2020 OMB Renewal for Manifest Orders

Air Activity makes formal and informal manifest requests to airlines in response to notifications from public health authorities of persons who traveled while infectious. Different forms are used depending on the type of travel (international or domestic flights) and disease (TB or any other non-TB infectious diseases of interest to the Division). The rationale for the requested changes to the forms is included below.

1. **International Informal Manifest Request Template – Used by the quarantine stations to make an initial manifest request to the airline manager for an international inbound flight. This form is signed by the quarantine Officer in Charge and used locally.**
   a. Added: Insert name of index case – the existing template did not ask for the name of the ill passenger (index case).
   b. Grammar corrections throughout document for clarity.

2. **International TB Manifest Order Template – Used by the quarantine stations and Air Activity to make a formal manifest request to the airline's point of contact for an international inbound flight in which a person traveled while infectious with TB. The quarantine public health officer prepares the template for Air Activity to have it signed by the Branch chief before formally sending to the airline.**
   a. Added: Insert name of index case – the existing template did not ask for the name of the ill passenger (index case).
   b. Grammar corrections throughout document for clarity.

3. **International Non-TB Manifest Order Template – Used by the quarantine stations and Air Activity to make a formal manifest request to the airline's point of contact for an international inbound flight in which a person traveled while infectious with a disease of public health interest (i.e., measles, pertussis, rubella, meningitis, Hepatitis A or B, SARS, novel influenza). The quarantine public health officer prepares the template for Air Activity to have it signed by the Branch chief before formally sending to the airline.**
   a. Added: Insert name of index case – the existing template did not ask for the name of the ill passenger (index case).
   b. Added request for flight attendants and pilots – this is a recent revision to the protocol, new to this template.
   c. Added request to identify crew on manifest – this is a recent revision to the protocol, new to this template.
   d. Grammar corrections throughout the document for clarity.