

Privacy Impact Assessment Form

v 1.47.4

Status

Form Number

Form Date

Question

Answer

1 OPDIV:

2 PIA Unique Identifier:

2a Name:

3 The subject of this PIA is which of the following?

- General Support System (GSS)
 Major Application
 Minor Application (stand-alone)
 Minor Application (child)
 Electronic Information Collection
 Unknown

3a Identify the Enterprise Performance Lifecycle Phase of the system.

3b Is this a FISMA-Reportable system?

- Yes
 No

4 Does the system include a Website or online application available to and for the use of the general public?

- Yes
 No

5 Identify the operator.

- Agency
 Contractor

6 Point of Contact (POC):

POC Title POC Name POC Organization POC Email POC Phone

7 Is this a new or existing system?

- New
 Existing

8 Does the system have Security Authorization (SA)?

- Yes
 No

8b Planned Date of Security Authorization

 Not Applicable

11 Describe the purpose of the system.

The Partner's Portal System (PPS) provides data collection, management, analysis, visualization, reporting, and sharing in support of CDC's National Center for Injury Prevention and Control's (NCIPC) mission to prevent violence and injuries through science and action. PPS addresses overarching challenges related to each stage in the data lifecycle through three main strategies:

- (1) Validation: PPS provides electronic (web) forms with validation processes to acquire partner data and track progress towards programmatic goals;
- (2) Automation: PPS enables automated, timely, and actionable reports from partner data; and
- (3) Communications: PPS facilitates communications regarding task status between CDC and its partners, including notifications to project teams when requested content has been uploaded.

12 Describe the type of information the system will collect, maintain (store), or share. (Subsequent questions will identify if this information is PII and ask about the specific data elements.)

PPS collects, maintains and stores administrative and programmatic (non-PII) data for CDC technical assistance staff to validate and CDC scientists analyze. The data collections consist of batched datasets being uploaded to data entry screens (web forms) that capture record-level information from state grantees, e.g., grantee strategies/sub-strategies, grantee metadata and annual progress reports. The system does not request nor require PII in its operations; that is to say, there is no data field that requests or requires the entry of PII in order to progress through its functions.

User ID's and passwords are not required to access PPS. Users are authenticated through the Secure Access Management Services (SAMS), a separate access control system with its own PIA.

13 Provide an overview of the system and describe the information it will collect, maintain (store), or share, either permanently or temporarily.

PPS enables data collection, management, analysis, visualization, reporting, and sharing in support of CDC/NCIPC's mission to prevent violence and injuries through science and action. PPS will allow transmissions of various datasets to be uploaded, validated, and routed to a file share for storage and forms that capture various types of Grantee metadata to be stored on a SQL database enabling reporting across NCIPC programs. The data is owned by state grantees, healthcare facilities, and CDC Partners who are willing to share the data with CDC for analysis and reporting purposes.

PPS will collect, maintain and store grantee strategies/sub-strategies and annual progress reports. Data elements that are captured include the overview/description of each strategy; Intermediate Indicators identifying the successful implementation of each sub-strategy; previous and mid-year progress made towards defined activities. Grantee metadata includes information such as grantee (state) name, Notice of Funding Opportunity Name, and submission date. The data will be used to support NCIPC's research agenda enabling violence and injury prevention through science and action across the programs. There is no PII being collected or requested regarding these state grantees.

There are no user ID's and passwords requested for access to the system. Authentication occurs via CDC's SAMS, a separate access control tool with its own PIA.

14 Does the system collect, maintain, use or share PII? Yes No

General Comments	
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OPDIV Senior Official for Privacy Signature	
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