

# MSEP Partner Portal System Emails

---

## New Partner Application Registration Email:

**\*\*\*THIS IS AN AUTOMATED EMAIL NOTIFICATION. DO NOT REPLY. YOU WILL NOT RECEIVE A RESPONSE.\*\*\***

Hello,

Thank you for registering on the MSEP Partner Portal!

Please follow the link below to activate your account.

[RESET LINK]

Once you've activated your account, you can submit an application to become an MSEP partner.

Best Regards,  
The MSEP Team

## Partner Application Submitted Email:

**\*\*\*THIS IS AN AUTOMATED EMAIL NOTIFICATION. DO NOT REPLY. YOU WILL NOT RECEIVE A RESPONSE.\*\*\***

Dear Applicant,

Thank you for submitting an application to become a partner in the Department of Defense (DoD) Military Spouse Employment Partnership (MSEP) program. We are currently evaluating applications for our MSEP Class of 2020.

To be considered for partnership your application will go through a detailed vetting process, which includes an assessment to ensure MSEP membership criteria are met.

- Dun and Bradstreet review
- Financial stability review
- A pre-interview screening
- Interview with your company/agency leadership and a member of the DoD MSEP team

As we continue the application process, we encourage you to visit the MSEP Partner Portal at <https://msejobs.militaryonesource.mil> to see how military spouses and MSEP Partners connect.

When this application process is complete, you will receive additional correspondence. Additionally, if you have questions or concerns, please email [SECO-MSEP@zeiders.com](mailto:SECO-MSEP@zeiders.com).

We look forward to reviewing your application and will be in touch to discuss next steps!

Best Regards,  
The MSEP Team

## Partner Application Approved User Notification Email:

**\*\*\*THIS IS AN AUTOMATED EMAIL NOTIFICATION. DO NOT REPLY. YOU WILL NOT RECEIVE A RESPONSE.\*\*\***

Dear MSEP Partner,

Your application has been approved! Please see below for some tips on next steps.

- Log in to the MSEP Partner Portal to access key functionality to include posting jobs, editing your partner profile, and searching military spouse candidates.
- View the Partner Resources page and FAQs for materials that will help guide you through portal functionality.
- Submit a Contact Us if you need technical assistance.

Regards,  
The MSEP Team

## New Partner User Registration Account Activation Email:

**\*\*\*THIS IS AN AUTOMATED EMAIL NOTIFICATION. DO NOT REPLY. YOU WILL NOT RECEIVE A RESPONSE.\*\*\***

Hello,

Thank you for registering on the MSEP Partner Portal!

Please follow the link below to activate your account.

[ACTIVATION LINK]

Best Regards,  
The MSEP Team

## Contact Us Submitted Email:

**\*\*\*THIS IS AN AUTOMATED EMAIL NOTIFICATION. DO NOT REPLY. YOU WILL NOT RECEIVE A RESPONSE.\*\*\***

Hello,

Thank you for contacting the Military Spouse Employment Partnership.  
We will review your message and respond to you as soon as possible.

Best Regards,  
The MSEP Team

## Password Reset Email:

**\*\*\*THIS IS AN AUTOMATED EMAIL NOTIFICATION. DO NOT REPLY. YOU WILL NOT RECEIVE A RESPONSE.\*\*\***

Hello,

You've requested to reset the password for your MSEP Partner Portal account. You may now reset your password by clicking this link or copying and pasting it into your browser:

[RESET LINK]

This link will navigate you to a page where you can set your password. It can only be used once and will expire after 24 hours of your request.

Best regards,  
The MSEP Team

## Challenge Question Establishment Email:

**\*\*\*THIS IS AN AUTOMATED EMAIL NOTIFICATION. DO NOT REPLY. YOU WILL NOT RECEIVE A RESPONSE.\*\*\***

Hello,

You've been prompted to establish your challenge questions for your MSEP Partner Portal account. Please follow the link below by clicking it or copying and pasting it into your browser: This link will expire in 24 hours:

[RESET LINK]

This link will navigate you to a page where you can establish your challenge questions and reset your password.

Best Regards,  
The MSEP Team

## Locked Partner Account Email:

**\*\*\*THIS IS AN AUTOMATED EMAIL NOTIFICATION. DO NOT REPLY. YOU WILL NOT RECEIVE A RESPONSE.\*\*\***

Hello,

The MSEP account associated with this email address has been locked due to multiple invalid login attempts. Your password cannot be reset until you contact the MSEP Help Desk and request to have your account unlocked.

You may submit a Help Desk ticket via the "Contact Us" page on the MSEP Partner Portal or by clicking on the link below:

<https://msejobs.militaryonesource.mil/msep/public/contactus>

Best Regards,  
The MSEP Team

## Password Expiring User Notification Email:

**\*\*\*THIS IS AN AUTOMATED EMAIL NOTIFICATION. DO NOT REPLY. YOU WILL NOT RECEIVE A RESPONSE.\*\*\***

Hello,

Your password for your MSEP Partner Portal account will expire on March 25, 2020. Please go to <https://msejobs.militaryonesource.mil> to change your password.

Regards,

The MSEP Team