes in the price of this substa				
				е		substitute is used				Explanation		
	1.											
	2.											
	3.											
			-		=		_			ary 1, 2015. Explain any trends and nges in demand.		
	M	arket			Overall ncrease	No change	Overall decrease		tuate h no treno			
Withi	n the	Unite	ed State	es						<u> </u>		
Outsi	de the	Unit	ed State	es								
	III-8.		-				our customo		•	cifically order rubber bands from one ?		
			No	Ye	s If yes	, identify t	he countrie	s and e	explai	n.		

III-9.	Importance of purchasing domestic productPlease fill out the table below, estimating the
	percentage of your firm's total 2017 purchases of rubber bands that required rubber bands
	produced in the United States.

	Estimated percentage of your firm's total 2017 purchases of rubber bands
Purchases that did not require domestic product	%
Purchases that were required by law or regulation to be domestic product (e.g., government purchases under "Buy American" provisions)	%
Purchases that were not required by law or regulation, but were required by your customers to be domestic product	%
Purchases that were required to be domestic product for other reasons	
(explain: )	%
Total (should sum to 100.0%)	0.0 %

### III-10. Conditions of competition.--

(a) Is the rubber bands market subject to business cycles (other than general economy-wide conditions) and/or other conditions of competition distinctive to rubber bands?

Check a	ll that apply.	Please describe.
	No	Skip to question III-11.
	Yes-Business cycles (e.g. seasonal business)	
	Yes-Other distinctive conditions of competition	

(b) Have there been any changes in the business cycles or conditions of competition for rubber bands since January 1, 2015?

No	Yes	If yes, describe.

III-12.

III-13.

III-14.

Yes

No

III-11.	Decisions bas do your custo country of orig	mers, mak			 	•	•	•
			Ι		 1	 		

Item	Always	Always Usually		Sometimes	Never	If at least sometimes, explain.
			I	Decision based of	on produc	cer
Your firm						
Your customers		[				
			Deci	sion based on c	ountry of	origin
Your firm						
Your customers						
Availability of supplyHas the avalanuary 1, 2015?  Availability in the U.S.  market  No Ye				Please explain,		ne countries and reasons for the
market			Yes	ciialiges.		
US-produce	d product					
U.Sproduce						
U.Sproduce Subject impo Nonsubject ii	orts					
Subject impo Nonsubject in Supply construbber bands 'controlled on	mports  raintsHa since Janu	s any flary 1,	2015 ining	(examples incluted to accept new controls)	ide placin ustomers	unable to supply your firm with g customers on allocation or or renew existing customers, neet timely shipment commitmen
Subject impo Nonsubject in Supply construbber bands 'controlled or delivering less etc.)?	mports  raintsHa since Janu rder entry s than the	s any flary 1, " decl	2015 ining ity pr	(examples incluted to accept new controls)	ide placin ustomers	g customers on allocation or or renew existing customers,

If yes, please identify the countries and the grade/type/size.

U.S. Pu	urchasers' Questionnaire - <b>Rubber bands</b> Page 12									
III-15.	Purchas	urchasing frequency								
	(a)	How fre	quently	uently does your firm make purchases of rubber bands (check one)?						
		Daily	Weekly	Monthly	Quarterly	Annually	Other	If other, specify		
	(b)	Has this	purchas	rchasing frequency changed since January 1, 2015?						
		No	Yes	If yes, please	describe.					
III-16.				ntactedHow ween ai		-	r firm ger	nerally contact before		
III-17.				Do your firm's urchaser?	purchases of	rubber band	ds usually	involve negotiations		
		No	Yes	If yes, explain the factors your firm generally negotiates and note whether your firm quotes competing prices during negotiations.						
III-18.	<u>Change</u>	in suppl	<b>iers</b> Ha	ıs your firm cha	anged suppli	ers since Jan	uary 1, 20	015?		
		No	Yes	If yes, please dropped, and				rm was added or		
III-19.				aware of any e Banuary 1, 20		s, either fore	eign or do	mestic, that have		
	No	Yes	If yes	, please identi	fy the firms.					

III-20.	<u>Supplier qualification</u> Do you require your suppliers to be or to become certified or qualified
	to sell rubber bands to your firm?

If yes, provide the following information.

- The number of days to qualify a new supplier.
- A general description of the certification or qualification process. Also, a brief description of the factors that you consider when qualifying a new supplier (e.g., quality of product, reliability of supplier, etc.).

No	Yes	Number of days	Process and factors

III-21. <u>Failure to certify</u>.--Since January 1, 2015, have any domestic or foreign producers failed in their attempts to certify or qualify their rubber bands with your firm or have any producers lost their approved status?

No	Yes	If yes, please identify these firms, the countries where they are located, and the reasons why they failed the certification/qualification.

III-22. <u>Major purchasing factors</u>.--Please list, in order of their importance, the main factors your firm considers in deciding from whom to purchase rubber bands (examples include availability, extension of credit, contracts, price, quality, range of supplier's product line, traditional supplier, etc.).

1.	
2.	
3.	
Plea	ise list any other factors that are very important in your purchase decisions:

III-24.

III-23. <u>Purchasing factors.</u>--Please rate the importance of the following factors in your firm's purchasing decisions for rubber bands.

Factor	Very important	Somewhat important	Not important
Availability			
Color			
Delivery terms			
Delivery time			
Discounts offered			
Elasticity			
Extension of credit			
Minimum quantity requirements			
Natural rubber content			
Packaging			
Price			
Product consistency			
Product range			
Quality meets industry standards			
Quality exceeds industry standards			
Reliability of supply			
Strength			
Technical support/service			
U.S. transportation costs			

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III-25.	Minimum qualityHow often does rubber bands from the following countries meet minimum
	quality specifications for your uses or your customers' uses?

Source	Always	Usually	Sometimes	Rarely or never	Don't know
United States					
China					
Thailand					
Other countries					

III-26. <u>Frequency of decisions based on price</u>.--How often does your firm purchase the rubber bands that is offered at the lowest price?

Always	Usually	Sometimes	Never

III-27. <u>Price leaders.</u>--A price leader is defined as (1) one or more firms that initiate a price change, either upward or downward, that is followed by other firms, or (2) one or more firms that have a significant impact on prices. A price leader is not necessarily the lowest-priced supplier.

Please list the names of any firms you considered price leaders in the rubber bands market since January 1, 2015.

Firm(s)	Describe how the firm(s) exhibited price leadership

# III-28. Purchasing subject imports rather than domestic products.—

(a)	Since January 2015, did your firm purchase imports of rubber bands from China and
	Thailand instead of U.Sproduced rubber bands? Respond for each subject country.

Source	Yes (also respond to parts (b) and (c))	No (If "No" for all countries, skip to next question)
China		
Thailand (Liang Hah Heng/Hah Shung Heng)		
Thailand (other than Liang Hah Heng/Hah Shung Heng)		

(b) If you responded "Yes" to part (a), was the imported product priced lower than the domestic product?

Source	Yes	No
China		
Thailand (Liang Hah Heng/Hah Shung Heng)		
Thailand (other than Liang Hah Heng/Hah Shung Heng)		

(c) If you responded "Yes" to part (a), was price a primary reason for purchasing subject imports rather than domestic product?

Source	Yes	If Yes, estimate the quantity of imports purchased instead of domestic product since January 2015 (in pounds)	No	If No, please indicate the reason your firm purchased imports instead of domestic product
China				
Thailand (Liang Hah Heng/Hah Shung Heng)				
Thailand (other than Liang Hah Heng/Hah Shung Heng)				

### III-29. <u>U.S. producers and import competition.</u>—

(a) Since January 1, 2015, in connection with a sale or offer to sell rubber bands to your firm, did U.S. producers reduce their prices of domestically produced rubber bands in order to compete with lower-priced imports of rubber bands from the subject countries? Respond for each subject country.

Source	Yes (also respond to question part (b))	No (If "No" for all countries, skip to next question)	Don't know
China			
Thailand (Liang Hah Heng/Hah Shung Heng)			
Thailand (other than Liang Hah Heng/Hah Shung Heng)			

(b) If your firm responded "yes" to any of the above countries, please provide an estimate of the reduction in U.S. producers' prices, and any additional explanations, such as timing (e.g., months/years), frequency of price reductions, or other market/competitive factors.

Source	Estimated reduction in U.S. prices (percent)	Additional explanation, including such information as timing (e.g., months/years), frequency of price reductions, or other market/competitive factors
China	%	
Thailand (Liang Hah Heng/Hah Shung Heng)	%	
Thailand (other than Liang Hah Heng/Hah Shung Heng)	%	

### PART IV.—PRODUCT COMPARISONS

IV-1. <u>Interchangeability.--</u>Is rubber bands produced in the United States and in other countries interchangeable (i.e., can they physically be used in the same applications)?

Please indicate A, F, S, N, or 0 in the table below:

A = the products from a specified country-pair are *always* interchangeable

F = the products are *frequently* interchangeable

S = the products are *sometimes* interchangeable

N = the products are *never* interchangeable

0 = no familiarity with products from a specified country-pair

Country-pair	China	Thailand	Other countries
United States			
China			
Thailand			

For any country-pair producing rubber bands which is *sometimes* or *never* interchangeable, please identify the country-pair and explain the factors that limit or preclude interchangeable use:

IV-2. <u>Factors other than price</u>.--Are differences other than price (e.g., quality, availability, transportation network, product range, technical support, *etc.*) between rubber bands produced in the United States and in other countries a significant factor in your firm's purchases of the products?

Please indicate A, F, S, N, or 0 in the table below:

A = such differences are *always* significant

F = such differences are *frequently* significant

S = such differences are *sometimes* significant

N = such differences are *never* significant

0 = *no familiarity* with products from a specified country-pair

Country-pair	China	Thailand	Other countries
United States			
China			
Thailand			

For any country-pair for which factors other than price *always* or *frequently* are a significant factor in your firm's purchases of rubber bands, identify the country-pair and report the advantages or disadvantages imparted by such factors:

prices/U.S. transportation costs than the second country.

IV-3. <u>Factor country comparisons.</u>--For the factors listed below, please rate how rubber bands produced in each country you identified in your response to the first question in Part IV compares with rubber bands produced in each of the other countries you identified.

If you are unfamiliar with the product from a particular country, please leave the boxes for those country comparisons blank.

	<u>Uni</u> coi	Product from United States compared to product from China			Product from United States compared to product from Thailand			Product from <u>China</u> compared to  product from <u>Thailand</u>		
Factor	Superior	Comparable	Inferior	Superior	Comparable	Inferior	Superior	Comparable	Inferior	
Availability										
Color										
Delivery terms										
Delivery time										
Discounts offered										
Elasticity										
Extension of credit										
Minimum quantity requirements										
Natural rubber content										
Packaging										
Price										
Product consistency										
Product range										
Quality meets industry standards										
Quality exceeds industry standards										
Reliability of supply										
Strength										
Technical support/service										
U.S. transportation costs										

prices/U.S. transportation costs than the second country.

# IV-3. **Continued.**

If you are unfamiliar with the product from a particular country, please leave the boxes for those country comparisons blank.

	Uni coi pro <u>No</u>	Product from United States compared to product from Nonsubject countries		Product from <u>China</u> compared to  product from <u>Nonsubject</u> <u>countries</u>			Product from Thailand compared to product from Nonsubject countries		
Factor	Superior	Comparable	Inferior	Superior	Comparable	Inferior	Superior	Comparable	Inferior
Availability									
Color									
Delivery terms									
Delivery time									
Discounts offered									
Elasticity									
Extension of credit									
Minimum quantity requirements									
Natural rubber content									
Packaging									
Price									
Product consistency									
Product range									
Quality meets industry standards									
Quality exceeds industry standards									
Reliability of supply									
Strength									
Technical support/service									
U.S. transportation costs									

#### PART V.—ADDITIONAL INFORMATION

V-1.	Other explanationsIf your firm would like to further explain a response to any question that did not provide a narrative response box, please note the question number and the explanation in the space provided below.

V-2. <u>OMB statistics.</u>--Please report the actual number of hours required and the cost to your firm of completing this questionnaire.

Hours	Dollars

The questions in this questionnaire have been reviewed with market participants to ensure that issues of concern are adequately addressed and that data requests are sufficient, meaningful, and as limited as possible. Public reporting burden for this questionnaire is estimated to average 25 hours per response, including the time for reviewing instructions, gathering data, and completing and reviewing the questionnaire.

We welcome comments regarding the accuracy of this burden estimate, suggestions for reducing the burden, and any suggestions for improving this questionnaire. Please attach such comments to your response or send to the Office of Investigations, USITC, 500 E St. SW, Washington, DC 20436.

# **HOW TO FILE YOUR QUESTIONNAIRE RESPONSE**

This questionnaire is available as a "fillable" form in MS Word format on the Commission's website at:

https://usitc.gov/investigations/701731/2018/rubber\_bands\_china\_and\_thailand/final.htm

**Please do not attempt to modify the format or permissions of the questionnaire document**. Please submit the completed questionnaire using one of the methods noted below. If your firm is unable to complete the MS Word questionnaire or cannot use one of the electronic methods of submission, please contact the Commission for further instructions.

• <u>Upload via Secure Drop Box</u>.—Upload the MS Word questionnaire along with a scanned copy of the signed certification page (page 1) through the Commission's secure upload facility:

Web address: <a href="https://dropbox.usitc.gov/oinv/">https://dropbox.usitc.gov/oinv/</a> Pin: BAND

• E-mail.—E-mail the MS Word questionnaire to amelia.preece@usitc.gov; include a scanned copy of the signed certification page (page 1). Submitters are strongly encouraged to encrypt nonpublic documents that are electronically transmitted to the Commission to protect your sensitive information from unauthorized disclosure. The USITC secure drop-box system and the Electronic Document Information System (EDIS) use Federal Information Processing Standards (FIPS) 140-2 cryptographic algorithms to encrypt data in transit. Submitting your nonpublic documents by a means that does not use these encryption algorithms (such as by email) may subject your firm's nonpublic information to unauthorized disclosure during transmission. If you choose a non-encrypted method of electronic transmission, the Commission warns you that the risk of such possible unauthorized disclosure is assumed by you and not by the Commission.

**If your firm** <u>does not </u>purchase this product, please fill out page 1, print, sign, and submit a scanned copy to the Commission.

Parties to this proceeding.—If your firm is a party to this proceeding, it is required to serve a copy of the completed questionnaire on parties to the proceeding that are subject to administrative protective order (see 19 CFR § 207.7). A list of such parties may be obtained from the Commission's Secretary (202-205-1803). A certificate of service must accompany the completed questionnaire your firm submits (see 19 CFR § 207.7). Service of the questionnaire must be made in paper form.