



@CBIIT Newsletter & CBIIT Central Survey



OMB No.: 0925-0642

Expiration Date: 03/31/2023

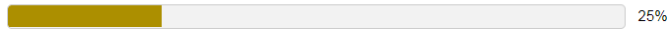
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@CBIIT Newsletter Background:

The @CBIIT Newsletter is a monthly email that provides you an opportunity to learn about things going on at CBIIT. We want to gauge how useful the newsletter is for both Federal and contract staff and which content you value.

Please take 5 minutes to fill out @CBIIT part of this survey. Your honest feedback is valuable to us!

****Note: this survey is completely anonymous****

1. For which branch do you work? 

2. How often do you read the @CBIIT newsletter? 

- I fully read or browse it every month
- I read or browse it occasionally
- I rarely read or browse through it

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3. Please select the degree to which you agree with the following statement:

The @CBIIT Newsletter:

	Strongly Disagree	Disagree	Neutral	Agree	Strongly Agree
The @CBIIT newsletter helps me learn about what's going on in the organization.	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>
The content is useful to my work.	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>
There is a good variety of articles.	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>
The layout of the newsletter is easy to follow.	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>
It is clear how to contribute to the newsletter.	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>


4. Please indicate how satisfied you are with the content of the following sections of the @CBIIT newsletter:

	Very Satisfied	Satisfied	Neutral	Dissatisfied	Very Dissatisfied
Project Updates	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>
Staff Recognition	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>
Leadership Updates	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>
Fun Feature	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>
PCO Corner	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>
Events	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>
Tip of the Month	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>
How Do I?	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>


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5. How would you rate the frequency of the @CBIIT newsletter? 

- Just right
- Too frequent
- Not frequent enough

6. What topic(s) would you like to read about in a future @CBIIT newsletter issue? 

7. Please leave any additional comments or suggestions: 

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CBIIT Central Background:

CBIIT Central, CBIIT's intranet, houses information about the organization, projects, events, staff, and more. Through this survey, we want to identify what works and what needs improvement. Based on the feedback, we will optimize the CBIIT staff intranet experience to ensure that the organization is getting the information it needs to successfully execute projects.

Please take 5 minutes to fill out the CBIIT Central part of this survey. Your honest feedback is valuable to us!

****Note: this survey is completely anonymous**** 

8. How often do you use CBIIT Central? 

- Every day
- Several times a week
- Several times a month
- Once a month
- Less than once a month
- I do not use CBIIT Central

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9. Please select the degree to which you agree with the following statements: 

	Strongly Disagree	Disagree	Neutral	Agree	Strongly Agree
CBIIT Central provides timely content via the homepage.	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>
The content on CBIIT Central is relevant and useful for my work.	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>
CBIIT Central is one of my primary sources for learning what is going on at CBIIT.	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>
I can easily find the information I need on CBIIT Central.	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>

10. What types of information do you typically look for on CBIIT Central? 

11. What is most useful about CBIIT Central? 

12. How can CBIIT Central be improved? 

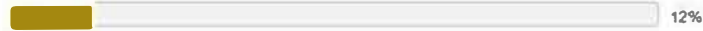
13. Is any information missing from CBIIT Central that you wish to have added? 

14. Please leave any additional comments or suggestions: 

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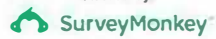
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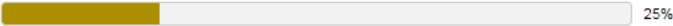


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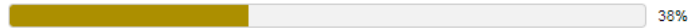
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2. How often do you read the @CBIIT newsletter? 

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3. If you do not regularly read @CBIIT, please indicate why. (Select all that apply.) 

- Didn't know it existed
- Don't have time
- Don't find valuable information in it
- Other (please specify)

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