



**Memorandum**

March 31, 2020

**From: Mark A. Bradley**  
**Director, Information Security Oversight Office**

**To: Garry Reid**  
**Director for Defense Intelligence, Counterintelligence, Law Enforcement & Security**

**SUBJECT: Clarifying Reporting Guidance Related to the Classified National Security Information Program and the National Industrial Security Program (NISP)**

My office is currently engaged in a multi-year effort to review the data we collect from agencies to oversee the classification system pursuant to my authority under Executive Order (EO) 13526, "Classified National Security Information" and Executive Order 12829, "National Industrial Security Program". As the security classification system evolves due to continual information technology advancements as well as new threats and new risks, ISOO must adapt to ensure more effective and efficient oversight. As an initial step, I suspended the collection of the Standard Form (SF) 311, Agency Security Classification Management Program Data, and SF 716, Agency Security Classification Cost Estimates, for FY 2018 and 2019. My intention is to replace them with an improved collection later this fiscal year. Additionally, ISOO did not request that the Department of Defense report industry NISP cost data in those fiscal years.

I request that the Department of Defense, through the Defense Counterintelligence and Security Agency, retain Office of Management and Budget approval to collect NISP cost data from industry. Maintaining this approval will facilitate changes as ISOO works to reform its oversight and reporting requirements for classification activities. As part of this effort, I will soon convene an interagency working group, to include your department and other Cognizant Security Agencies, to discuss issues related to NISP cost estimates.

Please contact me with any questions or concerns at 202-357-5205.

Sincerely,

MARK A. BRADLEY  
Director

Attachments

cc: Director, Defense Counterintelligence Security Agency  
Director, Critical Technology Protection, OUSD(I&S)