



BE-29 Identification Number

## ANNUAL SURVEY OF FOREIGN OCEAN CARRIERS' EXPENSES IN THE UNITED STATES FORM BE-29

**Due date:**

Within 90 days of the close of each calendar year.

**Electronic filing:**

[www.bea.gov/efile](http://www.bea.gov/efile)

**Mail reports to:**

Bureau of Economic Analysis  
Balance of Payments Division, BE-50 (SSB)  
4600 Silver Hill Rd.  
Washington, DC 20233

**Deliver reports to:**

Bureau of Economic Analysis  
Balance of Payments Division, BE-50 (SSB)  
4600 Silver Hill Rd.  
Suitland, MD 20746

**Fax reports to:**

(301) 278-9505

**Name and address of U.S. Reporter (U.S. Agent)**

10001	Company Name: 0
10002	Attention: 0
10003	Address: 0
10004	City, State, Zip Code 0

**Assistance:**

E-mail: [be-29help@bea.gov](mailto:be-29help@bea.gov)

Telephone: (301) 278-9301

Copies of blank forms: [www.bea.gov/ssb](http://www.bea.gov/ssb)

**BE-29 Filing Requirements:**

A response is required if you are notified by BEA about this survey. A BE-29 survey must be completed in its entirety by U.S. Agents that handled 40 or more foreign ocean carrier port calls in the reporting period, or had covered expenses of \$250,000 or more in the reporting period for all foreign ocean vessels handled by the U.S. Agent. See the General Instructions on page 6 for more information on who must report and reporting requirements.

**Authority, Confidentiality, Penalties**

This survey is being conducted under the International Investment and Trade in Services Survey Act (P.L. 94-472, 90 Stat. 2059, 22 U.S.C. 3101-3108, as amended). The filing of reports is mandatory, and the Act provides that your report to BEA is confidential. Persons who fail to report may be subject to penalties. See page 6 for additional details.

**Contact Information****Provide information of person to consult about this report:**

0990	Name 0
0994	Telephone Number 0 ( ) - - - - - Extension
0997	Fax Number 0 ( ) - - - - -
0999	E-mail Address 0

**NOTE:** BEA uses a Secure Messaging System to correspond with you via encrypted message to discuss questions relating to this form. We may use your e-mail address for survey-related announcements and to inform you about secure messages. When communicating with BEA by e-mail, please do not include any confidential business or personal information.

**Certification**

The undersigned official certifies that this report has been prepared in accordance with the applicable instructions, is complete, and is substantially accurate including estimates that may have been provided.

Signature of Authorized Official	Date	Telephone Number 1 ( ) - - - - -	Extension
Name 0	Title	0996	

0995

## Part I – Determination of Reporting Status

**1** What is the U.S. Reporter's (U.S. Agent's) calendar year covered in this report?

Ending date . . . . . <sup>10010</sup> 1  /  /

Month Day Year

**2** Check the box that best describes the status of the U.S. Reporter (U.S. Agent) during the reporting period identified in Question **1**.

- <sup>10014</sup> 1  In existence the entire reporting period – *Continue filling out this form.*
- 2  In existence during only part of the reporting period – *Continue filling out this form for the portion of the reporting period your company was in existence and, in the comments section below, explain why your company did not exist for a part of the period.*
- 3  Not in existence during the reporting period – *In the comments section below, explain why your company was not in existence during the reporting period. Please return form according to instructions on page 1.*

**3** Did the U.S. Reporter (U.S. Agent) handle, for all foreign ocean carriers and vessels they represent, 40 or more port calls in the reporting period identified in Question **1**?

- <sup>10015</sup> 1  Yes – *Skip Question **4** and continue to the next page.*
- 2  No – *Continue to Question **4**.*

**4** Did the U.S. Reporter (U.S. Agent) handle, for all foreign ocean carriers and vessels they represent, a total of \$250,000 or more in total annual covered expenses in the reporting period identified in Question **1**? *See the Specific Instructions on page 3 for a complete description of all covered expenses.*

- <sup>10016</sup> 1  Yes – *Continue to the next page.*
- 2  No – *Stop here and return the survey according to the instructions on page 1.*

Comments

## Specific Instructions

### Specific Reporting Instructions for Parts II and III

#### Types of service:

The U.S. Reporter (U.S. Agent) of foreign ocean carriers should report expenses for the following types of vessels:

**Tramp:** Dry cargo vessels operating on an irregular or unscheduled basis (report in Part II).

**Tanker:** Vessels ordinarily engaged in carriage of liquid cargo (report in Part II).

**Liner:** Dry cargo, passenger, or combination vessels operating on a definite, advertised schedule, giving relatively frequent sailings at regular intervals between U.S. and foreign ports (report in Part III).

**NOTE — Do not combine carriers or vessel types when reporting.**

#### Reporting instructions:

**Nationality of carrier** — Report the foreign carrier's name and country of residence, that is, the country in which the home office or principal place of business is located. This may differ from the country of registration, or flag, of the vessels operated. A separate report is required for each carrier.

**For tramp and tanker services (dry or liquid bulk)** — Complete Part II of the survey on page 4. Report the expenses of a minimum of 10 separate port calls for these services. U.S. Agents may report any number of carrier/vessel combinations as necessary to complete this reporting requirement. For example, a U.S. Agent representing 5 different carriers may report 2 port calls for each carrier, or 5 port calls for 2 different carriers. You have the option to report more than 10 separate port calls, if desired. Select the port calls for which you have the most information. A separate page should be used for each carrier or vessel type. Make additional copies of Part II as needed (eFile users – select “Add Part II worksheet” from the survey selection page).

**For liner services, including passenger/cruise vessels** — Complete Part III of the survey on page 5. Each U.S. Agent must report the port expenses of all liner carriers that the U.S. Agent represents. For each carrier, report the combined expenses for all vessels during the reporting period. Include all the vessels of that carrier calling at U.S. ports. If the U.S. Agent represents the carrier in more than one U.S. port, then a consolidated report should be filed. A separate page should be used for each carrier. Do not combine carriers. To report additional

carriers, make additional copies of Part III (eFile users – select “Add Part III worksheet” from the survey selection page).

#### Expenses:

**Item 1 — Port call expenses:** Report expenses related to calling at U.S. ports. Include expenses for services such as pilotage; towing and tugboat services; lines; surveys; documentation; harbor fees; berth fees; etc.

**Item 2 — Cargo expenses:** Report expenses related to loading, unloading, and storing cargo at U.S. ports. Report expenses such as those for stevedoring; for handling bulk cargoes, containers, barges, etc.; for lighterage; for container and barge rentals; and for warehouse and terminal rentals and expenses.

**Item 3 — Fuel expenses:** Report expenses for fuel and oil (bunkers) taken on in U.S. ports. Do not report fuel and oil expenses incurred in foreign ports even though payments for them are made to U.S. companies.

**Item 4 — Vessel expenses other than fuel:** Report other (nonfuel) operating expenses such as stores and supplies, vessel repairs, and personnel expenses in the United States.

**Item 5 — Other expenses:** Report other U.S. expenses of foreign carriers related to U.S. operations. Report expenses—such as, but not limited to, U.S. agents' and brokers' fees and commissions—and expenses related to maintaining U.S. offices, such as rent, advertising, and wages.

**Item 6 — Total expenses (sum of items 1-5):** Report all expenses incurred by foreign operators in the United States. This should equal the sum of expenses reported above.

**Item 7 — Shipping weight of cargo handled:** Report shipping weight in thousands of long tons (1 long ton = 2,240 pounds) of total export and import cargo handled by foreign carriers included in this report, and for which cargo expenses were reported above.

**Expenses not reportable on this form** — Do not include insurance for cargoes and vessels. Do not include vessel leasing expenses, capital transfers such as vessel mortgage payments for principal and interest, depreciation expense, and payments for equipment and supplies for which Shippers Export Declarations were filed with the U.S. Customs and Border Protection.

## Part II – U.S. Expenses of Foreign Tramp (Dry Bulk) and Tanker (Liquid Bulk) Vessels

Only report expenses of foreign tramp and tanker vessels on this page. Report expenses of foreign liner (including passenger/cruise) vessels in Part III (page 5).

**NOTE** – Separate pages must be completed for each foreign tramp or tanker ocean carrier the U.S. Reporter (U.S. Agent) represents. DO NOT combine carriers or vessel types. To report additional port calls for this carrier, or to report port calls for another carrier, make additional copies of this page (eFile users – select “Add Part II worksheet” from the survey selection page).

**5** What is the name of the foreign tramp/tanker ocean carrier?

Name of U.S. Reporter (U.S. Agent):



**6** What is the nationality of the foreign tramp/tanker ocean carrier? Report the foreign carrier's name and country of residence, that is, the country in which the home office or principal place of business is located. This may differ from the country of registration, or flag, of the vessels operated. A separate report is required for each carrier.

BEA USE ONLY

In the table below, report the expenses of up to 10 separate port calls for the foreign tramp/tanker ocean carrier named in Question **5**. Select port calls for which you have the most information. To report additional port calls for this carrier, or to report port calls for another carrier or vessel type, make additional copies of this page (eFile users – select “Add Part II worksheet” from the survey selection page).

**NOTE:** See the Specific Instructions on page three for complete information on reporting requirements.

**IMPORTANT** – Report amounts in thousands (omitting 000). Round amounts of less than 500 to 0.  
Report shipping weights in thousands of long tons (1 long ton = 2,240 pounds).  
Do not enter amounts in the shaded portion of each item.

**EXAMPLE** – If the amount is \$324,999.00, report as 325. Report 749,400 long tons as 749.

Only report expenses of foreign tramp and tanker vessels on this page.  
Report expenses of foreign liner (including passenger/cruise) vessels in Part III (page 5).

Vessel Type (mark one): <input type="checkbox"/> Tramp (dry bulk) <input type="checkbox"/> Tanker (liquid bulk)													
EXPENSES/SHIPPING WEIGHTS: Report in thousands													
Item													
Port Call	Port Call Expenses		Cargo Expenses		Fuel Expenses		Vessel Expenses		Other Expenses		Total Expenses (sum 1 through 5)		Shipping Weight of Cargo Handled
	(1)		(2)		(3)		(4)		(5)		(6)		(7)
	\$	000	\$	000	\$	000	\$	000	\$	000	\$	000	Report in thousands of long tons (1 long ton = 2,240 pounds)
1													000
2													000
3													000
4													000
5													000
6													000
7													000
8													000
9													000
10													000

## Part III – U.S. Expenses of Foreign Liner (Including Passenger/Cruise) Ocean Carriers

Only report the expenses of liner (including passenger/cruise) vessels on this page. Report expenses of foreign tramp and tanker vessels in Part II (page 4).

**NOTE** – Separate pages must be completed for each foreign liner ocean carrier the U.S. Reporter (U.S. Agent) represents. DO NOT combine carriers. To report expenses of additional carriers, make additional copies of this page (eFile users – select “Add Part III worksheet” from the survey selection page).

**7** What is the name of the foreign liner ocean carrier?

Name of U.S. Reporter (U.S. Agent):



**8** What is the nationality of the foreign liner ocean carrier? Report the foreign carrier’s name and country of residence, that is, the country in which the home office or principal place of business is located. This may differ from the country of registration, or flag, of the vessels operated. A separate report is required for each carrier.

BEA USE ONLY

In the table below, report the combined expenses covering all port calls of the foreign liner ocean carrier named in Question **7**.

**IMPORTANT** – Report amounts in thousands (omitting 000). Round amounts of less than 500 to 0.

Report shipping weights in thousands of long tons (1 long ton = 2,240 pounds).

Do not enter amounts in the shaded portion of each item.

**EXAMPLE** – If the amount is \$324,999.00, report as 325. Report 749,400 long tons as 749.

Only report expenses of foreign liner (including passenger/cruise) ocean vessels on this page.

Report expenses of foreign tramp and tanker vessels in Part II (page 4).

EXPENSES/SHIPPING WEIGHTS: Report in thousands						
Item						
Port Call Expenses (1)	Cargo Expenses (2)	Fuel Expenses (3)	Vessel Expenses (4)	Other Expenses (5)	Total Expenses (sum 1 through 5) (6)	Shipping Weight of Cargo Handled Report in thousands of long tons (1 long ton = 2,240 pounds) (7)
\$	000	\$	000	\$	000	\$
	000	\$	000	\$	000	\$
		000	\$	000	\$	000
			000	\$	000	\$
				000	\$	000
					000	\$
						000

# ANNUAL SURVEY OF FOREIGN OCEAN CARRIERS' EXPENSES IN THE UNITED STATES FORM BE-29 GENERAL INSTRUCTIONS

Public reporting burden for this BE-29 report is estimated to average 3 hours per response. This burden includes time for reviewing instructions, searching existing data sources, gathering and maintaining the data needed, and completing and reviewing the collection of information. Send comments regarding this burden estimate to Director, Bureau of Economic Analysis (BE-1), U.S. Department of Commerce, 4600 Silver Hill Rd., Washington, DC 20233 and to the Office of Management and Budget, Paperwork Reduction Project 0608-0012, Washington, DC 20503.

**Purpose** — Reports on this form are required to obtain reliable and up-to-date information on services transactions between U.S. and foreign persons. The data will be used in compiling the U.S. international transactions accounts and national income and product accounts. The information will also be used to formulate U.S. policy on such international transactions, and to analyze the impact of that policy and the policies of foreign countries.

**Authority** — This survey is being conducted under the authority of the International Investment and Trade in Services Survey Act (P.L. 94-472, 90 Stat. 2059, 22 U.S.C. 3101-3108, as amended – hereinafter “the Act”). Regulations for the survey may be found in 15 CFR Part 801. The survey has been approved by the Office of Management and Budget (OMB) under the Paperwork Reduction Act (44 U.S.C. 3501, et seq).

**Penalties** — Persons who fail to report may be subject to a civil penalty of not less than \$4,454, and not more than \$44,539, and to injunctive relief commanding such person to comply, or both. These civil penalties are subject to inflationary adjustments. Those adjustments are found in 15 CFR 6.4. Whoever willfully fails to report shall be fined not more than \$10,000 and, if an individual, may be imprisoned for not more than one year, or both. Any officer, director, employee, or agent of any corporation who knowingly participates in such violations, upon conviction, may be punished by a like fine, imprisonment, or both. (See 22 U.S.C. 3105.) Notwithstanding the above, a U.S. person is not subject to any penalty for failure to report if a valid Office of Management and Budget (OMB) control number is not displayed on the form. The control number for Form BE-29 (0608-0012) is displayed at the top of the first page of this form.

**Confidentiality** — The Act provides that your report to this Bureau is **confidential** and may be used only for analytical or statistical purposes. Without your prior written permission, the information filed in your report **cannot** be presented in a manner that allows it to be individually identified. Your report **cannot** be used for purposes of taxation, investigation, or regulation. Copies retained in your files are immune from legal process. Per the Cybersecurity Enhancement Act of 2015, your data are protected from Cybersecurity risks through security monitoring of the BEA information systems.

## Who Is To Report and General Coverage

**Who must report** — A response is required from each U.S. office, agent, or other representative of a foreign ocean carrier that was notified by BEA about the survey.

**NOTE** — U.S. Agents are steamship agents and other persons representing foreign carriers in arranging ocean transportation between U.S. and foreign ports and in arranging for port services in the United States.

## Mandatory reporting —

- a. A complete BE-29 report is required from each U.S. office, agent, or other representative of a foreign ocean carrier that:
  - (1) handled 40 or more port calls in the United States during the reporting period, or
  - (2) handled total covered expenses of \$250,000 or more during the reporting period.
- b. A U.S. Agent of a foreign ocean carrier that handled fewer than 40 port calls in the United States AND had total covered expenses below \$250,000 during the reporting period must complete pages 1–2. The U.S. Agent also has the option of providing additional information, on a voluntary basis, in Parts II and III on pages 4 and 5.
- c. A U.S. Agent of a foreign ocean carrier that had no covered expenses must complete pages 1–2.

Foreign carriers must report expenses for services not reported or provided by U.S. Agents.

Carriers are owners or operators of dry cargo, passenger (including cruise and combination) and tanker vessels calling at U.S. ports. The term carrier also includes VLCC tankers discharging petroleum offshore destined for U.S. ports. Foreign carriers are those whose residence is outside the United States.

Foreign carriers include those who own or operate their own or chartered (U.S.-flag or foreign-flag) vessels. They also include foreign subsidiaries of U.S. companies operating their own or chartered vessels as carriers for their own accounts. Where the vessels under foreign registry are operated directly by a U.S. carrier for its own account, the operation of such vessels should be reported on Form BE-30, Quarterly Survey of Ocean Freight Revenues and Expenses of U.S. Carriers. A copy of the form can be downloaded from [www.bea.gov/ssb](http://www.bea.gov/ssb).

## What must be reported:

**For tramp and tanker services (dry or liquid bulk)** — Complete Part II of the survey on page 4. Report the expenses of a minimum of 10 separate port calls for these services. U.S. Agents may report any number of carrier/vessel combinations as necessary to complete this reporting requirement. For example, a U.S. Agent representing 5 different carriers may report 2 port calls for each carrier, or 5 port calls for 2 different carriers. You have the option to report more than 10 separate port calls, if desired. Select the port calls for which you have the most information. A separate page should be used for each carrier or vessel type. Make additional copies of Part II as needed (eFile users – select “Add Part II worksheet” from the survey selection page).

**For liner services, including cruise vessels** — Complete Part III of the survey on page 5. Each U.S. Agent must report the port expenses of all liner carriers that the U.S. Agent represents. For each carrier, report the combined expenses for all vessels during the reporting period. Include all the vessels of that carrier calling at U.S. ports. If the Agent represents the carrier in more than one U.S. port, then a consolidated report should be filed. A separate page should be used for each carrier. Do not combine carriers. To report additional carriers, make additional copies of Part III (eFile users – select “Add Part III worksheet” from the survey selection page).

**Frequency** — A report must be filed for each calendar year within 90 days after the close of the calendar year.

**Assistance and additional copies of the forms** – Phone (301) 278-9301 for assistance. Copies of BEA survey forms are also available on BEA’s web site: [www.bea.gov/ssb](http://www.bea.gov/ssb).

**How to report** — Use this form to report information in accordance with the specific instructions on page 3. Report all amounts in thousands (\$324,999.00 should be reported as 325. 749,400 long tons should be reported as 749 (1 long ton = 2,240 pounds)).

**Estimates** — If actual figures are not available, supply estimates and label them as such.

**Where to send reports** — To file a report electronically, see our website at [www.bea.gov/eFile](http://www.bea.gov/eFile) for details.

Mail to:

Bureau of Economic Analysis  
Balance of Payments Division, BE-50 (SSB)  
4600 Silver Hill Rd.  
Washington, DC 20233

Deliver to:

Bureau of Economic Analysis  
Balance of Payments Division, BE-50 (SSB)  
4600 Silver Hill Rd.  
Suitland, MD 20746

## Definitions

**United States** — When used in a geographic sense, means the 50 states, the District of Columbia, the Commonwealth of Puerto Rico, and all territories and possessions of the United States.

**Foreign** — When used in a geographic sense, means that which is situated outside the United States or which belongs to or is characteristic of a country other than the United States.