

## Crosswalk of Changes

### Annual Reporting of the Rape Prevention and Education (RPE) Program: CE19-1902 Cooperative Agreement

OMB # 0920-1286

Exp. Date: 03/31/2023

| Form                                       | Section/Question  | Requested Changes  |
|--|---|--|
| All  | All   | <ul style="list-style-type: none"> <li>- Provide guiding prompts and clarifications as tips/instructions for each question.</li> <li>- Increase character limits for open-ended questions to allow for more information by respondent who have larger scoped programs</li> </ul>   |
| Workplan Form                              | Objective and Milestone   | <p><b>Clarify question and answer options</b></p> <ul style="list-style-type: none"> <li>- Delete answer option for Continuation Status for objective and milestone: Repeating</li> <li>- Clarify language with timeframes for progress status and continuation status per the annual continuation guidance from the CDC's Office of Financial Resource</li> </ul>   |
| Barriers, Facilitators, and Successes Form | Barriers Encountered Section: Question set                                    | <p><b>Streamline 11 questions</b> to 7 to improve relevance and clarity</p> <ul style="list-style-type: none"> <li>- Combine two questions "Barrier Description" and "Impact of Barrier" into "Describe the barrier and how it impacts your work"</li> <li>- Add answer options to NOFO Component: "Partnership" and "Other"</li> <li>- Change wording for "Action Steps to Resolve" to "What actions were taken or would be helpful to address the barrier?"</li> <li>- Change wording for "Resources Used" to "What resources are used or would be helpful to address the barrier?"</li> <li>- Delete "if yes to anticipated for next budget period, please explain"</li> <li>- Delete "Parties Involved"</li> <li>- Replace the entire two-question table "Anticipated additional challenges" with one question "Is this a barrier during this reporting period? (Yes/No)" in the existing table to streamline tracking of barriers</li> <li>- Add "Comments" to allow optional reporting of any information</li> </ul> |
| Barriers, Facilitators, and Successes Form | Facilitators Encountered Section: Question set                                | <p><b>Modify 6 questions</b> to streamline and improve relevance, utility, and clarity</p> <ul style="list-style-type: none"> <li>- Combine two questions "Describe the facilitator" and "how it impacts your work" into "Describe the facilitator and how it impacts your work"</li> <li>- Change wording for "Resources Used" to "What resources did you use?"</li> <li>- Add answer options to NOFO Component: "Partnership" and "Other"</li> <li>- Delete "Parties Involved"</li> <li>- Add "Comments" to allow optional reporting of any information</li> <li>- Add "Is this a facilitator during this reporting period?" to streamline year to year reporting</li> </ul>   |
| Training and Technical Assistance Form     | Training and Technical Assistance Provided by CDC Section                     | <p><b>Add answer options</b> to match any key Training and TA that CDC sponsors each year to streamline data entry</p>   |
| Training and Technical Assistance Form     | Training and Technical Assistance Provided by Recipient Section: Question set | <p><b>Clarify wording</b> for four questions</p> <ul style="list-style-type: none"> <li>- Change wording for "Purpose" to "What is the purpose of the training or TA?"</li> <li>- Change wording "How many sessions? Was this one-time or multiple sessions" to "Is this a one-time or multi-session training or TA?" to streamline</li> <li>- Change wording for "Description of Participants" to "Describe the participants of the training or TA"</li> <li>- Change wording for "Resources provided to participants" to "What resources were provided to participants?"</li> </ul>  |
| Continuation Narrative                     | Needed Resources  | <p><b>Remove question</b> "What resources were provided to participants?"</p>  |
| State Action Plan Form                     | State Action Plan Progress Section: Changes to State Action Plan              | <p><b>Clarify wording for two questions</b></p> <ul style="list-style-type: none"> <li>- Change wording "Reason for Change" to "Describe the reason for the change"</li> <li>- Change wording "Comment" to "How does this change impact your overarching work?"</li> </ul>   |

| Form   | Section/Question   | Requested Changes  |
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| State Action Plan Form                               | Partnerships and Resources Section: Partnerships Table   | <p><b>Add answer options</b> to two questions to streamline data entry</p> <ul style="list-style-type: none"> <li>- Add options to “Special Focus/Emphasis of the Organization” <ul style="list-style-type: none"> <li>o Research and/or evaluation</li> <li>o Community services and/or prevention</li> <li>o Healthcare or health services</li> <li>o Student and/or campus</li> <li>o Children</li> </ul> </li> <li>- Add option to Partner Status <ul style="list-style-type: none"> <li>o Increased engagement</li> </ul> </li> </ul>   |
| State Action Plan Form:                              | Partnerships and Resources Section: Resources Table  | <p><b>Add question</b></p> <ul style="list-style-type: none"> <li>- Add “Is this a facilitator during this reporting period? (Yes/No)” to streamline year to year reporting</li> </ul>   |
| State Action Plan Form                               | Data Use Section: Question set   | <p><b>Modify 5 questions</b> to improve clarity, relevance, and utility</p> <ul style="list-style-type: none"> <li>- Change wording “Data Source Owner (where obtained)” to “Data Collector” to improve relevance</li> <li>- Replace two questions select all that apply “What data have you used to ...?” and open-ended question “For what other purpose, if any, did you use this data?” with: <ul style="list-style-type: none"> <li>o Drop down question “Data Source Type”</li> <li>o Drop down question “Which of the following did you use this data source to do?”</li> </ul> </li> </ul> |
| Coalition Building Form and Prevention Strategy Form |  | <p><b>Move</b> reporting of “Community Mobilization” from Coalition Building Form to the Prevention Strategy Form because the form fits better with this type of prevention and has fewer narrative questions</p> <ul style="list-style-type: none"> <li>- Remove “Community Mobilization” from the form name</li> <li>- Remove “Community Mobilization” from all questions in the Coalition Building Form</li> </ul>  |
| Coalition Building Form                              | Description Section: “What is the purpose or role of the coalition building?” dropdown question  | <p><b>Replace answer option</b> “Mobilize Community to take ownership of issues” with “Implement community/societal strategies”</p>  |
| Coalition Building Form                              | Implementation Progress Section: Question set  | <p><b>Add “Comments”</b> to allow optional reporting of any information</p>  |
| Prevention Strategy Form                             | Background and Program, Policy, or Practice Description Section: Name of Program, Policy, or Practice  | <p><b>Add eight answer options</b> to streamline data entry</p> <ul style="list-style-type: none"> <li>- Child Sexual Abuse Program</li> <li>- Council for Boys and Young Men</li> <li>- CPTED</li> <li>- Dating Matters</li> <li>- Girls Circle</li> <li>- Men of Strength Clubs</li> <li>- Microfinance</li> <li>- Real Consent</li> </ul>   |
| Prevention Strategy Form                             | Background and Program, Policy, or Practice Description Section: “Which STOP SV approach does this program, policy, or practice address” dropdown option | <p><b>Add answer option</b> “Other” to improve relevance and utility</p>   |
| Prevention Strategy Form                             | Background and Program, Policy, or Practice Description  | <p><b>Modify question set</b> to improve relevance and Utility</p> <ul style="list-style-type: none"> <li>- Add answer option “Community Mobilization”</li> <li>- Add skip pattern question “If your response to the previous question indicated</li> </ul>  |

| Form                             | Section/Question  | Requested Changes  |
|----------------------------------|---|--|
|                                  | Section:<br>“What is the main way this program, policy, or practice is delivered?”                  | community mobilization, please further describe what is the focus of the community mobilization effort? If it was a program or practice, skip this question.”  |
| <b>Prevention Strategy Form</b>  | Background and Program, Policy, or Practice Description Section:<br>Essential Elements question set | <b>Modify question set</b> to improve relevance and Utility <ul style="list-style-type: none"> <li>- Change question wording “Describe the essential content, delivery, and implementer characteristics of this prevention strategy. Please refer to resources on estimating essential elements.” to “If practice-based strategy, describe the essential content, delivery, and implementer characteristics of this prevention strategy.”</li> <li>- Add question “How did you determine these essential elements? Why are these considered essential elements for this prevention strategy?”</li> </ul>   |
| <b>Prevention Strategy Form:</b> | Population of Focus and Reach Section:<br>Population of focus question set                          | <ul style="list-style-type: none"> <li>- <b>Add answer options</b> to types to streamline data entry <ul style="list-style-type: none"> <li>o Schools or universities</li> <li>o School district</li> </ul> </li> </ul>  |
| <b>Prevention Strategy Form</b>  | Population of Focus and Reach Section:<br>Reach question set  | <b>Clarify question and instruction</b> <ul style="list-style-type: none"> <li>- Change wording from “Number...reached” to “Actual number... reached” for each unit of reach</li> <li>- Add clarifying instructions “If implementing community/societal strategy, then also report reach for at least one of the following populations of focus” to clarify reporting of reach units for community/societal strategy.</li> </ul>   |
| <b>Prevention Strategy Form:</b> | Adaptation Section:<br>Question set   | <b>Streamline 12 questions to 11 questions</b> to streamline and improve relevance, utility, and clarity <ul style="list-style-type: none"> <li>- Change wording “Essential Element (To which essential element was this adaptation made?)” to “Which element of the program did you change or adapt?”</li> <li>- Add answer options to make “Delivery” specific and streamline data entry <ul style="list-style-type: none"> <li>o Design element</li> <li>o Policy component</li> <li>o Delivery or method</li> </ul> </li> <li>- Add answer options to reason for adaptation to streamline data entry <ul style="list-style-type: none"> <li>o Reason for Adaptation</li> </ul> </li> <li>- Change wording of “Adaptation Made (Was this adaptation planned or made during delivery?)” with “Was this adaptation made before or made during delivery?”</li> <li>- Change answer option wording of “planned” and “field” to “Made before implementation started” and “Made during implementation”</li> <li>- Combine two questions “Result of Adaptation (What was the result, impact of the adaptation)” and “Impact of Adaptation on Essential Elements” into one “What was the result or impact of the adaptation?”</li> <li>- Modify the following questions to be asked once instead of for each adaptation reported to streamline data entry and improve relevance <ul style="list-style-type: none"> <li>o “What resources do you need to make and monitor these adaptations?”</li> <li>o “How you plan to track and monitor these adaptations?”</li> </ul> </li> <li>- Modify the optional question, “Is there anything else we should know about this adaptation?”, to be asked for each adaptation to allow respondents to provide any optional information</li> </ul> |
| <b>Prevention Strategy Form</b>  | Implementation Measures Section:<br>Implementation Progress   | <ul style="list-style-type: none"> <li>- <b>Add “Comments”</b> to allow optional reporting of any information</li> </ul>   |
| <b>Prevention Strategy Form</b>  | Program, Policy, or Practice Resources Section  | <b>Modify question set</b> to improve relevance and utility <ul style="list-style-type: none"> <li>- Change answer options to improve relevance <ul style="list-style-type: none"> <li>o Fully funded by RPE</li> <li>o Funded in part by RPE</li> </ul> </li> </ul>   |

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|                        |  | <ul style="list-style-type: none"> <li>- Remove four questions               <ul style="list-style-type: none"> <li>o “If less than 100%, how many sources or partners contribute to this program, policy, or practice?”</li> <li>o “Please describe the sector of those partners.”</li> <li>o “In what ways did partners contribute?”</li> <li>o “Notes”</li> </ul> </li> </ul>  |
| <b>Evaluation Form</b> | Evaluation Plan Progress Section   | <p><b>Modify question set</b> to improve relevance, utility and alignment with cooperative agreement requirements</p> <ul style="list-style-type: none"> <li>- Change grouping of question from the one section into two sections: “Evaluation Plan” and “Progress on addressing Evaluation Questions”</li> <li>- Add six questions to “Evaluation Plan Section” to align with cooperative agreement requirements               <ul style="list-style-type: none"> <li>o “Please describe your approach to analyzing and summarizing your evaluation data including, primary focus of your analysis, methods used to analyze data, staff and consultants who will work on analysis, and how you plan to report findings to stakeholders? How will evaluation data be analyzed, synthesized, interpreted? “</li> <li>o “Please describe your progress on analysis, interpretation, and synthesis during this reporting period”</li> <li>o “Please describe your approach and methods to program improvement and facilitating use of data. Please include a description of 1) the process and plan for evaluation findings and how data will be used for CQI, 2) the process for engaging and promoting CQI among sub-recipients, and 3) methods for CQI and how lessons learned will be shared with sub-recipients.”</li> <li>o “Please describe your progress on CQI and facilitating use of data during this reporting period.”</li> <li>o Add a question with drop down answer options and open-ended question for description for “Where in the evaluation do you need additional evaluation TA or help?”</li> </ul> </li> </ul> |
| <b>Evaluation Form</b> | Progress on Addressing Evaluation Question Section                       | <ul style="list-style-type: none"> <li>- <b>Add answer option</b> to “Evaluation Question” to streamline data entry</li> </ul>  |
| <b>Evaluation Form</b> | Process Measures Section and Outcomes Section into one Indicator Section | <p><b>Streamline three tables</b> (totaled 22 questions) in these sections into one section with two tables (totaling 13 questions) to improve data entry, clarity, relevance, and utility. Respondents will be able to report on their program using the two tables.</p> <ul style="list-style-type: none"> <li>- Streamline Outcome Table to streamline tracking and reporting and for respondents to synthesize their findings related to each outcome instead of reporting each indicator for each outcome.               <ul style="list-style-type: none"> <li>o Change wording of the “Outcome Table name” into “Risk and Protective Factors &amp; Violence Outcomes” table</li> <li>o Change wording for question and answer options for “Outcome construct” with “Risk and protective factor category” to improve relevance and utility</li> <li>o Remove the two questions                   <ul style="list-style-type: none"> <li>▪ Type of Outcome</li> <li>▪ SEM level</li> </ul> </li> </ul> </li> <li>- Streamline the questions in both tables               <ul style="list-style-type: none"> <li>o Change component being measured to “Names of Prevention strategy being implemented”</li> <li>o Replace the following 6 questions with 1 open-ended question “Summary of Trends for the Outcome”, deleting the following                   <ul style="list-style-type: none"> <li>▪ Unit</li> <li>▪ Year 5</li> <li>▪ Baseline Value</li> <li>▪ Description of how Baseline and Desired Values were</li> </ul> </li> </ul> </li> </ul>  |

| Form                   | Section/Question  | Requested Changes   |
|------------------------|---|---|
|                        |   | <p>determined.</p> <ul style="list-style-type: none"> <li>▪ Year # value</li> <li>▪ Date data pulled</li> </ul>   |
| <b>Evaluation Form</b> | Translation, Communication, Dissemination Section: Question set | <p><b>Modify question set</b> from 5 questions to 7 questions to improve relevance, utility and alignment with cooperative agreement requirements</p> <ul style="list-style-type: none"> <li>- Change wording for “What products have you developed to communicate key findings or messages about your sexual violence prevention efforts to different audiences?” to “Please describe your approach to how you will translate evaluation findings into actionable and useful information, disseminate lessons learned, and facilitate use of data to advance program among recipients and sub-recipients and to advance the field? This may include considering your key audiences, types of products, and strategies used to communicate and disseminate them.”</li> <li>- Change wording for “Purpose and Main Message” to “How will you use this product in your work?”</li> <li>- Add multiple response question “Audience type” to streamline data entry and improve utility</li> <li>- Change wording for “How did it improve or contribute to your state prevention efforts?” to “Impact &amp; Contribution” to broaden relevance</li> <li>- Add questions “To how many are you disseminating” (Integer and unit) to allow reporting on progress</li> </ul> |