



**DEFENSE FINANCE AND ACCOUNTING SERVICE**  
1240 EAST NINTH STREET  
CLEVELAND, OH 44199

**MEMORANDUM FOR DEFENSE PRIVACY, CIVIL LIBERTIES, AND  
TRANSPARENCY DIVISION**

**SUBJECT:** Justification for the Use of Social Security Numbers (SSNs) on DD Form 2828,  
“Physician Certification for Child Annuitant,” DITPR ID # 98

**1. SYSTEM/FORM**

This form is used to verify that an unmarried child who is incapable of self-support is still eligible for continued payment of an annuity. The member’s SSN and annuitant’s SSN are required entries.

**2. DOCUMENTATION**

As documented in system of records notice (SORN) T7347b, “Defense Military Retiree and Annuity Pay System (DRAS) Records,” DD Form 2828 is used to collect information from military retirees for the purpose of maintaining pay and personnel information. This information is used in the computation of military retired pay, survivor annuity pay, and to make payments to spouses, former spouses, and other dependents who are victims of abuse. The SORN can be found at <https://dpcl.d.defense.gov/Privacy/SORNsIndex/DOD-wide-SORN-Article-View/Article/570196/t7347b/>.

**3. AUTHORIZED USES**

The justification for the use of the SSN in accordance with DoDI 1000.30, enclosure 2 is: Federal Taxpayer Identification Number (Acceptable Use #7). The data collected on the form is used to update the annuitant pay account. The updated data on the account is used to generate federal, state, and local income tax statements, which report taxable wages and withholding to the federal, state, and local tax agencies. This information is required to be reported using the individual’s SSN. The SSN is needed to process federal, state, and local tax levies. (See 26 United States Code (USC), 6109, “Identifying Numbers,” and Treasury Financial Manual, Volume 1, Part 3, Chapters 4000 and 5000.

**4. POINT OF CONTACT**

For questions related to this memorandum, contact Ms. Shelley R. Sherman via [shelley.r.sherman.civ@mail.mil](mailto:shelley.r.sherman.civ@mail.mil) or by phone at (216) 204-4810.

Robert A. Edwards  
Director, DFAS Cleveland