instrument 5

time use survey roster

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Assessing the Implementation and Cost of High Quality Early Care and Education (ECE-ICHQ)

**Staff Roster for Time-Use Surveys**

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| --- | --- |
| **Center:** |  |
| **Center Address:** |  |
| **Center Contact:** |  |
| **Field Staff Visit Date:** |  |
| **Staff Positions:** | [PREFILL STAFF POSITIONS TO COLLECT AT THIS CENTER] |

***Purpose and instructions****: The purpose of the Time Use Survey is to help us learn how teachers and administrators at early care and education centers spend their time. The Staff Roster for Time-Use Surveys form will help us obtain a list of staff members in specific administrative and teaching positions to invite them to participate in the Time-Use Survey. Please list the first name, last name, and email address and/or phone number for all administrators and teachers in the pre-filled staff positions included for this center. All information will be kept private.*

|  | **First Name** | **Last Name** | **Staff Position** | **Email Address**  | **Classroom Name** | **Classroom Name 2** |
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