**DEPARTMENT OF HEALTH & HUMAN SERVICES** Public Health Service

 Centers for Disease Control

 and Prevention (CDC)

 Atlanta, GA 30341-3724

**Attachment 1a. CDC Prenotification Letter for Landscape Assessment Survey**

Dear National DPP Lifestyle Change Program Staff:

As many of you know, about 84 million people in the U.S. are living with prediabetes and the majority of them do not know it. The Centers for Disease Control and Prevention’s (CDC) Division of Diabetes Translation (DDT) is committed to preventing or delaying type 2 diabetes among people with prediabetes through the National Diabetes Prevention Program (National DPP). Increasing enrollment in the National DPP lifestyle change program remains a high priority.

In order to continue our efforts to provide recruitment and enrollment support to organizations like yours, CDC is conducting a survey of all CDC-recognized organizations and their class locations about current recruitment strategies, specifically introductory sessions (also known as “session zero”), that you use to encourage enrollment in your lifestyle change program. The purpose of this survey is to gain a better understanding of the number and types of introductory sessions being offered as a recruitment strategy to increase enrollment in the National DPP lifestyle change program. We will use the findings from this survey to further examine introductory sessions as an effective recruitment strategy.

Your response to this survey is completely voluntary and **not** a part of CDC’s Diabetes Prevention Recognition Program (DPRP) recognition process. There is no consequence if you do not respond to the survey. Choosing not to participate will not have any effect on your CDC DPRP recognition or CDC grantee status.

Our contractor, RTI International, will send this survey via e-mail in five days, and you will have 6 weeks to complete it. **We value your input and encourage you to complete this 15-minute web survey.** If you have any questions or would like additional information, please contact **RTI International Project Director, Deborah Porterfield**, at **dsporterfield.contractor@rti.org** or **919-541-6169**.

I greatly appreciate your dedication to prevent type 2 diabetes and value your time and inputs in this effort.

 Sincerely,

 Ann Albright, PhD, RDN

 Director, Division of Diabetes Translation National Center for Chronic Disease Prevention and Health Promotion

 Centers for Disease Control and Prevention