



**DEFENSE HUMAN RESOURCES ACTIVITY  
HEADQUARTERS  
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ALEXANDRIA, VA 22350-4000**

**MEMORANDUM FOR DEFENSE PRIVACY AND CIVIL LIBERTIES TRANSPARENCY  
DIVISION THROUGH OSD/JS PRIVACY OFFICE**

**SUBJECT: Justification for the Use of the Social Security Number (SSN) for DD Form 1172-2,  
“Application for DEERS Enrollment/ID Card Issuance”**

In accordance with DoD Instruction (DoDI) 1000.30, “Reduction of Social Security Number (SSN) Use within DoD” this memorandum justifies the collection and continued use of the SSN on the DD Form 1172-2 (TAB B) which is the application used for Defense Enrollment Eligibility Reporting System (DEERS) enrollment and identification (ID) card issuance.

The DD Form 1172-2 is used by all eligible DoD personnel for DEERS enrollment, including current, former and retired members of the uniformed services, DoD civilian employees, contractors, foreign nationals, and other eligible individuals identified in DoD policy (i.e., DoD Manual 1000.13, Volumes 1 and 2). In support of the Department’s SSN reduction plan, collection of the SSN is only required for initial DEERS enrollment and the DoD ID number may be used for any subsequent transactions.

The SSN that is collected on the DD Form 1172-2 is used in documented and published computer matching agreements to verify an individual’s eligibility for benefits with other Federal agencies (e.g., Social Security Administration and Department of Veterans Affairs). The collection of SSN allows the DoD to minimize the risk of providing benefits to those that are not eligible. A more detailed list of computer matching requirements and SSN use is available by reviewing the DEERS Systems of Records Notice <http://dpcl.d.defense.gov/Privacy/SORNsIndex/DOD-wide-SORN-Article-View/Article/627618/dmdc-02-dod/>. These requirements are consistent with the guidance for acceptable SSN use as specified in DoDI 1000.30.

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