

## Appendix B.12 - Thank-You Email to Study Participants

**From:** [SBA STUDY TEAM]

**To:** [SURETY FIRM CONTACT]

**Subject:** Thank you for your participation in the Evaluation of Fees on SBA's Surety Bond Guarantee Program Study

On behalf of the U.S. Small Business Administration (SBA) and the 2M Research study team, I want to thank you for your time and effort through your participation in the **Evaluation of Fees on SBA's Surety Bond Guarantee Program** study.

Findings from this study will help the SBA understand the effects lower rates have on the Surety Bond Guarantee Program's utilization, portfolio composition, and perceptions of participating surety firms and agents. All responses will be aggregated and presented in a report providing national-level findings and lessons learned.

For other questions about this study, please contact the study team by email at **performance.management@sba.gov**. The study team will be available during normal business hours (7:30 a.m. to 4:00 p.m. ET Monday through Friday) to respond to your inquiry. The SBA contact person for this study is Peter C. Gibbs, who may be reached by email at [Peter.Gibbs@sba.gov](mailto:Peter.Gibbs@sba.gov).

Sincerely,

**Brittany Borg**

Director, Analysis and Evaluation Division  
Office of Program Performance, Analysis, and Evaluation  
Office of the Chief Financial Officer  
**U.S. Small Business Administration**

Enclosed: Frequently Asked Questions

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