

United States Department of Agriculture  
**ADVISORY COMMITTEE OR RESEARCH AND PROMOTION**  
**BACKGROUND INFORMATION**  
**Christmas Tree Promotion Board**

**Privacy Act Notice**

Public Laws 95-113 and 93-579 permit collection of the data requested on this form. The information is used to determine qualifications, suitability and availability for service on advisory committees or research and promotion boards/councils. The information will be used to conduct background clearances and/or for annual reports on advisory committees or research and promotion boards/councils. Failure to submit this information may result in non-selection of a prospective advisory committee member, board/council member or termination of the committee or board/council.

**PLEASE PRINT CLEARLY OR TYPE**

|  |  |
|--|--|
| 1. Name (Last, First, Middle) – Mr., Mrs., Miss., Ms., Dr. | 2. Social Security Number:<br><br>Passport Number and Issuing Country: <i>(foreign citizens only)</i><br>Expiration Date <i>(foreign citizens) needed!</i> |
| 3. Residential Address (include ZIP code):                 | 4. Business No.<br><br>Home No:<br><br>Cell or Mobile:<br><br>FAX:<br><br>e-Mail Address:  |
| 5. Place of Birth:   | 6. Date of Birth:  |

7. *This information is Voluntary and data will not be used to grant preferential treatment:* (See last page for definition of categories.)

|                                 |   |  |
|---------------------------------|---|--|
| What is your gender?            | Ethnicity:                                      | What is your race? <i>(Mark one or more)</i>                       |
| <input type="checkbox"/> Male   | <input type="checkbox"/> Hispanic or Latino     | <input type="checkbox"/> American Indian or Alaska Native          |
| <input type="checkbox"/> Female | <input type="checkbox"/> Not Hispanic or Latino | <input type="checkbox"/> Asian                                     |
|                                 |   | <input type="checkbox"/> Black or African American                 |
|                                 |   | <input type="checkbox"/> Native Hawaiian or Other Pacific Islander |
|                                 |   | <input type="checkbox"/> White                                     |

|   |  |
|---|--|
| 8. Company/Business Name:                       | 8a. Are you a federally registered lobbyist? |
| 9. Company/Business Address (include ZIP Code): | 9a. Occupation/Title:                        |

**10. To be Completed by Producers Only**

How long have you been engaged in the production of Christmas trees (please specify)? \_\_\_\_\_  
 How many Christmas trees did you cut and sell last year (please specify)? \_\_\_\_\_  
 Please specify the region \* \_\_\_\_\_.

Was the majority of your Christmas tree production from the region you would represent? ( ) Yes ( ) No  
 \*Western, Central and Eastern

**To be Completed by Importers Only**

How long have you been engaged in the importation of Christmas trees? \_\_\_\_\_  
 How many Christmas trees did you import last year? \_\_\_\_\_

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10a. If applicable, how long have you been engaged in farming or production, and what is the size of your farming operation. (i.e. List acreage and pounds produced by kind of crop, as well as, kinds and numbers of livestock?)

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11. List your business experience. *(Use the Continuation Sheet for additional space to answer.)*

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12. List education and any specialized experience. *(Use the Continuation Sheet for additional space to answer.)*

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13. List applicable farm/handler/producer/importer or co-op member industry organizations (indicate whether a member or officer and how long affiliated).

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14. List other affiliations and/or service as a community leader that would benefit you in your role as a member of the advisory committee or research and promotion board/council.

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15. List any Federal advisory committee or board on which you are currently a member and the number of years you have served on that committee or board. *(To be completed by current Advisory Committee Members Only)*

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16. List sources of income in excess of \$10,000 for the past calendar year from other than your primary employment. List only sources; do not show amounts of income from each source. *(To be completed by Advisory Committee Nominees Only)*

\_\_\_\_\_  
\_\_\_\_\_

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17. Have you ever been convicted of a felony? (A felony is defined as any violation of law punishable by imprisonment of longer than one year). ( ) Yes ( ) No. If yes, please explain on the attached continuation sheet.

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18. As a result of your participation in Federal programs, have any judgments been rendered against you? As a result of participation in any governmental programs relative to the purposes of the advisory committee or research and promotion board/council for which you are a nominee, have any civil or criminal actions been initiated against you?  
( ) Yes ( ) No. If yes, please explain on the attached continuation sheet.

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19. Name as you would prefer it to appear on official correspondence.

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Signature

Date

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**Continuation Sheet for Form AD-755**

If you need more space for an answer, use this sheet. Please number each answer to correspond to the number on Form AD-755. When you have completed your answer(s), attach to Form AD-755.

[INSERT COMMODITY BOARD, COUNCIL, OR DELEGATE NAME]

Name (Last, First, Middle) \_\_\_\_\_

Social Security or Passport Number: \_\_\_\_\_

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## Definition of Ethnicity and Race Categories

### **Ethnicity:**

*Hispanic or Latino.* A person of Cuban, Mexican, Puerto Rican, South or Central American, or other Spanish culture or origin, regardless of race.

### **Race:**

*American Indian or Alaska Native* – A person having origins in any of the original peoples of North and South America (including Central America), and who maintains tribal affiliation or community attachment.

*Asian* – A person having origins in any of the original peoples of the Far East, Southeast Asia, or the Indian subcontinent including, for example, Cambodia, China, India, Japan, Korea, Malaysia, Pakistan, the Philippine Islands, Thailand, and Vietnam.

*Black or African American* – A person having origins in any of the black racial groups of Africa.

*Native Hawaiian or Other Pacific Islander* – A person having origins in any of the original peoples of Hawaii, Guam, Samoa, or other Pacific Islands.

*White* – A person having origins in any of the original peoples of Europe, the Middle East or North Africa.