

## Telephone interview request

Subject: Request to participate in a SRAE grantee interview

Dear [SRAE Grantee]:

Thank you for completing the SRAE Grantee Survey, which is part of the Sexual Risk Avoidance Education National Evaluation (SRAENE) Early Implementation Study (EIS).

We are inviting SRAE grant administrators and program directors to participate in a telephone interview. We would like to learn more from you about the design of your SRAE programming, as well as your early implementation experiences. Your insights will help the Administration for Children and Families (ACF) better understand what key decisions grantees have made regarding the design of their SRAE-funded programs, why they made those decisions, and the ways in which they are implementing their programs. The interview is designed to gather more in-depth responses than grantees provided on the web survey.

We would like to complete the interview with you within the next two weeks. Our conversation will take between one and one-and-a-half hours. Are you available during any of the following dates and times? If not, can you please suggest some times that are convenient for you?

- [DATE AND TIME #1]
- [DATE AND TIME #2]
- [DATE AND TIME #3]

We understand that your agency/organization may have several officials overseeing SRAE program design and implementation decisions. If you would like to designate another person to complete this interview on your behalf, could you please provide us with their name and contact information? We will follow up with them directly.

Please feel free to reply to me with your availability or to ask any questions you have.

Thank you in advance for your cooperation,

[INTERVIEWER NAME, TITLE, AND CONTACT INFORMATION]

\*\*OMB Control #: XXXX-XXXX; Expiration Date XX-XX-XX\*\*