

Privacy Impact Assessment Form

v 1.21

Status Form Number Form Date

Question

Answer

1 OPDIV:

CDC

2 PIA Unique Identifier:

TBD

2a Name:

Poison Center Collaborations for Public Health Emergencies

3 The subject of this PIA is which of the following?

- General Support System (GSS)
 Major Application
 Minor Application (stand-alone)
 Minor Application (child)
 Electronic Information Collection
 Unknown

3a Identify the Enterprise Performance Lifecycle Phase of the system.

Planning

3b Is this a FISMA-Reportable system?

- Yes
 No

4 Does the system include a Website or online application available to and for the use of the general public?

- Yes
 No

5 Identify the operator.

- Agency
 Contractor

6 Point of Contact (POC):

POC Title
 POC Name
 POC Organization
 POC Email
 POC Phone

7 Is this a new or existing system?

- New
 Existing

8 Does the system have Security Authorization (SA)?

- Yes
 No

8b Planned Date of Security Authorization

 Not Applicable

8c	Briefly explain why security authorization is not required	The exposure study will utilize several CDC authorized systems for data collection, storage, and processing.	
10	Describe in further detail any changes to the system that have occurred since the last PIA.	N/A	
11	Describe the purpose of the system.	The purpose of the study is to follow up on identified emerging public health threats using information provided by the American Association of Poison Control Centers (AAPCC). The follow up specifically consists of conducting surveys for affected individuals.	

12

Describe the type of information the system will collect, maintain (store), or share. (Subsequent questions will identify if this information is PII and ask about the specific data elements.)

CDC’s key partner, the American Association of Poison Control Centers (AAPCC), is a national network of 55 poison centers working to prevent and treat poison exposures. The poison centers service all states and US territories. A free national hotline is available 24 hours a day, seven days a week to speak to poison center experts related to poison exposures. Already in existence and use, the AAPCC owns and operates the National Poison Data System (NPDS), a surveillance system compiling all calls to all poison centers in the US. On average, every 8 minutes, all poison centers upload data collected from calls made to their organizations to NPDS. Data routinely uploaded into NPDS include basic demographic information of the exposed (age, gender), the substance of exposure, reported signs and symptoms following exposure, and medical outcome of the exposure. AAPCC collects this data as part of its routine surveillance and CDC does not direct the NPDS data collection. CDC and AAPCC have developed collaborative methods to use NPDS data for near real-time surveillance of emerging public health threats.

Respondents selected for poison center investigations will comprise those who initially call a poison center about triage and treatment of potential poison exposures related to the identified public health threat. CDC will identify respondents based on de-identified information already collected in NPDS. In their daily operations, poison centers track a caller’s contact information for the purposes of medical follow-up; this information will be used to contact the caller for the call-back data collection. NPDS has a linking ID that links to the poison center. Poison centers will be contacting the respondents based on the linking ID in NPDS identified by CDC. These data collections will obtain information on sources of exposure, scenario of exposure, health seeking behaviors following exposure, and awareness of health communication messaging. These additional data can help CDC identify interventions to improve health messaging meant to reduce exposure; improve disaster and emergency response and preventing future events. CDC will use this information to improve the public health response, including public health messaging for the specific area or incident of interest.

The types of information received from poison control centers and maintained by the study are:

- Demographic (age, sex)
- Location (state)
- Exposure (substance, route, exposure environment)
- Health (reported exposure effects, clinical outcomes)
- Surveys (exposure, health effects, medical treatment, health messaging)

The study will authenticate users with CDC’s Microsoft Active Directory services, an authorized CDC system which is covered by its own PIA.

13 Provide an overview of the system and describe the information it will collect, maintain (store), or share, either permanently or temporarily.

The data collected, stored, and shared will be about the general public and specifically about those that have contacted a poison center. There will be no identifiers in the data. Respondents are members of the general public selected for poison center investigations will comprise those who initially call a poison center about triage and treatment of potential poison exposures related to the select emerging public health threat. CDC will identify and recruit the respondents based on information already collected by poison centers in the National Poison Data System (NPDS). In their daily operations, poison centers track a caller's contact information for the purposes of medical follow-up; this information will be used to contact the caller for the call-back data collection. CDC will only receive de-identified information once data collection is complete through an encrypted and password-protected Microsoft access database file.

The study will authenticate users with CDC's Microsoft Active Directory services, an authorized CDC system which is covered by its own PIA.

14 Does the system collect, maintain, use or share PII? Yes No

REVIEWER QUESTIONS: The following section contains Reviewer Questions which are not to be filled out unless the user is an OPDIV Senior Officer for Privacy.

Reviewer Questions		Answer
1	Are the questions on the PIA answered correctly, accurately, and completely?	<input type="radio"/> Yes <input type="radio"/> No
<i>Reviewer Notes</i>	<input type="text"/>	
2	Does the PIA appropriately communicate the purpose of PII in the system and is the purpose justified by appropriate legal authorities?	<input type="radio"/> Yes <input type="radio"/> No
<i>Reviewer Notes</i>	<input type="text"/>	
3	Do system owners demonstrate appropriate understanding of the impact of the PII in the system and provide sufficient oversight to employees and contractors?	<input type="radio"/> Yes <input type="radio"/> No
<i>Reviewer Notes</i>	<input type="text"/>	
4	Does the PIA appropriately describe the PII quality and integrity of the data?	<input type="radio"/> Yes <input type="radio"/> No
<i>Reviewer Notes</i>	<input type="text"/>	
5	Is this a candidate for PII minimization?	<input type="radio"/> Yes <input type="radio"/> No
<i>Reviewer Notes</i>	<input type="text"/>	

Reviewer Questions		Answer	
6	Does the PIA accurately identify data retention procedures and records retention schedules?	<input type="radio"/> Yes <input type="radio"/> No	
Reviewer Notes	<input type="text"/>		
7	Are the individuals whose PII is in the system provided appropriate participation?	<input type="radio"/> Yes <input type="radio"/> No	
Reviewer Notes	<input type="text"/>		
8	Does the PIA raise any concerns about the security of the PII?	<input type="radio"/> Yes <input type="radio"/> No	
Reviewer Notes	<input type="text"/>		
9	Is applicability of the Privacy Act captured correctly and is a SORN published or does it need to be?	<input type="radio"/> Yes <input type="radio"/> No	
Reviewer Notes	<input type="text"/>		
10	Is the PII appropriately limited for use internally and with third parties?	<input type="radio"/> Yes <input type="radio"/> No	
Reviewer Notes	<input type="text"/>		
11	Does the PIA demonstrate compliance with all Web privacy requirements?	<input type="radio"/> Yes <input type="radio"/> No	
Reviewer Notes	<input type="text"/>		
12	Were any changes made to the system because of the completion of this PIA?	<input type="radio"/> Yes <input type="radio"/> No	
Reviewer Notes	<input type="text"/>		
General Comments	<input type="text"/>		
OPDIV Senior Official for Privacy Signature	<input type="text"/>	HHS Senior Agency Official for Privacy	<input type="text"/>