

Attachment 4a

Revised MIS Data Elements for NCCCP Awardees



Screenshots

Comprehensive Cancer Control
DP17-1701

OMB Package #0920-0841



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Chronic Disease Management Information System (MIS)

User ID:

Password:

Conditions of Use

- This warning banner provides privacy and security notices consistent with applicable federal laws, directives, and other federal guidance for accessing this Government system, which includes (1) this computer network, (2) all computers connected to this network, and (3) all devices and storage media attached to this network or to a computer on this network.
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Funded FOA users: Type the User ID and password assigned to you for this application.

- Passwords are case-sensitive.
- For security reasons, a period of 45 or more minutes of inactivity requires that you log in again.
- After 5 unsuccessful attempts to log in, your account will be temporarily locked for 15 minutes.

Session Time Out Warning

For your security, your CDMIS session will time out after 45 minutes of inactivity. Any information that has not been saved will be lost. After 35 minutes of inactivity, you will receive a pop-up message indicating your remaining time. If you choose to continue your session, your time will be extended by 45 additional minutes.

Login, Continued

State Oral Disease Prevention Funding Opportunity Announcement OMB Information:

Form Approved: OMB 0920-0739

Expiration Date: 9/30/2019

Public reporting burden of this collection of information varies from 3 to 15 hours with an estimated average of 3 hours per response, including the time for reviewing instructions, searching existing data sources, gathering and maintaining the data needed, and completing and reviewing the collection of information. An agency may not conduct or sponsor, and a person is not required to respond to a collection of information unless it displays a currently valid OMB control number. Send comments regarding this burden estimate or any other aspect of this collection of information, including suggestions for reducing this burden to CDC/ATSDR Reports Clearance Officer; 1600 Clifton Road NE, MS D-74, Atlanta, Georgia 30333; ATTN: PRA (0920-0739)

Comprehensive Cancer Control Funding Opportunity Announcement OMB Information:

Form Approved: OMB 0920-0841

Expiration Date: 6/30/2019

Public reporting burden of this collection of information averages 1 hour, including the time for reviewing instructions, searching existing data sources, gathering and maintaining the data needed, and completing and reviewing the collection of information. An agency may not conduct or sponsor, and a person is not required to respond to a collection of information unless it displays a currently valid OMB control number. Send comments regarding this burden estimate or any other aspect of this collection of information, including suggestions for reducing this burden to CDC/ATSDR Reports Clearance Officer; 1600 Clifton Road NE, MS D-74, Atlanta, GA 30333, ATTN PRA (09-20-0841)

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Chronic Disease MIS:

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FOAs & Recipients

FOAs

FOAs

Comprehensive Cancer Control (DP17-1701) ▾

Recipients

[All](#) | [A](#) | [B](#) | [C](#) | [D](#) | [E](#) | [F](#) | [G](#) | [H](#) | [I](#) | [J](#) | [K](#) | [L](#) | [M](#) | [N](#) | [O](#) | [P](#) | [Q](#) | [R](#) | [S](#) | [T](#) | [U](#) | [V](#) | [W](#) | [X](#) | [Y](#) | [Z](#)

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Program Information

Contact Information (Existing) OMB Package #0920-0841

Chronic Disease MIS: Comprehensive Cancer Control (DP17-1701)

Georgia Department Of Human Resources

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FOAs & Recipients	Program Information	Resources	Leadership Team	Financial	Planning	Action Plan	Reports
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Contact Information | [Program Summary](#)

2018-2019 Program Information

Year:

[Contact Information](#) [edit](#)

[View Contact Information](#)

Organization Name: Georgia Department Of Human Resources

Grantee Number: 6352

Announcement Number: DP17-1701

DUNS Number: 135970981

*Telephone: (404) 656-2480

FAX:

Web Address:

*Program Mailing Address: Commissioner, Georgia Department of Public Health
2 Peachtree Street, NW, 15th Floor
Atlanta, GA 30303

*Program Shipping Address: Commissioner, Georgia Department of Public Health
2 Peachtree Street, NW, 15th Floor
Atlanta, GA 30303

Principal Investigator: No Principal Investigator entered.

Business/Financial Official: No Business/Financial Official entered.

Program/Project Manager/Director: Tamira Moon
(404)657-6315
tamira.moon@dph.ga.gov

CDC Grants Management Specialist:

CDC Project Officer:

Edit Contact Information (Existing) OMB Package #0920-0841

Chronic Disease MIS: Comprehensive Cancer Control (DP17-1701)

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- Program Information**
- Resources
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- Financial
- Planning
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- Reports

[Contact Information](#) | [Program Summary](#)

2018-2019 Program Information

Required

Edit Contact Information

Last Updated: 02/14/2019

Organization Name: Georgia Department Of Human Resources

Grantee Number: 6352

Announcement Number: DP17-1701

DUNS Number: 135970981

Telephone: ext.

FAX:

Web Address:

Program Mailing Address:

Address Line 1:
Address Line 2:
City, State, Zip: -

Program Shipping Address:

Same as Program Mailing Address
Address Line 1:
Address Line 2:
City, State, Zip: -

Edit Contact Information, Continued

Principal Investigator: No Principal Investigator entered.
 Same as Program Mailing Address

Address Line 1
Address Line 2
City, State -

Business/Financial Official: No Business/Financial Official entered.

Program/Project Manager/Director: Tamira Moon
(404)657-6315
tamira.moon@dph.ga.gov

CDC Grants Management Specialist:

CDC Project Officer:

Edit Program Summary (Existing) OMB Package #0920-0841

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Contact Information | **Program Summary**

2018-2019 Program Information

Required

Edit Program Summary

Last Updated: 02/14/2019

- * Grantee Type:
- State/District of Columbia
 - Territory/Pacific Island Jurisdiction
 - Tribe/Tribal Organization

* Executive Summary:

ABC

The Georgia Comprehensive Cancer Control Program (GCCCCP) is part of a national effort launched by the Centers for Disease Control and Prevention (CDC) aimed at reducing cancer-related morbidity and mortality. Based on Healthy People 2020 National Objectives and the CDC model for Comprehensive Cancer Control (CCC) programs across the nation, the GCCCCP is grounded in partnerships and the collective efforts of communities to reduce all cancer rates.

The mission of GCCCCP is to reduce cancer-related morbidity and mortality. The program goals are: 1) To bring together key partners and organizations to develop, implement and evaluate a plan to reduce the number of community members who get or die from cancer and 2) To utilize the Georgia cancer plan as a road map for comprehensive cancer prevention and control that focus on the following eight priority areas: Cancer risk reduction – tobacco and obesity; Vaccination for human papilloma virus; Breast and cervical cancer screening; Colorectal cancer screening; Lung cancer screening; Quality cancer diagnosis and treatment; Access to palliative care and survivorship; and Patient Case Management and Care Coordination. The program provides the following services: Maintains the partnerships essential to reducing cancer-related morbidity and

Characters: 1620 / Maximum: 5000

Resources

Personnel (Existing) OMB Package #0920-0841

Chronic Disease MIS: Comprehensive Cancer Control (DP17-1701)

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[Personnel](#) | [Partnerships/Coalitions](#) | [Partners](#) | [Contracts/Consultants](#)

2018-2019 Resources

Year:

Personnel [add](#)

Name	Position	Email	Telephone	Personnel Status	Position Status	
Moon, Tamira Monique	Program/Project Manager/Director	tamira.moon@dph.ga.gov	(404) 657-6315	Active	Filled	view edit delete
Shin, Janet	Evaluator	Janet.Shin@dph.ga.gov	(404) 463-0000	Active	Filled	view edit delete
West, AndreNita	Epidemiologist	Andrenita.West@dph.ga.gov	(404) 463-8917	Active	Filled	view edit delete

Add Personnel (Existing) OMB Package #0920-0841

Chronic Disease MIS: Comprehensive Cancer Control (DP17-1701)

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2018-2019 Resources

Required

Add Personnel

Position Details

* Position:

* Position Status: Vacant Filled

* Position Description:

Add/Edit Partnership/Coalition (Existing) OMB Package #0920-0841

Chronic Disease MIS: Comprehensive Cancer Control (DP17-1701)

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2018-2019 Resources

Required

Edit Partnership/Coalition

Last Updated: 02/14/2019

* Partnership/Coalition Name:

* Chairperson Name:

* Chairperson Phone: ext.

* Chairperson Email:

Co-Chairperson Name:

Co-Chairperson Phone: ext.

Co-Chairperson Email:

* Is this Partnership/Coalition part of a 501c3 Organization? Yes No

501c3 Executive Director Name:

501c3 Executive Director Phone: ext.

5013c Executive Director Email:

* Is this Partnership/Coalition Legislatively Mandated? Yes No

Authorizing Official/Body:

Date Established:

Add/Edit Partnership/Coalition, Continued -1

Member Composition:

CDC Chronic Disease Programs

- Colorectal Cancer Control Program
- High Obesity Program
- National Breast and Cervical Cancer Early Detection Program (NBCCEDP)
- National Program of Cancer Registries (NPCR)
- National Tobacco Control Program
- REACH
- State/Local/Tribal Public Health Actions to Prevent and Control Diabetes, Heart Disease, Obesity and Associated Risk Factors and Promote School Health
- WiseWoman
- Other (specify)

- Other (specify)

Other Public Health Programs

- Breast and cervical cancer screening
- Diabetes
- Environmental Health
- Immunization
- Local/Tribal health Departments
- Maternal and child health
- Nutrition
- Physical activity
- SEER Cancer Registry
- State/Tribe/Territory/Pacific Island Jurisdiction CCC
- State/Tribe/Territory/Pacific Island Jurisdiction Health Commissioners
- State/Tribe/Territory/Pacific Island Jurisdiction Health Departments
- State/Tribe/Territory/Pacific Island Jurisdiction Office of Minority Health
- Tobacco control
- Urban Indian Health Centers
- Other (specify)

Other Government Entities

- Bureau of Indian Affairs
- City Planning and Land Use
- Department of Agriculture (e.g., Cooperative Extension Programs)
- Health Resources and Services Administration (HRSA)
- Human services agencies (specify)

- Indian Health Service
- Parks and Recreation
- Quality Improvement Organization for Medicare
- State/Tribe/Territory/Pacific Island Jurisdiction Education agencies
- State/Tribe/Territory/Pacific Island Jurisdiction Medicaid Agency
- Transportation Department
- Other (specify)

Add/Edit Partnership/Coalition, Continued -2

Professional Associations/Organizations

- American Academy of Dermatology
- American Academy of Family Physicians
- American Academy of Pediatrics
- American Cancer Society
- American College of Obstetrics and Gynecology
- American College of Physicians
- American College of Surgeons
- American Society of Clinical Oncology
- Association of American Indian Physicians
- Foundations
- Hospital associations
- Intercultural Cancer Council
- Nurses associations
- Primary care associations
- Rural health organizations
- State/Tribe/Territory/Pacific Island Jurisdiction Medical Societies/Associations
- Other (specify)

Academic/Medical Institutions

- Clinical Community oncology programs
- Community cancer centers
- Federally Qualified Health Centers (FQHC)
- For-profit hospitals (that are not Cancer Centers)
- Historically Black Colleges and Universities
- Hospice organizations
- Individual physicians
- Major Health System Organizations (e.g., HMO, Regional Hospitals)
- Medical Schools
- Minority Commissions
- NCI Designated Cancer Centers
- Prevention Research Centers
- Primary Health Care Facilities
- Schools of public health
- Tribal Colleges and Universities
- Other academic institutions
- Other(specify)

Business/Industry

- Corporations or Businesses
- Environmental Organizations
- Fitness/Health
- Food and Beverage Industry
- Health plans/insurance companies
- Other corporations or businesses
- Pharmaceutical companies
- Other (specify)

Add Partnership/Coalition, Continued -3

Political Leaders

- Governor or staff
- Indigenous Leaders
- Legislators or staff
- Other political leaders (mayors, city council, judges, etc.)
- Tribal Council
- Tribal Health administrators
- Tribal Leaders
- Other (specify)

Community-Based Organizations

- Civic Organizations
- Community board members
- Faith-based organizations
- Minority organizations
- Survivor Groups
- YMCA
- Other (specify)

Other

- Advisory Board
- All Tribes in the region
- Education (e.g., School Districts, After School Programs, Preschool)
- Individual Survivors
- Legal/Policy Experts
- Media
- Resource Centers
- Other (specify)

- Other (specify)

- Other (specify)

* Workgroups in Partnership/Coalition:

- Breast
- Cervical
- Colorectal
- Data and Surveillance
- Diagnosis/Treatment (Clinical Trials Survivorship)
- Diagnosis/Treatment (General)
- Early Detection
- Evaluation
- Health Disparities
- HPV
- Lung
- Primary Prevention: General
- Primary Prevention: Nutrition/Physical Activity/Obesity
- Primary Prevention: Tobacco
- Policy, System and Environmental Change Approaches
- Screening
- Skin
- Survivorship
- Other (specify)

- Other (specify)

- Other (specify)

Add Partnership/Coalition, Continued -4

* Race, Ethnicity and Geographic Representation:

Racial Populations

- African American or Black
- American Indian or Alaskan Native
- Asian Indian
- Chinese
- Filipino
- Japanese
- Korean
- Vietnamese
- Other Asian (specify)
- Native Hawaiian or Other Pacific Islander
- Guamanian or Chamorro
- Samoan
- White
- Other (specify)

Ethnic Populations

- Hispanic or Latino
- Non-Hispanic or Latino

Geography

- Frontier
- Rural
- Urban

* Number of Organizations in Partnership/Coalition:

* Number of Individuals in Partnership/Coalition:

* Date of Last Partnership Assessment:



Add/Edit Partnership/Coalition, Continued -5

Association to Action Plan	Time Frame
1.1 - Activity 1: Program Collaboration	Third Quarter 2018 - Fourth Quarter 2018
1.1 - Activity 1: Program Collaboration	First Quarter 2018 - Fourth Quarter 2018
1.2 - Activity 2: External Partnerships	First Quarter 2018 - Fourth Quarter 2018
1.2 - Activity 2: External Partnerships	Third Quarter 2018 - Fourth Quarter 2018
1.4 - Activity 4: Implementing the EBI	Third Quarter 2018 - Fourth Quarter 2018
1.4 - Activity 4: Implementing the EBI	First Quarter 2018 - Fourth Quarter 2018
1.5 - Activity 5: Program Monitoring and Evaluation	First Quarter 2018 - Fourth Quarter 2018
1.5 - Activity 5: Program Monitoring and Evaluation	Third Quarter 2018 - Fourth Quarter 2018
2.1 - Activity 1: Program Collaboration	First Quarter 2018 - Fourth Quarter 2018
2.1 - Activity 1: Program Collaboration	First Quarter 2018 - Fourth Quarter 2018
2.2 - Activity 2: External Partnerships	First Quarter 2018 - Fourth Quarter 2018
2.2 - Activity 2: External Partnerships	First Quarter 2018 - Fourth Quarter 2018
2.3 - Activity 3: Cancer Data and Surveillance	First Quarter 2018 - Fourth Quarter 2018
2.4 - Activity 4: Implementing the EBI	First Quarter 2018 - Fourth Quarter 2018
2.4 - Activity 4: Implementing the EBI	First Quarter 2018 - Fourth Quarter 2018
2.5 - Activity 5: Program Monitoring and Evaluation	First Quarter 2018 - Fourth Quarter 2018
2.5 - Activity 5: Program Monitoring and Evaluation	First Quarter 2018 - Fourth Quarter 2018
3.1 - Activity 1: Program Collaboration	First Quarter 2018 - Fourth Quarter 2018
3.2 - Activity 2: External Partnerships	First Quarter 2018 - Fourth Quarter 2018
3.4 - Activity 4: Implementing the EBI	First Quarter 2018 - Fourth Quarter 2018
3.5 - Activity 5: Program Monitoring and Evaluation	First Quarter 2018 - Fourth Quarter 2018

Save Cancel

Partnership/Coalition Attachments (Existing) OMB Package #0920-0841

Chronic Disease MIS: Comprehensive Cancer Control (DP17-1701)

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2018-2019 Resources

[Back to Partnership/Coalition](#)

Partnership/Coalition Attachments [add](#)

Document Title	File	Date Revised	Type	File Size
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No information entered.

Add Partnership Coalition Attachment (Existing) OMB Package #0920-0841

Chronic Disease MIS: Comprehensive Cancer Control (DP17-1701)

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2018-2019 Resources

Required

Add Partnership/Coalition Attachment

* Document Title:

* File Name and Location: File size cannot exceed 10MB

* Date Revised:

* Type:

- By laws or operating procedures
- Member roster
- Partnership/Coalition Evaluation Results
- Partnership/Coalition Structure or Organization Chart
- Other (specify)

Partners (Existing) OMB Package #0920-0841

Chronic Disease MIS: Comprehensive Cancer Control (DP17-1701)

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2018-2019 Resources

Year:

Partner [add](#)

Partner Name	Partner Type	Status	Action Plan Involvement	
American Cancer Society (ACS)	Organization Representing Priority Population	Active	Yes	view edit delete
Cancer State Aid	Government Organization	Active	No	view edit delete
Georgia Immunization Program	Government Organization	Active	Yes	view edit delete
Georgia Tobacco Use Prevention Program	Government Organization	Active	Yes	view edit delete

Add Partner (Existing) OMB Package #0920-0841

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2018-2019 Resources

Required

Add Partner

* Status: Active Inactive

Search for Existing Partner

Find Partner: [Reset Name & Details](#)

* Partner Name:

Partner Details

* Programs Involved: Comprehensive Cancer Control (DP17-1701)
 Comprehensive Cancer Control (DP17-1701)

* Partner Type:

Partner Agreement/MOU/MOA:

File size cannot exceed 10MB

Note: Attaching a second file will overwrite the existing file.

Contracts/Consultants (Existing) OMB Package #0920-0841

Chronic Disease MIS: Comprehensive Cancer Control (DP17-1701)

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2018-2019 Resources

Year:

Contracts/Consultants [add](#)

Organization Name	Primary Role in Program	Contract Status	
Cancer Pathways	Training/Education	Awarded	view edit delete
East Georgia Cancer Coalition, Inc.	Training/Education	Awarded	view edit delete
Georgia Center for Oncology Research and Education	Training/Education	Awarded	view edit delete
Georgia Health Policy Center	Facilitation	Awarded	view edit delete
Health Care Central Georgia, Inc.	Training/Education	Awarded	view edit delete
Horizons Community Solutions	Program Coordination	Awarded	view edit delete
I Will Survive, Inc.	Training/Education	Awarded	view edit delete
National African American Tobacco Partnership	Training/Education	Awarded	view edit delete
Northwest Georgia Regional Cancer Coaliton, Inc.	Training/Education	Awarded	view edit delete
Teletask	Information Technology	Awarded	view edit delete
West Central Georgia Cancer Coalition, Inc.	Training/Education	Awarded	view edit delete

Add Contract (Existing) OMB Package #0920-0841

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2018-2019 Resources

Required

Add Contract

* Contract Status: Awarded Not Awarded

* Primary Role in Program:

* Organization Name:

* Organization Type:

* Organization's Status on Contract: Active Inactive

* Is contract funded by this FOA? Yes Amount of Contract Funded by this FOA: \$
 Fully Funded
 Partially Funded

Describe Other Funding Sources:

Characters: 0 / Maximum: 500

No

Describe Other Funding Sources:

Characters: 0 / Maximum: 500

* Contract/Consultant is a Subject Matter Expert in:

- Evaluation % of Time Allocated
- Local Implementation % of Time Allocated
- Policy, System and Environmental (PSE) Approaches % of Time Allocated
- Not Applicable

FOAs & Recipients	Program Information	Resources	Leadership Team	Financial	Planning	Action Plan	Reports
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Leadership Team Summary | [Leadership Team Plan](#)

2018-2019 Leadership Team

Year:

[Download Leadership Team Plan Report](#)

Leadership Team Member [add](#)

Member Info	Coalitions	Technical Assistance	Cancer Data and Surveillance
Tamira Moon (NCCCP)	<ul style="list-style-type: none"> Leadership Role: Workgroup Lead; Executive Committee Workgroup member: HPV Participation in development of Cancer Plan: Convenor or Organizer; Leadership Role - liaison between DPH, Consortium, and CDC 	<ul style="list-style-type: none"> Topic: Partnership Role: Coordination Type: Workshop/Face-to-Face; Webinar 	<ul style="list-style-type: none"> Programs-Joint Reporting: Chronic Disease Programs; Immunizations; Other - Georgia Comprehensive Cancer Registry view edit delete
Janet Shin (NCCCP, NBCCEDP)	<ul style="list-style-type: none"> Workgroup member: Evaluation; Survivorship Participation in development of Cancer Plan: Content Support - SME 	<ul style="list-style-type: none"> Topic: Other - Evaluation Role: Coordination; Curriculum/Technical Assistance Development; Implementation/Dissemination of Technical Assistance; Evaluation of Technical Assistance Type: Workshop/Face-to-Face; Webinar; Print or Online Resource 	<ul style="list-style-type: none"> Programs-Joint Reporting: Chronic Disease Programs; National Breast and Cervical Cancer Early Detection Program (NBCCEDP) view edit delete
Georgia Comprehensive Cancer Registry (NPCR)	<ul style="list-style-type: none"> Leadership Role: Executive Committee Workgroup member: Data and Surveillance Participation in development of Cancer Plan: Content Support - Data 	<ul style="list-style-type: none"> Topic: Data Role: Coordination; Curriculum/Technical Assistance Development; Implementation/Dissemination of Technical Assistance Type: Workshop/Face-to-Face; Webinar; Print or Online Resource 	<ul style="list-style-type: none"> Programs-Joint Reporting: National Breast and Cervical Cancer Early Detection Program (NBCCEDP); Tobacco; Other - TBD view edit delete
AndreNita West (NCCCP, NPCR)	<ul style="list-style-type: none"> Workgroup member: HPV Participation in development of Cancer Plan: Content Support - Data 	<ul style="list-style-type: none"> Topic: Data Role: Curriculum/Technical Assistance Development; Implementation/Dissemination of Technical Assistance Type: Workshop/Face-to-Face; Webinar; Print or Online Resource 	<ul style="list-style-type: none"> Programs-Joint Reporting: Immunizations view edit delete

Add Leadership Team Member (New) OMB Package #0920-0841

Chronic Disease MIS: Comprehensive Cancer Control (DP17-1701)

Georgia Department Of Human Resources

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[Leadership Team Summary](#) | [Leadership Team Plan](#)

2018-2019 Leadership Team

Required

[Download Leadership Team Plan Report](#)

Add Leadership Team Member

* Find Leadership Team Member:

Personnel

Partner

Navigate to the [Resources - Partners Page](#) and add a new partner if a Leadership Team member cannot be found. Return to this page to search for the new member.

* Leadership Team Programs:

- Comprehensive Cancer Control Program (NCCCP)
- National Breast and Cervical Cancer Early Detection Program (NBCCEDP)
- National Program of Cancer Registries (NPCR)
- Other (specify)

Coalition Experience

* Does the leadership team member serve in a leadership capacity?

- Yes
- No

* Leadership Role:

- Chair
- Workgroup Lead
- Executive Committee
- Other (specify)

* Workgroup Member:

- Breast
- Cervical
- Colorectal
- Data and Surveillance
- Diagnosis/Treatment (Clinical Trials Survivorship)
- Diagnosis/Treatment (General)
- Early Detection
- Evaluation
- Health Disparities

Add Leadership Team, Continued - 1

- HPV
- Lung
- Primary Prevention: General
- Primary Prevention: Nutrition/Physical Activity/Obesity
- Primary Prevention: Tobacco
- Policy, System and Environmental Change Approaches
- Screening
- Skin
- Survivorship
- Other (specify) _____
- Other (specify) _____
- Other (specify) _____

* Participation in development of Cancer Plan:

- Writer/Editor
- Convenor or Organizer
- Leadership Role (describe) _____
- Content Support (describe) _____
- Review & Clearance
- Other (specify) _____

Technical Assistance Experience

* Does the leadership team member assist in the coordination/development/ or implementation of technical assistance and training activities?

- Yes
- No

* Topic:

- Data
- PSE
- Partnership
- Other (specify) _____

* Role:

- Coordination
- Curriculum/Technical Assistance Development
- Implementation/Dissemination of Technical Assistance
- Evaluation of Technical Assistance

* Type:

- Workshop/Face-to-Face
- Webinar
- Print or Online Resource

Add Leadership Team, Continued - 2

* Description:
(summary, successes, and lessons learned)

ABC

▼

Characters: 0 / Maximum: 500

* Timeframe:

Start Date: ▼

End Date: ▼

Cancer Data and Surveillance Experience

* Does the leadership team member participate in joint reporting?

- Yes
- * Programs in which you share data and engage in joint reporting:
- Chronic Disease Programs
 - National Breast and Cervical Cancer Early Detection Program (NBCCEDP)
 - Colorectal Cancer Control Program (CRCCP)
 - Nutrition and Physical Activity
 - Diabetes
 - Tobacco
 - Immunizations
 - Other (specify)
- No

* Description of activities related to joint reporting and data sharing (summary, successes, and lessons learned):

ABC

▼

Characters: 0 / Maximum: 500

Edit Leadership Team Narrative (New) OMB Package #0920-0841

Chronic Disease MIS: Comprehensive Cancer Control (DP17-1701)

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Leadership Team Summary | Leadership Team Plan

2018-2019 Leadership Team

Required

[Download Leadership Team Plan Report](#)

Edit Leadership Team Narrative

* Plan Status:

- Draft
- Finalized

* Description of Program Infrastructure and Perspective Roles of Leadership Team Members:

ABC

The Georgia Cancer Programs Leadership Team consist of staff from Georgia Breast and Cervical Cancer Program (GBCCP), Georgia Comprehensive Cancer Control Program (GCCCCP), Georgia Cancer Control Registry (GCCR), and Cancer State Aid (CSA) that will lend their subject matter expertise to coordinate cancer prevention and control activities across the four program components. *The GBCCP and the GCCCCP equally split the Evaluator.

Characters: 429 / Maximum: 5000

* Communication Protocol:

ABC

The Georgia Cancer Programs Leadership Team will meet every other month on second Thursdays from 1-2 PM—unless otherwise determined due to state holidays, major conferences, etc. The GCCCCP Director will send meeting appointments via Outlook. The GCCCCP Director will draft an agenda and distribute at least one week in advance to GBCCP, GCCR and Cancer State Aid Directors for feedback. Team members will take turns taking meeting minutes. The recorder for the next meeting will be determined after each meeting. The GCCCCP Director will distribute meeting minutes to

Characters: 774 / Maximum: 5000

* Summary of Coordination Activities:

ABC

Meetings will provide the opportunity to coordinate activities and discuss progress for implementing this CDC-approved team plan. All Program Directors (GBCCP, GCCCCP, GCCR, and CSA) serve on the Georgia Cancer Control Consortium (GC3) Steering Team. The Program Directors and their staff (as assigned) are responsible for lending their expertise by serving on at least one GC3 Work Group as follows: Early Detection and Screening Work Group: GBCCP Nurse Consultant and GCCR Director; HPV Prevention Work Group: GCCCCP Director and GCCCCP Epidemiologist; Palliative Care Work Group:

Characters: 810 / Maximum: 5000

Save Cancel

Add Task Details (New) OMB Package #0920-0841

Chronic Disease MIS: Comprehensive Cancer Control (DP17-1701)

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[Leadership Team Summary](#) | **Leadership Team Plan**

2018-2019 Leadership Team

Required

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Task Details

* Task ID:

* Strategy:

* Priority Action/Collaborative Activity:

- Recruit and maintain representatives from NPCR, Behavioral Risk Factor Surveillance System, and other state-based surveillance systems to actively participate on cancer control coalitions
- Collaborate with chronic disease risk factor prevention programs to include cancer prevention and control strategies in statewide, territory-wide and tribal-wide chronic disease plans
- Coordinate technical assistance and training to build capacity to implement cancer prevention and control activities
- Other (specify):

* Task Description:

Characters: 0 / Maximum: 2000

* Due Date:

Task Measurement Details

* Measure of Success:

Characters: 0 / Maximum: 300

Add Task Details, Continued - 1

Baseline:

Target:

Data Source:

* Resources Needed:

ABC

Characters: 0 / Maximum: 2000

Task Progress Details

Task's Target Met: Yes No Ongoing

* Current Measurement: Unknown at this time

* Describe Progress:

ABC

Characters: 0 / Maximum: 5000

Facilitating Factors of Success:

ABC

Characters: 0 / Maximum: 5000

Add Task Details, Continued - 2

Barriers/Issues
Encountered:

ABC ✓

Characters: 0 / Maximum: 5000

Plans to Overcome
Barriers/Issues
Encountered:

ABC ✓

Characters: 0 / Maximum: 5000

Financial

Leveraged Funds (Existing) OMB Package #0920-0841

Chronic Disease MIS: Comprehensive Cancer Control (DP17-1701)

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Leveraged Funds | [In-kind](#)

2018-2019 Financial

Year:

Leveraged Funds [add](#)

Source of Funds	Organization Type	Funds
-----------------	-------------------	-------

No information entered.

Add Leveraged Funds (Existing) OMB Package #0920-0841

Chronic Disease MIS: Comprehensive Cancer Control (DP17-1701)

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Leveraged Funds | In-kind

2018-2019 Financial

Required

Add Leveraged Funds

* Source of Funds:

* Organization Type:

* Amount of Funds: \$

* Description:

ABC

Characters: 0 / Maximum: 1500

In-Kind Contributions (Existing) OMB Package #0920-0841

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Leveraged Funds | In-kind

2018-2019 Financial

Year:

[In-kind Contributions](#) [add](#)
[View In-kind Contributions](#)

No information entered.

Add In-Kind Contributions (Existing) OMB Package #0920-0841

Chronic Disease MIS: Comprehensive Cancer Control (DP17-1701)

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Leveraged Funds | In-kind

2018-2019 Financial

Required

Add In-kind Contributions

Summary of Contributions:	Meeting/Conference Support	<input type="text" value="0"/>
	Media/Publishing	<input type="text" value="0"/>
	Personnel	<input type="text" value="0"/>
	Printing	<input type="text" value="0"/>
	Supplies	<input type="text" value="0"/>
	Travel	<input type="text" value="0"/>
	Other(specify)	<input type="text" value="0"/>
	<input type="text"/>	<input type="text" value="0"/>
	Other(specify)	<input type="text" value="0"/>
	<input type="text"/>	<input type="text" value="0"/>
	Other(specify)	<input type="text" value="0"/>
	<input type="text"/>	<input type="text" value="0"/>
	Total Contributions:	\$0

Attach Additional Details:

File size cannot exceed 10MB
Attached:
Note: Attaching a second file will overwrite the existing file.

Planning

Data Sources (Existing) OMB Package #0920-0841

Chronic Disease MIS: Comprehensive Cancer Control (DP17-1701)

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FOAs & Recipients	Program Information	Resources	Leadership Team	Financial	Planning	Action Plan	Reports
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[Data Sources](#) | [Evaluation](#) | [Plans and Logic Models](#)

2018-2019 Planning

Year:

Standard Data Sources [edit](#)

Name	Most Recent Data Set Year
No information entered.	

Other Data Sources [add](#)

Name	Most Recent Year Collected
No information entered.	

Standard Data Sources (Existing) OMB Package #0920-0841

Chronic Disease MIS: Comprehensive Cancer Control (DP17-1701)

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2018-2019 Planning

Required

Standard Data Sources

* Standard Data Sources:

Most Recent Data Set Year

<input type="checkbox"/> Adult Tobacco Survey (ATS)	
<input type="checkbox"/> Air Quality Monitoring	
<input type="checkbox"/> American Cancer Society Facts and Figures	
<input type="checkbox"/> American Indian Adult Tobacco Survey (AIATS)	
<input type="checkbox"/> Behavioral Risk Factor Surveillance System (BRFSS)	
<input type="checkbox"/> BRFSS Adult HPV	
<input type="checkbox"/> BRFSS Cancer Survivors	
<input type="checkbox"/> BRFSS Child HPV	
<input type="checkbox"/> BRFSS Colorectal Cancer Screening	
<input type="checkbox"/> BRFSS Prostate Cancer Screening	
<input type="checkbox"/> BRFSS Women's Health	
<input type="checkbox"/> Centers for Medicare and Medicaid Services (CMS)	
<input type="checkbox"/> Chronic Disease Indicators	
<input type="checkbox"/> Community Health Assessment and Group Evaluation (CHANGE)	
<input type="checkbox"/> Community Health Status Indicators (CHSI)	
<input type="checkbox"/> FitnessGram	
<input type="checkbox"/> Health Plan Employer Data and Information Set (HEDIS)	
<input type="checkbox"/> Hospital Discharge Data	
<input type="checkbox"/> Indian Health Service	
<input type="checkbox"/> Kaiser Foundation	
<input type="checkbox"/> National Adult Tobacco Survey	
<input type="checkbox"/> National Cancer Data Base (NCDB)	
<input type="checkbox"/> National Health and Nutrition Examination Survey (NHANES)	
<input type="checkbox"/> National Health Interview Survey (NHIS)	
<input type="checkbox"/> National Immunization Survey (NIS)	
<input type="checkbox"/> National Program of Cancer Registries	
<input type="checkbox"/> National Youth Tobacco Survey (NYTS)	
<input type="checkbox"/> Pediatric Nutrition Surveillance System (PedNSS)	
<input type="checkbox"/> Pregnancy Nutrition Surveillance System (PNSS)	
<input type="checkbox"/> Pregnancy Risk Assessment Monitoring System (PRAMS)	
<input type="checkbox"/> REACH Risk Factor Surveillance System	
<input type="checkbox"/> School Health Education Profile	
<input type="checkbox"/> State HANES	
<input type="checkbox"/> State Health Interview Survey	
<input type="checkbox"/> Surveillance Epidemiology and End Results (SEER) Program	
<input type="checkbox"/> U.S.Census	
<input type="checkbox"/> Uniform Data System (UDS) (HRSA)	
<input type="checkbox"/> United States Renal Data System (USRDS)	
<input type="checkbox"/> Vital statistics	
<input type="checkbox"/> Women, Infants, and Children (WIC)	
<input type="checkbox"/> Youth Risk Behavior Surveillance System (YRBSS)	
<input type="checkbox"/> Other (specify)	
<input type="text"/>	

Standard Data Sources, Continued

Association to Action Plan

No objectives assigned.

Add Other Data Source (Existing) OMB Package #0920-0841

Chronic Disease MIS: Comprehensive Cancer Control (DP17-1701)

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FOAs & Recipients | **Program Information** | **Resources** | **Leadership Team** | **Financial** | **Planning** | **Action Plan** | **Reports**

[Data Sources](#) | [Evaluation](#) | [Plans and Logic Models](#)

2018-2019 Planning

Required

Add Other Data Source

* Data Source Name:

* Population Sampled:

Characters: 0 / Maximum: 1500

* Collection Methods:

Characters: 0 / Maximum: 1500

* Frequency: Ongoing Collections Single Collection

* Most Recent Year Collected: (YYYY)

Add/Edit Evaluation (Existing) OMB Package #0920-0841

Chronic Disease MIS: Comprehensive Cancer Control (DP17-1701)

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Data Sources | **Evaluation** | Plans and Logic Models

2018-2019 Planning

Required

Edit Evaluation

* Do you have an Evaluation Plan?

Yes

* Plan Date

* Attach Evaluation Plan

[GCCCP FY2019 Year2 Evaluation Plan Final.docx](#)

File size cannot exceed 5MB

* Evaluation Plan includes description of the following:

- Data collection and analysis methods
- How the goals/objectives link to outcomes
- Intermediate measures of success
- Long term measures of success
- Mixed methods that yield both quantitative and qualitative data
- Plans for communication and utilization of findings
- Potential effects of selected activities
- Short term measures of success
- Stakeholder involvement

* Evaluation Plan assesses the following:

- Cancer Plan
- Coalition/Partnership
- Program Interventions

No

* Expected Date of Completion

* Explain Barriers or Issues:

Characters: 0 / Maximum: 2000

Add/Edit Evaluation, Continued -1

* Have you created an Evaluation Report?

Yes

* Report Date 

* Attach Evaluation Report

File size cannot exceed 5MB

* Evaluation Report addresses the following:

Evaluation Methods

Limitations

Recommendations

Results

No

* Expected Date of Completion 

* Explain Barriers, Issues or Interim Approach:


ABC

The GCCCP is currently implementing the CDC-approved Year 2 workplan. Year 2 evaluation report will be completed by 9/30/2019.

Characters: 127 / Maximum: 2000

* Were the evaluation results disseminated?

Yes


* Enter Date of Dissemination 

* Describe how evaluation results were disseminated:

ABC

Characters: 0 / Maximum: 2000

No

* Expected Date of Dissemination 

* Explain Barriers or Issues:

ABC

The GCCCP is currently implementing the CDC-approved Year 2 workplan. Year 2 evaluation results will be disseminated by 9/30/2019.

Characters: 131 / Maximum: 2000

Add/Edit Evaluation, Continued -2

*Were enhancements made based on the evaluation findings? Yes No

*Describe enhancements or barriers:

ABC

Enhancements will be made upon completion of the evaluation report.

Characters: 68 / Maximum: 5000

*After clicking the Save button, select the "Evaluation Documents" link at the top of the page to upload additional evaluation products.

Evaluation Documents (Existing) OMB Package #0920-0841

Chronic Disease MIS: Comprehensive Cancer Control (DP17-1701)

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FOAs & Recipients	Program Information	Resources	Leadership Team	Financial	Planning	Action Plan	Reports
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2018-2019 Planning

[Back to Evaluation](#)

Evaluation Documents [add](#)

▼ Document Title	File	Date	Type	File Size	
Evaluation Success Story	Evaluation Document.pdf	02/01/2019	Success Story	21 K	edit delete

Add Evaluation Documents (Existing) OMB Package #0920-0841

Chronic Disease MIS: Comprehensive Cancer Control (DP17-1701)

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2018-2019 Planning

Required

Add Evaluation Documents

* Document Title:

* File Name and Location: File size cannot exceed 10MB

* Date:

* Type:

- Manuscript
- Success Story
- White Paper
- Evaluation Brief
- Other (specify)

* Is this one of the four required evaluation dissemination documents? Yes No

Plans and Logic Models (Existing) OMB Package #0920-0841

Chronic Disease MIS: Comprehensive Cancer Control (DP17-1701)

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2018-2019 Planning

Year:

Plans and Logic Models [add](#)

Document Title	File	Date Revised	Type	File Size	
2018/2019 Burden Report	Burden_Report.pdf	01/04/2019	Burden Report	21 K	edit delete

Add Plans and Logic Models (Existing) OMB Package #0920-0841

Chronic Disease MIS: Comprehensive Cancer Control (DP17-1701)

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[Data Sources](#) | [Evaluation](#) | **Plans and Logic Models**

2018-2019 Planning

Required

Add Plans and Logic Models

* Document Title:

* File Name and Location: File size cannot exceed 10MB

* Date Revised:

- * Type:
- Burden Report
 - Dissemination Plan
 - Environmental PSE Scan & Report
 - Logic Model
 - Media/Communication Plan
 - Media Tracking Report
 - Needs Assessment
 - Policy Agenda
 - Resource Plan
 - State Plan
 - Strategic Plan
 - Sustainability Plan
 - Other(Specify)

Action Plan

Action Plan Summary (Existing) OMB Package #0920-0841

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2018-2019 Action Plan

Year: 2018-2019 Go

- i** When creating the action plan, please adhere to the **guidance**:
- Each **PPO** must align with NCCCP priority areas and have at least three **evidence-based interventions (EBIs)**.
 - Each **EBI** must have **activities** that align with the five funding opportunity announcement (FOA) strategies (Program Collaboration, External Partnerships, Cancer Data and Surveillance, Implementation of EBIs, and Program Monitoring and Evaluation).

Action Plan Summary

Download Action Plan Report Download Action Plan Summary Download Action Plan Hierarchy

Add PPO

- PPO: 1.0 - Decrease the percent of incidence...
- PPO: 2.0 - Increase the percent of adolescen...
- PPO: 3.0 - Decrease the rate of cervical can...
- PPO: 4.0 - Decrease the percent of colorecta...
- PPO: 5.0 - Decrease the percent of prevalenc...
- PPO: 6.0 - Decrease the percent of adult smo...
- PPO: 7.0 - Decrease the rate of breast cance...
- PPO: 8.1 - Increase the number of availabili...

Project Period Objective Summary

1.0 - Decrease the percent of incidence of all tobacco-related cancer from 44% to 39% by June 2022. view | edit | delete

Project Period Objective Progress add

Progress Period	Description	Target Met	
December 30, 2017 - December 29, 2018	Progress has been made towards achieving this five-year project period objective to decrease the percent of incidence of tobacco-related cancers fr...	Ongoing	view edit delete

Annual Objective add

Annual Objective

show details

1.1 - Decrease the percent of incidence of all tobacco-related cancer from 44% to 43% by June 2019. view | edit | delete

Add Project Period Objective (Existing) OMB Package #0920-0841

Chronic Disease MIS: Comprehensive Cancer Control (DP17-1701)

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2018-2019 Action Plan

Year: 2018-2019

i When creating the action plan, please adhere to the **guidance**:

- Each **PPO** must align with NCCCP priority areas and have at least three **evidence-based interventions (EBIs)**.
- Each **EBI** must have **activities** that align with the five funding opportunity announcement (FOA) strategies (Program Collaboration, External Partnerships, Cancer Data and Surveillance, Implementation of EBIs, and Program Monitoring and Evaluation).

Action Plan Summary

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- PPO: **1.0** - Decrease the percent of incidence...
- PPO: **2.0** - Increase the percent of adolescenc...
- PPO: **3.0** - Decrease the rate of cervical can...
- PPO: **4.0** - Decrease the percent of colorecta...
- PPO: **5.0** - Decrease the percent of prevalenc...
- PPO: **6.0** - Decrease the percent of adult smo...
- PPO: **7.0** - Decrease the rate of breast cance...
- PPO: **8.1** - Increase the number of availabili...

Add Project Period Objective

* Objective ID:

* Priority Area:

- Emphasize primary prevention of cancer
- Facilitate screening and early detection of cancer
- Improve cancer survivors' quality of life
- Promote health equity as it relates to cancer control

* Measurement: (This section creates the SMART Objective Statement)

Direction of Change:	<input type="text" value="Select"/>	Unit of Measurement:	<input type="text" value="Select"/>
Long-Term Outcome Indicator			
<input type="text" value="Select"/>			

Baseline:	<input type="text"/>	Target:	<input type="text"/>
<input type="checkbox"/> Unknown			

Data Source:

Add Project Period Objective, Continued

* Cancer Focus:

- All Cancers
- Alcohol use
- Breast
- Cervical
- Colorectal
- Immunization
- Liver
- Lung
- Nutrition
- Obesity
- Ovarian
- Physical activity
- Prostate
- Skin
- Tobacco use

* Related Program Goal:

ABC

Characters: 0 / Maximum: 2000

Timeframe: 06/30/2017 - 06/29/2022

Save

Cancel

Add Project Period Objective Progress (Existing) OMB Package #0920-0841

Chronic Disease MIS: Comprehensive Cancer Control (DP17-1701)

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2018-2019 Action Plan

Year:

Action Plan Summary

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- PPO: 1.0 - Decrease the percent of incidence...
- PPO: 2.0 - Increase the percent of adolescen...
- PPO: 3.0 - Decrease the rate of cervical can...
- PPO: 4.0 - Decrease the percent of colorecta...
- PPO: 5.0 - Decrease the percent of prevalenc...
- PPO: 6.0 - Decrease the percent of adult smo...
- PPO: 7.0 - Decrease the rate of breast cance...
- PPO: 8.1 - Increase the number of availabili...

Add Project Period Objective Progress

Related Project **1.0** - Decrease the percent of incidence of all tobacco-related cancer from 44% to 39% by June 2022.
Objective:

Progress Period: December 30, 2017 - December 29, 2018

* Objective's Target Met: Yes No Ongoing

* Current Measurement: Unknown at this time

* Describe Progress:

ABC

Characters: 0 / Maximum: 5000


Add Project Period Objective Progress, Continued - 1

* Facilitating
Factors of
Success:

ABC 

Characters: 0 / Maximum: 5000

* Barriers/Issues
Encountered:

ABC 

Characters: 0 / Maximum: 5000

Add Project Period Objective Progress, Continued - 2

* Plans to Overcome Barriers/Issues Encountered:

ABC

Characters: 0 / Maximum: 5000

Unanticipated Outcomes Resulting from the Objective:

ABC

Characters: 0 / Maximum: 5000

Save

Cancel

Add Annual Objective (Existing) OMB Package #0920-0841

Chronic Disease MIS: Comprehensive Cancer Control (DP17-1701)

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2018-2019 Action Plan

Year: 2018-2019

Action Plan Summary

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<input type="button" value="Add PPO"/>	Add Annual Objective
<ul style="list-style-type: none"><input type="checkbox"/> PPO: 1.0 - Decrease the percent of incidence...<input type="checkbox"/> PPO: 2.0 - Increase the percent of adolescen...<input type="checkbox"/> PPO: 3.0 - Decrease the rate of cervical can...<input type="checkbox"/> PPO: 4.0 - Decrease the percent of colorecta...<input type="checkbox"/> PPO: 5.0 - Decrease the percent of prevalenc...<input type="checkbox"/> PPO: 6.0 - Decrease the percent of adult smo...<input type="checkbox"/> PPO: 7.0 - Decrease the rate of breast cance...<input type="checkbox"/> PPO: 8.1 - Increase the number of availabili...	<p>Related Project Period 1.0 - Decrease the percent of incidence of all tobacco-related cancer from 44% to 39% by June 2022.</p> <p>Objective ID: <input type="text"/></p> <p>Population Focus:</p> <ul style="list-style-type: none"><input type="radio"/> General Population<input type="radio"/> Specific Population <p>Scope:</p> <ul style="list-style-type: none"><input type="radio"/> City, County, Local<input type="radio"/> Multi-State Region<input type="radio"/> National<input type="radio"/> Region Within State, Territory, Pacific Island Jurisdiction<input type="radio"/> State, Territory, Pacific Island Jurisdiction<input type="radio"/> Tribe/Tribal Organization <p>Level of Change:</p> <ul style="list-style-type: none"><input type="checkbox"/> Community/Population<input type="checkbox"/> Individual<input type="checkbox"/> Organizational/System<input type="checkbox"/> Policy<input type="checkbox"/> Provider/Community Health Worker/Patient Navigator<input type="checkbox"/> Other (specify) <input type="text"/> <p>Type of Change:</p> <ul style="list-style-type: none"><input type="checkbox"/> Awareness, Knowledge, Attitude<input type="checkbox"/> Behavior/practice<input type="checkbox"/> Policy <p>Setting:</p> <ul style="list-style-type: none"><input type="checkbox"/> Agriculture<input type="checkbox"/> Community<input type="checkbox"/> Faith-based<input type="checkbox"/> Health Care<input type="checkbox"/> School<input type="checkbox"/> Transportation<input type="checkbox"/> Work Site<input type="checkbox"/> Other (specify) <input type="text"/>

Add Annual Objective, Continued

* Measurement: (This section creates the SMART Objective Statement)	Direction of Change: Select	Unit of Measurement: Select
	Short-Term Outcome Indicator Select	
	Baseline: <input type="text"/> <input type="checkbox"/> Unknown	Target: <input type="text"/>
	Data Source: Select one	
* Strategy	Select	
* Evidence-Based Intervention	Select	
* EBI ID	<input type="text"/>	
	<input type="button" value="Add EBI"/>	
Timeframe:	06/30/2018 - 06/29/2019	
	<input type="button" value="Save"/> <input type="button" value="Cancel"/>	

Add Annual Objective Progress (Existing) OMB Package #0920-0841

Chronic Disease MIS: Comprehensive Cancer Control (DP17-1701)

Georgia Department Of Human Resources

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2018-2019 Action Plan

Year: 2018-2019

Action Plan Summary

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- PPO: 1.0 - Decrease the percent of incidence...
- PPO: 2.0 - Increase the percent of adolescen...
- PPO: 3.0 - Decrease the rate of cervical can...
- PPO: 4.0 - Decrease the percent of colorecta...
- PPO: 5.0 - Decrease the percent of prevalenc...
- PPO: 6.0 - Decrease the percent of adult smo...
- PPO: 7.0 - Decrease the rate of breast cance...
- PPO: 8.1 - Increase the number of availabili...

Add Annual Objective Progress

Related Annual Objective: **1.1** - Decrease the percent of incidence of all tobacco-related cancer from 44% to 43% by June 2019.

Progress Period: December 30, 2017 - December 29, 2018

* Objective's Target Met: Yes No Ongoing

* Current Measurement: Unknown at this time

* Describe Progress:

Characters: 0 / Maximum: 5000

Add Annual Objective Progress, Continued - 1

* Facilitating
Factors of
Success:

Characters: 0 / Maximum: 5000

* Barriers/Issues
Encountered:

Characters: 0 / Maximum: 5000

Add Annual Objective Progress, Continued - 2

* Plans to Overcome Barriers/Issues Encountered:

ABC

Characters: 0 / Maximum: 5000

Unanticipated Outcomes Resulting from the Objective:

ABC

Characters: 0 / Maximum: 5000

Save

Cancel

Edit Annual Objective Activity (Existing) OMB Package #0920-0841

Chronic Disease MIS: Comprehensive Cancer Control (DP17-1701)

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2018-2019 Action Plan

Year: 2018-2019

Action Plan Summary

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Add PPO	Edit Annual Objective Activity Last Updated: 02/20/2019
<ul style="list-style-type: none">Progress (1)AO: 1.1 - Decrease the percent of incidence...PPO: 2.0 - Increase the percent of adolescen...PPO: 3.0 - Decrease the rate of cervical can...Progress (1)AO: 3.1 - Decrease the rate of cervical can...Progress (1)Activities (10)Products (0)EBIs (2)AO: 3.2 - Increase the rate of access to qu...PPO: 4.0 - Decrease the percent of colorecta...PPO: 5.0 - Decrease the percent of prevalenc...PPO: 6.0 - Decrease the percent of adult smo...PPO: 7.0 - Decrease the rate of breast cance...PPO: 8.1 - Increase the number of availabili...	<p>Related Annual Objective: 3.1 - Decrease the rate of cervical cancer mortality rate from 2.5 to 2.4 by June 2019.</p> <p>* Evidence-Based Intervention: 1 - Health Systems Changes: Client reminders to increase community demand for cancer screening services</p> <p>* Activity ID: 1.1</p> <p>* Activity Title: Activity 1: Program Collaboration</p> <p>* Briefly describe how your program will collaborate across NBCCEDP, National Program of Cancer Registries(NPCR), and other chronic disease prevention and health promotion programs to implement the selected EBI.</p> <div data-bbox="971 840 1539 1260"><p><input checked="" type="checkbox"/> ABC</p><p>Partner with the GA DPH Immunization Program to use GRITS to increase HPV vaccination rates using GRITS.</p><p>Characters: 104 / Maximum: 2000</p></div>

Edit Annual Objective Activity, Continued

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- PPO: 1.0 - Decrease the percent of incidence...
 - Progress (1)
- AO: 1.1 - Decrease the percent of incidence...
- PPO: 2.0 - Increase the percent of adolescen...
- PPO: 3.0 - Decrease the rate of cervical can...**
 - Progress (1)
 - AO: 3.1 - Decrease the rate of cervical can...
 - Progress (1)
 - Activities (10)
 - Products (0)
 - EBI's (2)
 - AO: 3.2 - Increase the rate of access to qu...
- PPO: 4.0 - Decrease the percent of colorecta...
- PPO: 5.0 - Decrease the percent of prevalenc...
- PPO: 6.0 - Decrease the percent of adult smo...
- PPO: 7.0 - Decrease the rate of breast cance...
- PPO: 8.1 - Increase the number of availabili...

Edit Annual Objective Activity

Last Updated: 02/20/2019

Related Annual Objective: **3.1** - Decrease the rate of cervical cancer mortality rate from 2.5 to 2.4 by June 2019.

* Evidence-Based Intervention: **1** - Health Systems Changes: Client reminders to increase community demand for cancer screening services

* Activity ID: 1.1

* Activity Title: Activity 1: Program Collaboration

* Briefly describe how your program will collaborate across NBCCEDP, National Program of Cancer Registries(NPCR), and other chronic disease prevention and health promotion programs to implement the selected EBI.

Partner with the GA DPH Immunization Program to use GRITS to increase HPV vaccination rates using GRITS.

Characters: 104 / Maximum: 2000

Add Annual Objective Product (Existing) OMB Package #0920-0841

Chronic Disease MIS: State Actions to Improve Oral Health Outcomes (DP18-1810)

Georgia Department of Public Health

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Chronic Disease MIS: Comprehensive Cancer Control (DP17-1701)

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2018-2019 Action Plan

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- PPO: 1.0 - Decrease the percent of incidence...
 - Progress (1)
 - AO: 1.1 - Decrease the percent of incidence...
- PPO: 2.0 - Increase the percent of adolescen...
- PPO: 3.0 - Decrease the rate of cervical can...
 - Progress (1)
 - AO: 3.1 - Decrease the rate of cervical can...**
 - Progress (1)
 - Activities (10)
 - Products (0)
 - EBIs (2)
 - AO: 3.2 - Increase the rate of access to qu...
- PPO: 4.0 - Decrease the percent of colorecta...
- PPO: 5.0 - Decrease the percent of prevalenc...
- PPO: 6.0 - Decrease the percent of adult smo...
- PPO: 7.0 - Decrease the rate of breast cance...
- PPO: 8.1 - Increase the number of availabili...

Add Annual Objective Product

Related Annual Objective: 3.1 - Decrease the rate of cervical cancer mortality rate from 2.5 to 2.4 by June 2019.

Product Title:

Product Description:
Characters: 0 / Maximum: 1500

Product Type:

Attachment:
File size cannot exceed 10MB



Annual Performance Report

Release 7.6



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Introduction

Introduction

The Reports section allows you to generate the Annual Performance Report, which provides a high-level view of the yearly progress the recipient is making towards meeting outcomes and performance measures.

Information from various sections of CDMIS is used to generate the reports. CDMIS guides you through a series of steps required for creating the report. Before finalizing the report, you will have the option to create a draft version of the report for review. Any updates necessary once the draft report is generated should be made in CDMIS and a new draft copy of the report should be run. Once you are satisfied with the information contained in the draft report, you will have the option to finalize and print the report for submission to the CDC.

Annual Performance Report

The Annual Performance Report serves as the continuation application. For new FOAs, this report replaces the Interim and Annual Progress Reports. This report provides a high-level view of the yearly progress the recipient is making towards meeting outcomes and performance measures.

Creating an Annual Performance Report

CDMIS guides you through the following five (5) steps required to generate the Annual Performance Report:

- Step 1: Review Errors in Current Action Plan
- Step 2: Enter Report Narrative
- Step 3: Transfer Information
- Step 4: Review Errors in the New Action Plan
- Step 5: Update Report Status



- Each step must be completed in the order shown. Subsequent steps are not accessible until the current step is complete.
- Once a report is finalized for you to submit to CDC, the report can no longer be modified.
- The next year's Annual Performance Report is available only after the current year's report is finalized.

Step 1: Review Errors in Current Action Plan

In **Step 1: Review Errors in Current Action Plan**, CDMIS reviews the current Action Plan to check that information required for generating the Annual Performance Report has been entered. The following information is required for the Annual Performance Report:

- Each AO must have progress entered for the first 6-months.
- Each PPO must align with NCCCP priority areas and have at least three evidence-based interventions (EBIs).
- Each EBI must have activities that align with the five funding opportunity announcement (FOA) strategies (Program Collaboration, External Partnerships, Cancer Data and Surveillance, Implementation of EBIs, and Program Monitoring and Evaluation.).

To complete Step 1 of the Annual Performance Report process:

1. Click the *Reports* tab.

Result: The system displays the *Annual Performance Report* page.

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Chronic Disease MIS: Comprehensive Cancer Control (DP17-1701)

Alabama Department of Public Health

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Annual Performance Report

2017-2018 Reports

Year:

Annual Performance Report - DRAFT

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Process	Status
Step 1: Review Errors in Current Action Plan	Incomplete
Step 2: Enter Report Narrative	Incomplete
Step 3: Transfer Information	Incomplete
Step 4: Review Errors in New Action Plan	Incomplete
Step 5: Update Report Status	DRAFT



Note

- Initially, the status of each step is ~~set to complete~~ **Incomplete**. As you finish a step, the status is automatically changed to **Complete**.
- Each step must be completed in the order shown. Subsequent steps are not accessible until the current step is complete.

2. Click on the **Review Errors in Current Action Plan** link.

Result: The system displays the *Step 1 of 5: Review Errors in Current Action Plan* page.

2017-2018 Reports

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Step 1 Of 5: Review Errors in Current Action Plan

Listed below are all objectives and activities to be included in the report. Please print this page, review and correct any invalid information in the Action Plan tab. The following information is required below & in [Action Plan guidance](#):

- Each Project Period Objective must have at least one PROGRESS entered.
- Each PPO must align with NCCCP priority areas and have at least three **evidence-based interventions (EBIs)**.
- Each Annual Objective must have at least one PROGRESS entered.
- Each EBI must have 5 **ACTIVITIES** entered that align with the five funding opportunity announcement (FOA) strategies (Program Collaboration, External Partnerships, Cancer Data and Surveillance, Implementation of EBIs, and Program Monitoring and Evaluation).

Go to the **Action Plan** tab to update objectives and EBIs with  icons below. Once all corrections have been made, select **FINISH**.






Action Plan

Objectives	Progress Entered?	Activity Entered?
PPO: 1.00 - Decrease the proportion of breast cancer mortality rate from 60 to 10 by June 2022.		N/A
AO: 1.1 - Increase the percent of women aged 50 to 74 years who have had mammography screening within the past two years from 25% to 65% by June 2018.		N/A
EBI: 1.1.0.1 - Health Systems Changes: Client reminders to increase community demand for cancer screening services	N/A	
AO: 1.2 - Decrease the percent of breast cancer mortality rate from 45% to 20% by June 2018.		N/A
EBI: 1.2.1 - Environmental Approaches: One-on-One Education to increase community demand for cancer screening services	N/A	

Finish Finish later

Click the red "!" icon to enter missing information




-  Indicates required information has not been completed. Click on the icon to display a  pop-up window and complete the required information.
-  Indicates required information has been completed. No other action is needed and no pop-up window is displayed.
-  N/A indicates information is not required.
-  If you are not able to add all the required activities or progress, you can click the **Finish Later** button to save your changes and return to Step 1 later.

3. Click on a red "!" icon.

Result: The system displays a pop-up window for entering the missing activity or progress.



-  This icon displays for EBI errors, but the icon is disabled and not clickable.

Annual Objective Progress

***Required**

Add Annual Objective Progress

Related Annual Objective: **1.2** - Decrease the percent of breast cancer mortality rate from 45% to 20% by June 2018.

Progress Period: June 30, 2017 - December 29, 2017

* Objective's Target Met: Yes No Ongoing

* Current Measurement: Unknown at this time

* Describe Progress:

ABC

Characters: 0 / Maximum: 5000

4. Enter the required information and click **Save**.

Result: The system saves the activity or progress in the current year's Action Plan and replaces the associated red icon with a green icon.

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Step 1 Of 5: Review Errors in Current Action Plan

Listed below are all objectives and activities to be included in the report. Please print this page, review and correct any invalid information in the Action Plan tab. The following information is required below & in [Action Plan guidance](#):

- Each Project Period Objective must have at least one PROGRESS entered.
- Each PPO must align with NCCCP priority areas and have at least three **evidence-based interventions (EBIs)**.
- Each Annual Objective must have at least one PROGRESS entered.
- Each EBI must have 5 **ACTIVITIES** entered that align with the five funding opportunity announcement (FOA) strategies (Program Collaboration, External Partnerships, Cancer Data and Surveillance, Implementation of EBIs, and Program Monitoring and Evaluation).

Go to the **Action Plan** tab to update objectives and EBIs with  icons below. Once all corrections have been made, select **FINISH**.

Action Plan

Objectives	Progress Entered?	Activity Entered?
PPO: 1.00 - Decrease the proportion of breast cancer mortality rate from 60 to 10 by June 2022.		N/A
AO: 1.1 - Increase the percent of women aged 50 to 74 years who have had mammography screening within the past two years from 25% to 65% by June 2018.		N/A
EBI: 1.1.0.1 - Health Systems Changes: Client reminders to increase community demand for cancer screening services	N/A	
AO: 1.2 - Decrease the percent of breast cancer mortality rate from 45% to 20% by June 2018.		N/A
EBI: 1.2.1 - Environmental Approaches: One-on-One Education to increase community demand for cancer screening services	N/A	

Finish Finish later

When missing information is completed, the system replaces the red ^m icon with a green one.

5. Repeat step 4 for all the red “!” icons displayed.

Result: The system replaces all the red icons with green ones and enables the **Finish** button.

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Annual Performance Report

2017-2018 Reports

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Step 1 Of 5: Review Errors in Current Action Plan

Listed below are all objectives and activities to be included in the report. Please print this page, review and correct any invalid information in the Action Plan tab. The following information is required below & in [Action Plan guidance](#):

- Each Project Period Objective must have at least one PROGRESS entered.
- Each PPO must align with NCCCP priority areas and have at least three **evidence-based interventions (EBIs)**.
- Each Annual Objective must have at least one PROGRESS entered.
- Each EBI must have 5 **ACTIVITIES** entered that align with the five funding opportunity announcement (FOA) strategies (Program Collaboration, External Partnerships, Cancer Data and Surveillance, Implementation of EBIs, and Program Monitoring and Evaluation).

Go to the **Action Plan** tab to update objectives and EBIs with  icons below. Once all corrections have been made, select **FINISH**.

Action Plan

Objectives	Progress Entered?	Activity Entered?
PPO: 1.00 - Decrease the proportion of breast cancer mortality rate from 60 to 10 by June 2022.		N/A
AO: 1.1 - Increase the percent of women aged 50 to 74 years who have had mammography screening within the past two years from 25% to 65% by June 2018.		N/A
EBI: 1.1.0.1 - Health Systems Changes: Client reminders to increase community demand for cancer screening services	N/A	
AO: 1.2 - Decrease the percent of breast cancer mortality rate from 45% to 20% by June 2018.		N/A
EBI: 1.2.1 - Environmental Approaches: One-on-One Education to increase community demand for cancer screening services	N/A	

Finish Finish later

When all missing information is completed, the system enables the


Finish button.



- The **Finish** button is not enabled until all errors are corrected and the red icons have been replaced by green ones.
- If the PPO without Annual Objectives warning is displayed, the *Continue without Annual Objectives* check box is also displayed at the bottom of **the Step 1 of 5: Review Errors in Current Action Plan** page. The **Finish** button will not be enabled until the *Continue without Annual Objectives* check box is selected, or at least one AO is entered for the PPO.

6. Click the **Finish** button.

Result: The system changes status on Step 1 to *Complete* and enables the link for **Step 2: Enter Report Narrative**.

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Chronic Disease MIS: Comprehensive Cancer Control (DP17-1701)


Alabama Department of Public Health

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Annual Performance Report

2017-2018 Reports Year: 2017-2018 Go

After completing a step, the status changes to Complete

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Process	Status
Step 1: Review Errors in Current Action Plan	Complete
Step 2: Enter Report Narrative	Incomplete
Step 3: Transfer Information	Incomplete
Step 4: Review Errors in New Action Plan	Incomplete
Step 5: Update Report Status	DRAFT

Missing Objectives Warning:

Some programs require at least one AO for each Project Period Objective (PPO) entered in the Action Plan. CDMIS checks for this condition and issues a warning message if it finds PPOs without AOs. Each PPO missing an AO is highlighted, and a message with a check box to *Continue without annual objectives* is displayed at the end of the page.

If your program requires at least one AO for each PPO, **do not** check the *Continue without Annual Objectives* check box. Instead, click the **Return to the Action Plan** link to go back to the Action Plan and enter an AO for the highlighted PPO. Please refer to you Program Guidance to determine if this applies to

you. If your Program Guidance allows a PPO to be entered without an AO, click the check box to continue. The **Finish** button will then be enabled, allowing you to complete Step 1.



- Refer to your Program Guidance to determine if your program allows a PPO to be entered without an AO.

Chronic Disease MIS: State Oral Disease Prevention Program (DP13-1307)

Alaska Department of Public Health

System Admin | FOAs & Recipients | Program Information | Resources | Financial | Planning | Action Plan | Reports | Search

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Step 1 of 4: Review Errors in Current Action Plan

Listed below are all objectives and activities to be included in the report. Please print this page, review and correct any invalid information. The following information is required:

- Each Annual Objective must have at least one PROGRESS entered.
- Each Annual Objective must have at least one ACTIVITY entered.

Select the icons below to add progress or activities. Once all corrections have been made, select **FINISH**.

Objectives	Progress Entered?	Activity Entered
PP0: 1.0 - Increase the number of projects with partners to 10 by August 2014.	N/A	N/A
AO: 1.1 - Increase the number of projects with Tribal organizations from 2 to 6 by September 2012.		
PP0: 2 - Increase the number of participants on committee to develop state chronic disease prevention plan from 0 to 12 by August 2014.	N/A	N/A
AO: 2.1 - Increase the number of recruits for the state plan committee from 0 to 15 by September 2012.		
PP0: 3 - Increase the number of outreach efforts to 15 by August 2014.	N/A	N/A
AO: 3.1 - Increase the number of diabetes brochures referencing natural disasters to 3 by September 2012.		
PP0: 4 - Increase the number of infrastructure components supporting policy, systems and environmental changes strategies from 3 to 8 by August 2014.	N/A	N/A
AO: No Annual Objectives entered.		

One or more Project Period Objectives highlighted above are missing Annual Objectives. Please check the 'Continue' box below if you wish to continue without entering Annual Objectives, or Return to the Action Plan

Continue without entering Annual Objectives

Finish Finish later

Click this checkbox if you do not add Annual Objectives for the highlighted Project Period Objective

Step 2: Enter Report Narrative

To complete Step 2 of the Annual Performance Report process:

1. Click on the **Step 2: Enter Report Narrative** link.
Result: The system displays the *Step 2 of 5: Enter Report Narrative* page.



Chronic Disease MIS: Comprehensive Cancer Control (DP17-1701)

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Step 2 of 5: Enter Report Narrative

* Please describe the most significant accomplishments during the reporting period:

ABC

Characters: 0 / Maximum: 5000

* Please describe the most significant challenges during the reporting period:

ABC

Characters: 0 / Maximum: 5000

* Please describe budgetary issues that might impede the success or completion of the project as originally proposed and approved:

ABC

Characters: 0 / Maximum: 5000



Note

- The **Save** button is not enabled until the fields are completed.

2. In the *Please describe the most significant accomplishments during the reporting period* field, enter a detailed description of the significant accomplishments made during the reporting period. The maximum characters allowed for this field is 5,000 characters or 1000 words.
3. In the *Please describe the most significant challenges during the reporting period* field, enter a detailed description of the significant challenges encountered during the reporting period. The maximum characters allowed for this field is 5,000 characters or 1000 words.
4. In the *Please describe budgetary issues that might impede the success or completion of the project as originally proposed and approved* field, describe budgetary issues that might impede the success or completion of the project as originally proposed and approved. The maximum characters allowed for this field is 5,000 characters or 1000 words
5. Click the **Save** button.

Result: The system saves the narrative report, marks Step 2 as *Complete*, and enables the link for **Step 3: Transfer Information**.

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Process	Status
Step 1: Review Errors in Current Action Plan	Complete
Step 2: Enter Report Narrative	Complete
Step 3: Transfer Information	Incomplete
Step 4: Review Errors in New Action Plan	Incomplete
Step 5: Update Report Status	DRAFT



Note

- You can update the narrative report in Step 2 as often as necessary up until the Annual Performance Report is finalized in Step 5.

Step 3: Transfer Information

The transfer process allows information to be transferred from one budget year to the next. The process avoids re-entry of information by helping to build the Action Plan for the next year. Information transferred will be included in the next year’s Annual Performance Report. Once the transfer process is started, it is recommended that it be completed. If the process is cancelled, information will not be saved and the process will have to be restarted. Once the transfer is complete, information transferred into the upcoming year cannot be re-transferred. The corresponding check boxes for items recommended for transfer will automatically be selected. You may de-select any item that is recommended for transfer or select any items that were not recommended.



Note

- Once information is transferred, any changes to the information in the current year will not be reflected in the upcoming year.
- If you complete Step 3 and then make changes to the Action Plan that affect the transfer process, which add items that should be recommended for transfer, then Step 3 will return a status of *Incomplete*. The system saves all previous data; however, you must visit the Section 3 again to mark it as complete.

- 1 The system automatically copies some sections, e.g. Program Information, Program Summary, Community Information, etc. from the current year into the upcoming funding year.

Information in the following tabs will be transferred to the upcoming year.

- 2 **Program Information tab** – All Contact Information and Program Summary information.
- 3 **Resources tab** – All active Personnel, Partners, and Contractors/Consultants; all ‘Vacant’ positions; the Partnership/Coalition, and the Leadership team.
- 4 **Financial tab** – All information.



- **Planning Tab:** – All information (Standard and Other Data Sources, Plans and Logic Models).

-
- 1 **Action Plan** – All information, including EBIs, *except PPO and AO progress*. Products will be transferred if the related Activity is transferred.
 - 2 All existing **attachments** in any section.

3 Tabs are displayed in CDMIS according to the specific FOA associated with a user.

4 PPO **Progress** and AO **Progress** cannot be transferred to the upcoming year. Progress must be entered on an annual basis.

To complete Step 3 of the Annual Performance Report process:

1. Click on the **Step 3: Transfer information** link.

Result: The system displays the *Step 3 of 5: Transfer Current Funding Year Information to Upcoming Funding Year* page.

Chronic Disease MIS: Comprehensive Cancer Control (DP17-1701)

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Step 3 of 5: Transfer Current Funding Year Information to Upcoming Funding Year

Please review the information below to ensure the correct information is copied into the upcoming funding year.

Transfer Process Rules

Automatic Transfers

- To uncheck a PPO or AO from being transferred, all associated objectives and/or EBIs must first be unchecked. For example, to uncheck a PPO, all associated AOs must first be unchecked.
- Sections not listed in the table below are automatically copied into the upcoming funding year by this transfer process (e.g., Program Information, Program Summary, etc.). Note: Products are no longer included in the records transferred.
- Some information, like Evaluation, may not be transferred from year to year depending on the FOA.
- All current funding year information should be up to date before completing this transfer process. Once information has been transferred to the next year, it cannot be copied again.

Edits Made After Transfer

- Edits made after the transfer process will not automatically be reflected in both years, therefore any edits made after transferring must be made in both the current and upcoming year.
- Once information has been transferred to the next year, it cannot be copied again.

2017-2018 Action Plan | [View All for 2017-2018](#)

Action Plan

Objectives & Activities	End Date	Target Met	Transfer	Date Transferred
PPO: 1.00 - Decrease the proportion of breast cancer mortality rate from 60 to 10 by June 2022.	06/29/2022	Ongoing	<input checked="" type="checkbox"/>	
AO: 1.1 - Increase the percent of women aged 50 to 74 years who have had mammography screening within the past two years from 25% to 65% by June 2018.	06/29/2018	Ongoing	<input checked="" type="checkbox"/>	
EBI: 1.1.0.1 - Health Systems Changes: Client reminders to increase community demand for cancer screening services			<input checked="" type="checkbox"/>	
AO: 1.2 - Decrease the percent of breast cancer mortality rate from 45% to 20% by June 2018.	06/29/2018	Ongoing	<input checked="" type="checkbox"/>	
EBI: 1.2.1 - Environmental Approaches: One-on-One Education to increase community demand for cancer screening services			<input checked="" type="checkbox"/>	

Deselect the check box that corresponds to the objectives and activities that should not be transferred.



You can click the **View All for YYYY-YYYY** link to view all the sections that have been transferred. Click the **YYYY-YYYY Action Plan** link to return to the original view.

2. In the Objectives and Activities section, deselect the check boxes corresponding to the objectives and activities that you do not want to transfer in the *Transfer* column. The system defaults to all items

being selected for transfer. Be sure to review each objective and activity before clicking the **Transfer** button at the bottom of the page. After an item is transferred, the system will not store the date of the transfer on the page. Transferred items cannot be transferred a second time.



Note

- If an item has already been transferred, the system disables the check box for the item.
- If you select an AO for transfer, then the associated PPO is automatically selected for transfer.
- If you select an activity for transfer, then the associated AO is also automatically selected for transfer.

3. Click the **Transfer** button.

Result: The system transfers all selected information to the next budget year and marks Step 3 as *Complete*.



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Chronic Disease MIS: Comprehensive Cancer Control (DP17-1701)

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Process	Status
Step 1: Review Errors in Current Action Plan	Complete
Step 2: Enter Report Narrative	Complete
Step 3: Transfer Information	Complete
Step 4: Review Errors in New Action Plan	Incomplete
Step 5: Update Report Status	DRAFT



Important

- Tabs are displayed in the CDMIS according to the specific FOA associated with a user.
- Project Period Objective (PPO) Progress and Annual Objective Progress **cannot** be transferred to the upcoming year. Progress must be entered on an annual basis; entered at least once for each PPO, and entered twice for each Annual Objective.

Step 4: Review Errors in New Action Plan

Step 4 allows you to review the errors that are present in the new action plan for the upcoming budget year. If errors are present in your new action plan, Step 4 will be marked as *Incomplete*. You must review the errors and correct them before the system will enable the **Step 5: Update Report Status** link and allow you to complete the Annual Performance Report process.



- When completing Step 4, ensure that you have entered at least one activity for each Annual Objective.

To complete Step 4 of the Annual Report process:

1. Click on the **Step 4: Review Errors in New Action Plan** link.

Result: The system displays the *Step 4: Review Errors in New Action Plan* page. The system displays the errors in your action plan, if any, and displays a red icon in the affected row and column. The **Finish** button is also disabled if errors are present. If there are no errors, all the icons are green and the **Finish** button is enabled.

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Step 4 of 5: Review Errors in New Action Plan

Print this page to review and correct any missing activities in your Action Plan. If you need to add additional Annual Objectives and/or Evidence-based Interventions, please visit the Action Plan tab to do so, and then return to this screen to check your work. The following information is required below & more detail is included in the [Action Plan guidance](#):

- Each **PPO** must align with NCCCP priority areas and have at least three **evidence-based interventions (EBIs)**.
- Each **EBI** must have 5 **ACTIVITIES** entered that align with the five funding opportunity announcement (FOA) strategies (Program Collaboration, External Partnerships, Cancer Data and Surveillance, Implementation of EBIs, and Program Monitoring and Evaluation).

Go to the **Action Plan** tab to update objectives and EBIs with icons below. Once all corrections have been made in the Action Plan, select **FINISH**.

Action Plan

Objectives	Activity Entered?
PPO: 1.00 - Decrease the proportion of breast cancer mortality rate from 60 to 10 by June 2022.	N/A
AO: 1.1 - Increase the percent of women aged 50 to 74 years who have had mammography screening within the past two years from 25% to 65% by June 2019.	N/A
EBI: 1.1.0.1 - Health Systems Changes: Client reminders to increase community demand for cancer screening services	
AO: 1.2 - Decrease the percent of breast cancer mortality rate from 45% to 20% by June 2019.	N/A
EBI: 1.2.1 - Environmental Approaches: One-on-One Education to increase community demand for cancer screening services	



- Indicates required information has not been completed.
- Indicates required information has been completed.
- N/A indicates information is not required.
-

If you are not able to add all the required activities or progress, you can click the **Finish Later** button to save your changes and return to Step 1 later.

- If there are errors, click the red icon displayed to view the error and correct them.
Result: The system saves the activity in the year's Action Plan and replaces the associated red icon with a green icon indicating that the error has been corrected.
- Click the **Finish** button.
Result: The system changes Step 4's status to *Complete*.

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Process	Status
Step 1: Review Errors in Current Action Plan	Complete
Step 2: Enter Report Narrative	Complete
Step 3: Transfer Information	Complete
Step 4: Review Errors in New Action Plan	Complete
Step 5: Update Report Status	DRAFT



Note

- If you complete step 4 and make changes to the current action plan which adds items that should be corrected or enables an objective which was not previously available for transfer to be available, step 1 and all subsequent steps ~~become~~ (except step 2). The system saves all previous data, however; you must visit each step again and correct all resulting errors in order to mark the section as complete.

Missing Objectives Warning:

Some programs require at least one Annual Objective (AO) for each Project Period Objective (PPO) entered in the Action Plan. CDMIS checks for this condition and issues a warning message if it finds PPOs without AOs. Each PPO missing an AO is highlighted, and a message with a check box to *Continue without annual objectives* is displayed at the end of the page.

If your program requires at least one AO for each PPO, **do not** check the *Continue without Annual Objectives* check box. Instead, click the **Return to the Action Plan** link to go back to the Action Plan and enter an AO for the highlighted PPO. Please refer to you Program Guidance to determine if this applies to you. If your Program Guidance allows a PPO to be entered without an Annual Objective, click the check box to continue. The **Finish** button will then be enabled, allowing you to complete Step 1.



- Refer to your Program Guidance to determine if your program allows a PPO to be entered without an AO.

Chronic Disease MIS: State Oral Disease Prevention Program (DP13-1307)

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Step 1 of 4: Review Errors in Current Action Plan

Listed below are all objectives and activities to be included in the report. Please print this page, review and correct any invalid information. The following information is required:

- Each Annual Objective must have at least one PROGRESS entered.
- Each Annual Objective must have at least one ACTIVITY entered.

Select the icons below to add progress or activities. Once all corrections have been made, select **FINISH**.

Objectives	Progress Entered?	Activity Entered
PPO: 1.0 - Increase the number of projects with partners to 10 by August 2014.	N/A	N/A
AO: 1.1 - Increase the number of projects with Tribal organizations from 2 to 6 by September 2012.		
PPO: 2 - Increase the number of participants on committee to develop state chronic disease prevention plan from 0 to 12 by August 2014.	N/A	N/A
AO: 2.1 - Increase the number of recruits for the state plan committee from 0 to 15 by September 2012.		
PPO: 3 - Increase the number of outreach efforts to 15 by August 2014.	N/A	N/A
AO: 3.1 - Increase the number of diabetes brochures referencing natural disasters to 3 by September 2012.		
PPO: 4 - Increase the number of infrastructure components supporting policy, systems and environmental changes strategies from 3 to 8 by August 2014.	N/A	N/A
AO: No Annual Objectives entered.		

One or more Project Period Objectives highlighted above are missing Annual Objectives. Please check the 'Continue' box below if you wish to continue without entering Annual Objectives, or Return to the Action Plan

Continue without entering Annual Objectives

Click this checkbox if an Annual Objective is not required for the highlighted Project Period Objective.

Step 5: Update Report Status

In Step 5, you will finalize your Annual Performance Report.



- Once information is transferred, any changes to the information in the current year will not be reflected in the upcoming year.

To complete Step 5 of the Annual Performance Report process:

1. Click on the **Step 5: Update Report Status** link.

Result: The system displays the *Step 5 of 5: Update Report Status* page.



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Step 5 of 5: Update Report Status

Report Status:

Draft
 Finalized for submission to CDC

- In the *Report Status* field, select the *Finalized for submission to CDC* option.
- Enter the submission date into the text box in the format MM/DD/YYYY. You can also click the calendar icon to select a date.
- Click the **Save** button.

Result: The system displays a confirmation page.

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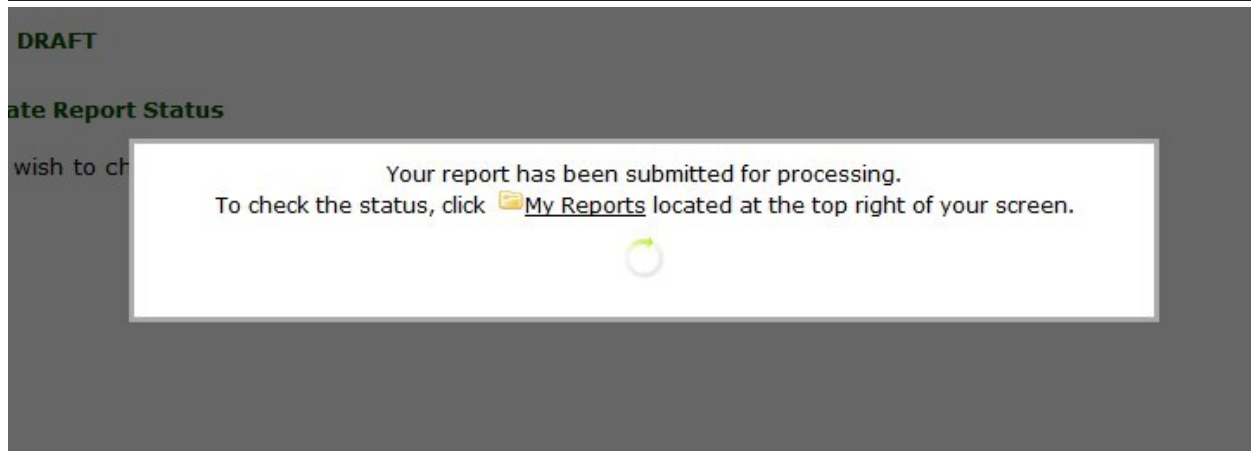
Annual Performance Report - DRAFT

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Step 5 of 5: Update Report Status

Are you sure you wish to change the Progress Report status to "Finalized for submission to the CDC"?

- Click **Yes**.
- Result:** The system displays the status message shown below.



The system finalizes the report and also does the following:

- Saves the finalized Annual Performance Report.
- Disables all Annual Performance Report Steps.
- Makes the *Finalized Reports* section available and creates a PDF Report file. The *Finalized Reports* section displays the date the report was finalized and a **View and Print Report** link that you can click to download and view the report in PDF format and print the report, if desired. The finalized report is always available for download using the **View and Print Report** link, and does not expire.

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Process	Status
Step 1: Review Errors in Current Action Plan	Complete
Step 2: Enter Report Narrative	Complete
Step 3: Transfer Information	Complete
Step 4: Review Errors in New Action Plan	Complete
Step 5: Update Report Status	Finalized for submission to CDC on 02/02/2018

Finalized Report	
Finalized on: 02/02/2018	View and Print Report

