

ATTACHMENT B
INTRODUCTORY COVER LETTER

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INTRODUCTORY COVER LETTER

RTI International
3040 Cornwallis Road
RTP
NC 2770

National Association of State Alcohol
and Drug Abuse Directors
1919 Pennsylvania Avenue NW
Suite M-250
Washington, DC 20006

[Date]

Dear [name]:

The federal Office of the Assistant Secretary for Planning and Evaluation (ASPE) of the Department of Health and Human Services (HHS) seeks to understand what patient placement data states collect and maintain, and the degree to which the data can be used to examine the SUD treatment needs and gaps across the United States. ASPE has contracted with RTI International and its partner, the National Association of State Alcohol and Drug Abuse Directors (NASADAD), to conduct a brief survey on this topic.

We ask for your help by completing the attached survey on your organization's use and requirements for SUD patient placement criteria, practices, and data collection. Participation in this survey is voluntary and there are no direct benefits to your organization for participating. Responses, however, could help direct the planning and evaluation of health policies nationally. Responses will be kept private to the extent provided by law.

We expect it to only take about ten minutes of your time. Please use this link to access the survey and complete the 17-question survey by [Date + 14 days]: [link]. If you have questions or concerns, please contact Dr. John Richardson at RTI International via telephone at 919-316-3528 or email at jsrichardson@rti.org.

Thank you in advance for helping us in this important endeavor!

Sincerely,

[signature]