


PAPERWORK REDUCTION ACT CHANGE WORKSHEET

School Survey on Crime and Safety (SSOCS) 2018 and 2020 – SSOCS 2020 Spring 2020
Change Request

Agency/Subagency U.S. Department of Education, Institute of Education Sciences		OMB Control Number 1850-0761 v.18	
Enter only items that change			
		Current Record	New Record
Agency form number(s)		NA	NA
Annual reporting and record keeping hour burden			
Number of respondent		5,801	5,801
Total annual responses		7,721	7,721
Percent of these responses collected electronically		19%	19%
Total annual hours		2,947	2,947
Difference			0
Explanation of difference			
Program change			0
Adjustment			0
Annual reporting and record keeping cost burden (in thousands of dollars)			
Total annualized capital/startup costs		NA	NA
Total annual costs (O&M)		NA	NA
Total annualized cost requested		NA	NA
Difference			NA
Explanation of difference			
Program change			NA
Adjustment			NA
Other change**			
<p>The School Survey on Crime and Safety (SSOCS) is a nationally representative survey of elementary and secondary school principals that serves as the primary source of school-level data on crime and safety in public schools. SSOCS is the only recurring federal survey collecting detailed information on the incidence, frequency, seriousness, and nature of violence affecting students and school personnel from the school's perspective. Data are also collected on frequency and types of disciplinary actions taken for select offenses; perceptions of other disciplinary problems, such as bullying, verbal abuse and disorder in the classroom; the presence and role of school security staff; parent and community involvement; staff training; mental health services available to students; and, school policies and programs concerning crime and safety. Prior administrations of SSOCS were conducted in 2000, 2004, 2006, 2008, 2010, 2016, and 2018. The 2018 and 2020 SSOCS full-scale data collections were approved in July 2017 with the latest update approved in September 2019 (OMB# 1850-0761 v.12-17). This submission provides the updated versions of the SSOCS 2020 communications materials. Part A was updated to reflect necessary changes to the communication materials and scheduling of respondent outreach due to the COVID-19 pandemic outbreak, resulting in the closing of schools and a temporary discontinuation of mailout operations. A workaround for this is to send more email reminders to request a response via the online instrument and to delay paper questionnaire mailouts to a later date. Appendix A has been updated to reflect new dates for emails and packages to be sent, as well as adding two additional emails to be sent throughout data collection. These changes do not affect respondent burden or the cost to the federal government</p>			
Signature of Senior Official or designee:	Date:	For OIRA Use	
	March 30, 2020	<hr style="border: 0; border-top: 1px solid black; margin-bottom: 5px;"/> <hr style="border: 0; border-top: 1px solid black; margin-bottom: 5px;"/>	

****This form cannot be used to extend an expiration date
OMB 83-C**