

Chart A: Burden Hour Estimates of Information Collection - LRP Program

	Collection Activity	Number of Respondents*	Number of Responses Annually per Respondent	Total Annual Responses	Estimated Hours per Response	Total Annual Burden Hours	
Grant Recipients	1	Proposal	4	1.5	6	516.3	3,098
	2	Agreement Negotiation	3	1.0	3	84.4	253
	3	Evaluation Plan and Baseline	3	2.0	6	145.0	870
	4	Amendments to Agreements	3	1.0	3	100.3	301
	5	Financial Reports	6	2.0	12	387.3	4,648
	6	Performance Reports	6	2.0	12	350.3	4,204
	7	Compliance (audits, contracts, subrecipient agreements, etc.)	3	1.0	3	308.3	925
	8	Claims	1	1.0	1	33.3	33
	9	Mid-term and Final Evaluations	3	2.0	6	183.3	1,100
	10	Cash Advance and Reimbursement Requests	12	4.0	48	313.3	15,040
	11	Agreement Closeout	3	1.2	4	250.0	900
	TOTAL			104		31,372	

**Chart A: Burden Hour Estimates of Information Collection USDA
Local and Regional Food Aid Procurement Pilot**

	Collection Activity	Total Annual Burden Hours
Grant Recipients	1 Proposal	516
	2 Agreement Negotiation	84
	3 Evaluation Plan and Baseline	145
	4 Amendments to Agreements	100
	5 Financial Reports	387
	6 Performance Reports	350
	7 Compliance (audits, contracts, subrecipient agreements, etc.)	308
	8 Claims	33
	9 Mid-term and Final Evaluations	183
	10 Cash Advance and Reimbursement Requests	313
	11 Agreement Closeout	250
	TOTAL	2,672

**Chart A: Burden Hour Estimates of Information Collection USDA
Local and Regional Food Aid Procurement Pilot**

		Collection Activity	Total Annual Burden Hours
Grant Recipients	1	Proposal	500
	2	Agreement Negotiation	60
	3	Evaluation Plan and Baseline	240
	4	Amendments to Agreements	160
	5	Financial Reports	900
	6	Performance Reports	480
	7	Compliance (audits, contracts, subrecipient agreements, etc.)	800
	8	Claims	60
	9	Mid-term and Final Evaluations	300
	10	Cash Advance and Reimbursement Requests	900
	11	Agreement Closeout	500
			Subtotal
		TOTAL	4,900

**Chart A: Burden Hour Estimates of Information Collection USDA
Local and Regional Food Aid Procurement Pilot**

		Collection Activity	Total Annual Burden Hours
Grant Recipients	1	Proposal	960
	2	Agreement Negotiation	120
	3	Evaluation Plan and Baseline	120
	4	Amendments to Agreements	100
	5	Financial Reports	250
	6	Performance Reports	550
	7	Compliance (audits, contracts, subrecipient agreements, etc.)	100
	8	Claims	40
	9	Mid-term and Final Evaluations	250
	10	Cash Advance and Reimbursement Requests	40
	11	Agreement Closeout	250
			Subtotal
		TOTAL	

**Chart A: Burden Hour Estimates of Information Collection USDA
Local and Regional Food Aid Procurement Pilot**

	Collection Activity	Total Annual Burden Hours
Grant Recipients	1 Proposal	89
	2 Agreement Negotiation	73
	3 Evaluation Plan and Baseline	75
	4 Amendments to Agreements	41
	5 Financial Reports	12
	6 Performance Reports	21
	7 Compliance (audits, contracts, subrecipient agreements, etc.)	25
	8 Claims	n/a
	9 Mid-term and Final Evaluations	n/a
	10 Cash Advance and Reimbursement Requests	n/a
	11 Agreement Closeout	n/a
		Subtotal
	TOTAL	