



To Whom It May Concern:

The Bureau of Labor Statistics is asking for your voluntary cooperation in providing information for the Consumer Price Index (CPI). The CPI is a statistical measure of price change for goods and services typically purchased by urban consumers. As the only comprehensive measure of inflation at the retail level, the CPI is widely used by private industry, labor, and government for making informed business and economic decisions.

The Bureau of Labor Statistics is updating the sample of outlets contacted for the Consumer Price Index. Your establishment is one of many local retail stores or service establishments that are being asked to participate in our ongoing survey. These outlets were chosen based on the results of a previous survey in which area consumers were asked where they purchased various items.

The representative who contacts you will have an official identification card that you may inspect. During this initiation visit, he/she will use a statistical procedure to select items or services to price over time. On average, it will take an hour to determine your eligibility and, if eligible, complete the initial survey. Either a monthly or bimonthly follow-up survey should take about 20 minutes. The Office of Management and Budget (OMB) has approved this survey and the OMB Control Number is 1220-0039.

The Bureau of Labor Statistics, its employees, agents, and partner statistical agencies, will use the information you provide for statistical purposes only and will hold the information in confidence to the full extent permitted by law. In accordance with the Confidential Information Protection and Statistical Efficiency Act (44 U.S.C. 3572) and other applicable Federal laws, your responses will not be disclosed in identifiable form without your informed consent. Per the Federal Cybersecurity Enhancement Act of 2015, Federal information systems are protected from malicious activities through cybersecurity screening of transmitted data.

Your cooperation will be greatly appreciated.

Sincerely,

A handwritten signature in black ink that reads "Sheila Watkins".

SHEILA WATKINS
Regional Commissioner
of Labor Statistics